WASC-2462

OEF-135

Royal Gunpowder Mills

- - Archive

Beaulieu Drive
Waltham Abbey
Essex
EN9 1JY

MUSEUM OBJECT ENTRY FORM

MUSEUM NAME: Royal Gunpowder Mills | **Form No:** ~~1~~ 135

Received from:
Address: DAVID CHANCE

Tel No:

Owner (if different):
Address:

Tel No:

DESCRIPTION OF OBJECT/COLLECTION (note obvious damage, & any related information eg. when, where, or how was it found or used; names, dates & details of the people who made or previously owned it, etc. **Continue on a new sheet if necessary)**

S.O. Book 124 / Minute Book with extra loose sheets of minutes

DEPOSITED IN WASC-2462

Total no. of items: 27

REASON FOR ENTRY (tick as applicable, and sign)

- [x] **Donation** - I offer to donate the object(s) listed above to the museum's governing body.
- [ ] **Sale** - I offer to sell the object(s) listed above to the museum's governing body (price sought £.....).
- [ ] **Loan** - I offer to loan the object(s) listed above for the use of the museum's governing body for a period of ..... months.
- [ ] **Identification** - I leave the object(s) listed above for identification & undertake to collect these no later than 4 weeks from today.

I confirm that the information given on this form is correct to the best of my knowledge and belief, & that I accept the terms and conditions described overleaf.

Signed: Date: 3/4/25

ADDITIONAL AGREEMENT (DONATIONS/SALES ONLY) (tick as applicable, and sign)

- [ ] I, the **owner**, confirm that I have undisputed title to the object(s) listed above, with full power to dispose of the items and transfer such title to the museum's governing body. OR
- [ ] I, the **depositor** acting on behalf of the owner(s), confirm that the owner(s) have undisputed title to the object(s) listed above, with full power to dispose of the items and transfer such title to the museum's governing body, & that I am authorised by the owner(s) to act on their behalf to that effect.

The title in the objects listed above, & subject to the conditions overleaf, is hereby transferred to the governing body of the museum.

Signed: Date:

MUSEUM SIGNATORY

Receipt of the object(s) described above is hereby acknowledged.

Signed: Date:
on behalf of the museum's governing body

RETURN OF OBJECT TO OWNER (tick as applicable, and sign)

I, the depositor/owner, acknowledge the return of the object(s) described above in a satisfactory condition following:

- [ ] identification
- [ ] the end of the period of loan
- [ ] the museum's governing body declining to accept the donation, loan or purchase of the object(s)

Signed: **Countersigned** (for museum): Date:

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WHITE - MUSEUM (FILE)
PINK - DEPOSITOR/OWNER (RECEIPT)
BLUE - MUSEUM (TO ACCOMPANY OBJECT/S)

Minute Book

S.O. Book 124.

(28-67-0)

G. R.

SUPPLIED
FOR THE
PUBLIC SERVICE.

T. 8314. Wt. 1-60. 5,000 Bks. 6-34 W. & S. Ltd (237989r)

A vote of thanks was accorded the Chairman & passed unanimously.

General Meeting held Sept 27. 9. 35

Present (Mr Bowden.) Mr Sherman. Upton. Mc Pherson. Knowles. A. Mc Punter. Poole. Bevan. Connell. Keefe. Parsons. Knight. Rogers. Graveney

Minutes The Minutes of the last Meeting was read and Confirmed.

Balance Sheet The Balance Sheet was read and
Mr Upton moved & that the Balance Sheet be passed
Mr Knowles seconded (Carried)

Mr Mc Pherson Moved & That Mr Dennis be elected Librarian
Mr Keefe seconded & This was carried unanimously

Mr Poole Moved & That the Committee be re elected en bloc.
Mr Knight seconded (Carried)

Mr Upton Moved & That Mr A. Bevan be elected Treasurer
& and he was accorded a vote of thanks for his very able services

Mr Mc Pherson Moved & That Mr Parsons & Mr Connell be re elected Auditors
Mr Punter seconded (Carried)

Mr Berry Moved & That a vote of thanks be accorded to
Mr Bevan seconded the Auditors (Carried)

It was Proposed That Mr Sherman be asked to interview the Bank Manager re Transfer of Dep & Current Accounts

Mr Berry Proposed & That the Committee be empowered at their
Mr Mc Pherson seconded discretion, if the funds be available, to increase the Librarian Salary to the extent of 2/6 per week 7. 10. 0 limit
This was carried unanimously

The President agreed to a proposition from Mr Sherman to lease the room adjoining the Library. the old Police Dining Room with Mr Upton. with a view of extending the room.
The President agreed to speak to Mr. re any available funds for Painting of Exterior
No further business the Meeting closed at 5.45 pm

Wm Bowden 25/9/36.

Committee Meeting held on Tuesday Oct 1st 1935

Mrs Melton Proposed / That Mrs Sherman be re-elected as Chairman
Mrs Knight seconded / carried unanimously

Present. Mrs Sherman Melton. Connell. A. Berry. Knight. Knowles. Pentre Bevan. R. Berry. Rogers

Minutes The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and confirmed

Bills Mrs Bevan Proposed / That Bills be paid to Mrs Hall
Mrs Knight seconded / (Carried)

New Books (Nil)
New Members (Nil)

Mrs Sherman Proposed / That the following Members be elected on
Mrs Knight seconded / the Games & Finance Committee. Mrs Melton
Mrs A. Berry. Mrs Bevan. Mrs Parsons.
(Carried)

Mrs Pentre Proposed / That Mrs R. Berry be elected on the
Mrs Knowles seconded / Games committee & Finance (Carried)

Mrs Bevan Proposed / That a Whist Drives be held.
Mrs R. Berry. seconded / (Carried)

Mrs Sherman Proposed / That the Games Committee draw up
Mrs Knight seconded / a Programme for Presentation at the
next Committee Meeting
(Carried)

No other Business the Meeting closed 5.6 Pm

M. Sherman

Committee Meeting held on Tuesday 9th Dec 5th 1935

Present. (Mr Sherman) Upton. Connell. A. Berry. Knowles. Keife. Judd. Punter. Bevan. Rogers

Minutes The Minutes of the last Meeting was read & confirmed. The Monthly Statement was read and Confirmed

Bills / Mr Bevan Proposed Mr Knowles Seconded / That Bills be paid to Mr Halls (carried)

New Books (Nil)

New Members / Mr Upton Proposed Mr Keife seconded / That Mr Brickwell. Mr West. Mr Mckenzie Mr Grover be accepted as Honorary Members (Carried)

Mr Connell / Proposed Mr Knowles / Seconded / That 1.1.0 be granted for a Billiard & Snooker Handicap. Carried

Mr Knowles / Proposed Mr Rogers / Seconded / That the Budget drawn up by the Finance Committee be Agreed to (Carried)

No other Business the Meeting closed at 8.5 Pm

W. Sherman

Committee Meeting held on Tuesday Dec 3rd 1935

Present. (Mr Sherman) Upton. Connell. A. Berry. Knowles. Keife. Punter. Parsons. Bevan. R. Berry. Rogers

Minutes The Minutes of the last Meeting was read & confirmed. The Monthly Statement was read and approved

Bills / Mr Punter Proposed Mr Keife seconded / That Bills be paid to O K O Ltd & Mr Hall (carried)

New Books / Mr Upton Proposed Mr Keife seconded / That Open the Cage by Hybil Fountain " Finding Heaven by William Gerhardi " Festival by Aldous Huxley be purchased from the Times Book Club (Carried)

New Members / Mr Berry Proposed Mr Knowles seconded / That Mr R. Peace. be accepted as Honorary Member (carried)

Increase of Salary of Librarian

Mr Upton Proposed Mr Berry R. seconded / That the Librarian be granted an increase of pay of 2/6 Per Week (carried)

No other Business the Meeting closed at 7.47 Pm

W. Sherman

Committee Meeting held on Monday Jan 6th 1936

Present (Mrs Sherman) Upton. Connell. Knight. Knowles. Keefe. Judd. Bevan. Rogers

Minutes The Minutes of the last Meeting was read & confirmed

The Monthly Statement was read & Approved

Bills Pro by Mrs Bevan / That Bills be paid to Mrs Hall.
Sec by Mrs Knight / the Times Book Club. Union Assurance Society Ltd
(Carried)

New Books Mrs Punter Pro / the Radio Times 5/2 Weekly. This was
deferred till Mrs Punter attendance when he
could put his views forward

New Members Pro by Mrs Connell / That Mrs J Golden be accepted
Sec by Mrs Knowles / as Honorary Member
(Carried)

Pro by Mrs Sherman / That Mrs Upton be deputy to sign
Sec by Mrs Knight / Cheques during Mrs A. Berry absence,
and Mrs Sherman will inform the Bank Manager
to that end
(Carried)

A letter was read by the Chairman from Mrs R. Berry
Commenting on the Lighting over the Tables, This was
referred to Mrs Upton to deal with.

No other Business the Meeting closed at 7.55 Pm

R. Upton

Committee Meeting held on Monday Feb 3rd 1936

Present Mrs Upton, Mrs Bevan Mrs Connell

Minutes the Minutes of the last Meeting was read & passed

The Monthly Statement was read and passed

Bills Pro by Mrs Bevan / That Bills be paid to Mrs Hall
Sec by Mrs Connell / for Periodicals
(Carried)

There not being sufficient Members to form a Quorum
the Meeting closed at 7.50 Pm

V. Sherman

Committee Meeting held on Wednesday 4th March 1936

Present (Mr Sherman) Mr Upton. Connell. Knight. Knowles. Keefe. Judd. Parson. Rogers

Minutes The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and confirmed

Bills Mr Knight Pro / That the action of the Committee men
Mr Knowles Sec / who were present on 3.2.26 was confirmed
this was due to there not being sufficient
Members to form a Quorum
(Carried)

Bills Mr Knight Pro / That Mrs Hall be paid for Periodicals
Mr Knowles Sec /
(Carried)

New Members Mr Connell Pro / That Mr Parley be elected a
Mr Keefe Sec / Member
(Carried)

Mr Parsons Pro / That three Case Cases be purchased
Mr Knight Sec /
(Carried)

There being no further Business the Meeting closed at 7.50 Pm

W. Sherman
7/4/36

Committe Meeting held on Tuesday 7th April 1936

Present. (Mr Sherman) Upton. Connell. Knight. Knowles. Keefe. Judd. Punter. Parsons. Bevan. Rogers.

Minutes The minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed

Bills Mr Knowles Pro / That Bills be paid to Mr D Hall. O x O Ltd. D. Potts British Mercantile Insurance.
Mr Knight Sec / G.W. Temple & Co. Times Book Club (Carried)
New Books (Old)

Mr Connell Pro / That an Additional Case be purchased
Mr Knight Sec /
(Carried)

New Members Mr Upton Pro / That Mr G. Porter be elected a Member
Mr Punter Sec /
(Carried)

Mr Punter Pro / That the Radio Times be purchased
Mr Parsons Sec / on approval for ~~six~~ SIX months. ~~Recommendation~~
(Carried)

Mr Upton Pro / That a proposal form be placed on
Mr Punter Sec / the Table with a view of getting
Members opinion regarding additional Publications
(Carried)

Mr Bevan Pro / That 4 additional Cases be purchased.
Mr Parsons Sec / And some old Cases be put up for Sale
(Carried)

There being no further Business the Meeting closed at 7.55 Pm

W. Sherman
8/5/36

Committee Meeting held on tuesday May 5th 1936

Present. (Mr Sherman) upton. A. Berry. Knight. Knowles. Keefe.
Parsons. R. Berry. Rogers.

Minutes the Minutes of the last Meeting was read and confirmed.

The Monthly Statement was read and passed

Bills Mr Keefe Pro / That Bills be paid to Mrs Hall &
Mr Knight sec / the Times Book Club
(Carried)

New books Mr upton Pro / That Books be purchased from the Times Book Co.
Mr Parsons sec / as under

Here Lies a most Beautyful Lady
Gaudy Night. By D.L. Sayers. Faith Hope No Charity
Frost at Morning. Beatrice Jan Sagmore. The Luck of the Bodkins
It Cant Happen Here. Sinclair Lewis Volcano
Virgin Soil upturned
Beany Eye
(Carried)

Mr Parsons Pro / That a cupboard be reserved for New Publications
Mr Berry sec /
(Carried)

The Secretary is to see that the Proposition Book should be Kept on the Table

New Member Pro by Mr upton / That Mr Mc Pherson Jun
Sec by Mr Keefe / be Elected a Member
(Carried)

No Other Business the Meeting Closed at 5.5 Pm

W Sherman

Committee Meeting held on tuesday June 2nd 1936

Present. (Mr Sherman) Connell. A. Berry. Knight. Knowles. Keefe. Judd
Parsons. R. Berry.

Minutes The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and Passed

Bills Mr Berry Pro / That Bills be paid to Mrs Hall & Times Book Club
Mr Keefe sec / (Carried)

New Books Mr upton Pro / That the price of the following
Mr Parsons sec / books be obtained from the Times Book Club

The Island of Fear.	By	H. Footner
Amateur Crook	"	H Cleverly
Moore Crom	"	Helen Ferguson
Persis	"	Lady Emmuss
Life of the Party	"	Elizabeth Gordon
Yellow Half Moon	"	Sentard
Stepmother of Five	"	Tempest
Below the Clock	"	J.V. Turner
Hard Liver	"	Anthony Weymouth
Highly Inflamable	"	Mary Saltmarsh

(Carried)

Mr Parsons Pro / That the estimate of G. W. Temple for
Mr Knowles sec / turning Stretching and Cleaning of Old Billiard
Cloth be accepted, also recolouring of set
of Snooker Balls
(Carried)

Mr Connell Pro / That four bats for Table Tennis be purchased
Mr Knight sec / & two sets of Darts
(Carried)

New Members Mr Keefe Pro / That Mr A. Bond
Mr R. Berry sec / be elected a Member (Carried)

D Upton
7/1/36

No other Business the Meeting Closed at 5.15 Pm

Committee Meeting held on Tuesday July 7th 1936

Present (Mr Upton) L. Berry. Knight. Knowles. Keefe. Judd. Parsons. R. Berry

Minutes The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed

Bills Mr Parsons Pro / That Bills be paid to Mrs D. Hall
Mr Keefe Sec / Messrs Temple & Co. Models Shops
(Carried)

New Members (Nil)

New Books Mr Parsons Pro / That the ten books, the
Mr Knight Sec / price of which were enquired of
from the Times Book Club last Month
be purchased, when advised of their
reduction in price, the Librarian to
notify the Times Book Club
(Carried)

Librarian Holiday / Mr Knowles Pro / That Librarian Holiday
Mr Knight Sec / be granted for the period
from July 11th to the 18th inclusive
and that Mr Pegrum be appointed as Substitute
(Carried)

No other Business the Meeting closed at 8.5 Pm

R.G. Upton
4/8/36.

Committee Meeting held on Tuesday August 4th 1936

Present (Mr Upton) Connell. A. Berry. Knight. Knowles. R. Berry. Rogers

Minutes The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and Passed

Bills Pro by Mr Knight / That Bills be paid to Mrs Hall
Sec by Mr Berry /
(Carried)

New Books Pro by Mr Upton / That the following seven Books
Sec by Mr Connell / be purchased from the Times Book Club
when advised of their Reduction in Price
as under

Eyelets in Khaki. by A. Hatter
Fire over England " A. Marlon
The Weather in the Streets " Rosamond Lehmann
South to Riding " Winifred Holtby
The Last Ending " L. A. G. Strong
The General " C. S. Forester
Lady in Waiting " Rene Straun

New Member Pro by Mr Knowles / That Mr J Adams
Sec by Mr Knight / Mr E. Berry be elected
Members
(Carried)

Librarian Holiday. Pro by Mr Connell / That the Librarian be
Sec by Mr Rogers / granted the period from
the 24th of August to the 29th of August
subject to substitute being found satisfaction
to Committee
(Carried)

Discussion took place regarding Blinds & Table tennis

No other Business the Meeting closed at 8.10 Pm

R.G. Upton 9/1/36

Committee Meeting held on Tuesday September 1st 1936

Present (Mr Upton) Connell. A. Berry. Keefe. Punter. Bevan. R. Berry. Rogers

Minutes the Minutes of the last Meeting was read and confirmed

the Monthly Statement was read and passed

Bills Pro by Mr Bevan / Sec by Mr R. Berry / that Bill be paid to Mrs D. Hall (Carried)

New Books (Nil)

New Members (Nil)

Pro by Mr Connell / Sec by Mr Rogers / that the Annual General Meeting be requested for the 25th September (Carried)

Presentation to Mr Sherman
Decided that the President be asked to make the Presentation at the General Meeting

Discussion re alteration of Committee Meeting night from Tuesday to Saturday

No Other Business Meeting Closed at 8.20 Pm

W Sherman

General Meeting held Sept 25. 9. 36

Present. Mr Sherman. Upton. Bevan. Knowles Connell. A Berry. Roberts. Parsons R. Berry. Jordan. Keefe. Knight. Rogers. & Mr Pheasey jun Berry Sons Inc. Sutton & Holmes
The President Mr. Bowden Present in the Chair

Minutes the Minutes of the last Meeting was read and confirmed

The President in opening, took the opportunity of after making a very apt speech, in making a presentation to Mr Sherman, after serving on the Committee for fifty years. He called on Mr Upton Jordan & Keefe, to say a few words. Mr Sherman on accepting teak deck chair made reply, saying that he always believed in doing the right thing when on Committee

Mr Sherman read the Balance Sheet. the Chairman put the Pro by Mr Knowles / Sec by Mr Knight / Motion to the Meeting which was Carried unanimously

Pro by Mr Upton / Sec by Mr Bevan / that Mr Dennis be re elected Librarian (Carried)

Pro by Mr Connell / Sec by Mr Sutton / that the Committee be re elected, with the exception of Mr Mc Pheason (Carried unanimously)
Pro by Mr Upton / Sec by Mr Knight / that Mr. Holmes / Mr. Jordan / be elected a Members (Carried unanimously)

Pro by Mr Upton / Sec by Mr Keefe / that Mr Berry be Elected Treasurer (Carried)

Pro by Mr Parsons / Sec by Mr Sherman / that a vote of thanks be passed to Mr Berry (Carried with acclamation)

Pro by Mr Berry / Sec by Mr Roberts / that Committee Meetings be held on Saturdays instead of Tuesdays & that rule be adopted to this effect. The Motion was defeated by 13 votes to 2

Pro by Mr Upton / Sec by Mr Berry / that Mr Parsons & Mr Jordan be re elected Auditors and Proposed a vote of thanks for their services. (Carried Unanimously)

Pro by Mr Sherman / Sec by Mr Upton / that a Hearty vote of thanks be accorded the Chairman in coming down & Presiding this was carried with acclamation

No other Business the Meeting Closed at 8.30 Pm

A.E. Bowden
30/9/37

Committee Meeting held on Tuesday October 6th. 1936

Present. (Mrs Hauman). Upton. Connell. A. Berry. Knight. Knowles. Keefe
Bevan. R. Berry. Rogers. Jordan. Holmes.

Minutes The Minutes of the last Meeting was read and confirmed
The Monthly Statement was read and passed

Bills Pro by Mrs Keefe
Sec by Mrs Knowles / That Bills be paid to Mrs Hall (Carried)

Pro by Mrs Upton
Sec by Mrs Knowles / That the Enfield Gazette be purchased (Carried)

New Books. Pro by Mrs Upton
Sec by Mrs Knight / That the following books be purchased when reduced in price from the Times Book Club.

War Wagon. by Peggy Wood
They Were so young. by Renee Hauman
My Hero this. by Warwick Deeping
Steve. by George Goodchild
Bury Him Darkly. by H. Wade
Red Lea Spy. by A. J. Mackin
The Avenger Strikes. by W. S. Masterman
Saga House. by R. Hayward
Banjo on my knee. by H. Hamilton
Seconds Thereds. by E. L. Long
Pro by Mrs Berry
Sec by Mrs Rogers / Seven Pillars of Wisdom. by Lawrence (Carried)

Pro by Mrs Holmes
Sec by Mrs Knowles / That a form be given to each new entrant on being Taken on (Carried)

Pro by Mrs Jordan
Sec by Mrs Knight / That the Games Committee consist of Mrs Berry Mrs R. Berry. Mrs Parsons. Mrs Bevan. Mrs Upton (Carried)

It was approved that Whist Drives be held, and the matter be left in the hands of the Games Committee the next Meeting to be held at

Pro by Mrs Upton
Sec by Mrs Knight / That Billiards. Snookers & Table Tennis Handicaps be approved and the sum of three pounds 6 and 6 of entrance fee be voted (Carried)

Pro by Mrs Knight
Sec by Mrs Connell / That an estimate be obtained from Mrs Pendleton for an estimate for curtains (Carried)

No other Business the Meeting closed at 8.20 Pm. K. Upton
3.11.36.

Committee Meeting held on 3rd Nov 1936

Present. (Mr Upton) Connell. Bevy. Knowles. Rufe. Bevan. R. Bevy. Jordan

Minutes. The Minutes of the last Meeting was read & Confirmed

The Monthly Statement was read and passed

Bills Pro by Mr Bevan / That Bills be paid to Mrs Hall
Sec by Mr Knowles / & the Times Book Club (Carried)

New Members (Nil)

Report of the Games & Finance Committee

An estimate of proposed expenditure & revenue was presented by the above Committee for the present year. The recommendations of the Committee were as follows

Pro by Mr Bevan / Purchase of Table Tennis to value £5.
Sec by Mr Connell / Six Billiard Cues. to value of each £1 3s 0d (Carried)
That Curtains & Fittings Per estimate of Mr Puddephatt £2.19

That these be approved

That the following periodicals be purchased

That the Argosy Monthly. The Listener & Daily Express

Book of rules for Table Tennis & Slate for Billiard Room

Mr Bevan reported he had viewed the Tennis Table & Cues at Messrs Spaldings & recommended the purchase from the same

Pro by Mr Jordan / That a vote of thanks be accorded
Sec by Mr Rufe / to Mr Bevan for the interest he has shown in the purchase of Billiard Cues & Tennis Table (Carried)

There being no further Business the Meeting closed at 7.30 Pm

R Upton
1.12.36

Committee Meeting held on Dec 1st 1936

Present (Mr Upton) Connell. A. Bevy. Knowles. Parsons. Bevan. R. Bevy. Rogers. Jordan. Holmes.

Minutes the Minutes of the last Meeting was read & Confirmed

the Monthly Statement was read and passed

Bills Pro by Mr Bevan / That Bills be paid to Mrs Hall
Sec by Mr Rogers / Times Book Club. G. Ebley & Son. & Mr Puddephatt (Carried)

New Members Pro by Mr Knowles / That Mr J. Vedder. & Mr G. Ebley
Sec by Mr Bevan / be elected as Members (Carried)

Pro by Mr Parsons / That the Bank be asked for the
Sec by Mr Knowles / Education Policy, for the new arrangement proposed by this union (Carried)

There being no further Business the Meeting closed at 7.25 Pm

R Upton
5.1.37

Committee Meeting held on January 5th 1937

Present. (Mr Upton) Mrs Connell. A. Berry. Knowles. Keefe. Rogers.

Minutes. The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed

Bills Pro by Mr Knowles / That bills be paid to Mrs Hall
Sec by Mrs Rogers / 0+0 Std. The Times Book Club. & Messrs Elsey & Son

(Carried)

There being no further business the Meeting closed at 7 Pm.

[signature]
Chairman
2.2.37

Committee Meeting held on Feb 2nd 1937

Present. (Mr Upton, Connell. A. Berry. Keefe. Pointer. Rogers. Jordan. Holmes.
Pro by Mrs Connell / That Mr Jordan in the absence of Mrs Upton be elected
Sec by Mrs Pointer / to the Chair

(Carried)

Minutes. The Minutes of the last Meeting was read and Confirmed

Bills. Pro by Mrs Upton / That bills be paid to Mrs Hall
Sec by Mrs Holmes /

(Carried)

New Members. Pro by Mrs Upton / That the following be accepted
Sec by Mrs Connell / as Honorary Members of the Institute
Mrs E. Kennedy. Mrs E. Todd. Mrs Tuckport

(Carried)

New Books. Pro by Mrs Upton / That the following books be purchased
Sec by Mrs Pointer / ~~Delicate~~ Jeremy. by Nellie Strange
The Cape is Closed by Patrick Mr Morrison Wentworth
Meet the Baron. by Anthony Morton
From the Times Book Club (Carried)

Pro by Mrs Upton / That a vote of Thanks be recorded to
Sec by Mrs Pointer / Mrs Lewis for the Gift of two Books
Red Wine. by Phyllis Bottome
Mrs and Mrs alike. by Reginald Wright Kauffman

(Carried)

Discussion took place re giving relief to Librarian
such matter to be dealt with by the Game Committee

Pro by Mrs Upton / That the offer of Dr Kendrick to
Sec by Mrs Connell / examine books with a view to
discarding those of little or no value
be accepted and the Committee Thanks be
recorded to him. (Carried)

There being no further business the Meeting closed at 7.30 Pm

[signature]

Committee Meeting held on March 2nd 1937

Present (Mr Upton) Connell. Keefe. Parsons. Bevan. R. Berry
Rogers. Jordan. Holmes.

Minutes. the Minutes of the last Meeting was read and confirmed

the Monthly Statement was read and passed

Bills Pro by Mr Bevan / that Bills be paid to Mr Hall
Sec by Mr Holmes / (carried)

New Members (Nil)

New Books (Nil)

Pro by Mr R. Berry / that Electric lighting be increased
Sec by Mr Bevan / or improved Westerland
(carried)

The following members of the committee agreed to relieve Librarian

Mr Bevan
Mr Connell
Mr Rogers
Mr R. Berry
Mr Holmes
Mr Upton

Table Tennis

Pro by Mr Holmes / that the old Tennis outfit be
Sec by Mr Rogers / offered for sale, to Library members only

There being no further Business the Meeting closed at 7.30 P.m

W. Upton
6.4.37

Committee Meeting held on April 6th 1937

Present (Mr Upton) Connell. A. Berry. Knowles. Keefe. Punter
Bevan. Rogers. Jordan. Holmes

Minutes. the Minutes of the last Meeting was read and confirmed
the Monthly Statement was read and passed

Bills Pro by Mr Bevan / that Bills be paid to
Sec by Mr Knowles / the Times Book Club
Mr Hall
North British Mercantile Insurance Company
Carried

New Members (Nil)

New Books Pro by Mr Upton / that the following books
Sec by Mr Punter / be purchased from the
Times Book Club
Silverstone Rogers 3/6 Bevan S. 3/6
Gas Fuller Young T.B 1/0
Lovers of the Lords. Bullett G 3/6
(carried)

Pro by Mr Holmes
Sec by Mr Knowles / that the Tender of Mr Dennis
for old table tennis top (7/6) be accepted
(carried)

No further Business the Meeting closed 5.15 P.m

W. Sherman

Committee Meeting held on May 4th 1937

Present (Mr Sherman) upton. Connell. A. Berry. Knowles. Keefe. Parsons. Bevan. A. Berry. Rodgers. Jordan. Holmes.

Minutes The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed.

Bills Pro by Mr upton / that bills be paid to Mrs Hall
Sec by Mr Knowles / & the Times Book Club
Carried

New Members (Nil

New Books (Nil)

Librarian Weekly Relief.

Mr Parsons Pro / that a deputy be appointed
Mr A. Berry Sec / from 6 Pm one evening per week to
relieve the Librarian at 2/6 per evening
if possible, and that the Games Committee
be empowered to act

(Carried)

A discussion took place Mr Bevan putting the case re the formation of an R.G.P.F Sports Club

No further business the Meeting closed at 8.30 Pm

H. Sherman

Committee Meeting held on June 1st 1937

Present Mr (Sherman) Connell. A. Berry. Knowles. Keefe Parsons. Bevan. Jordan. Holmes

Minutes The Minutes of the last meeting was read and confirmed

The Monthly Statement was read and passed

Bills Pro by Mr Keefe / that Bills be paid to Mrs Hall
Sec by Mr Knowles / (Carried)

New Members (Nil)

New Books Pro by Mr Parsons / that the following books be
Sec by Mr Keefe / purchased as under

From the Times Book Club

Panic Closing by. Charles Norden
The Silken Thelin by. Francis Croft
The Snake Charmer by. Dorothy Bruff Ruck.
Brief Hours of Youth by. Graham Heath
Who killed Robert Prentice by Dennis Wheatley & J. G. Links

(Carried)

Mr Bevan spoke regarding the Sports Club and reported a membership of approx 150. It was agreed that the fee of 2 per week should cover both Membership of the Sports Club & the Institute & Library

Pro by Mr Parsons / that Mr upton be appointed a member
Sec by Mr Jordan / of the Sports Club Committee

Carried

No further business the Meeting closed at 8.15 Pm

R Upton

Committee Meeting held on July 6th 1937

Present (Mr upton) Connell. A. Berry. Rufe. Bevan. Jordan

Minutes The Minutes of the last Meeting was read and confirmed

Monthly Statement was read and passed

Bills Pro by Mr Bevan / That Bills be paid to Mrs Hall &
Sec by Mrs Rufe / the Primer Bath Club
(Carried)

Mr Bevan reported that the efforts of the Sports Club to obtain a ground had failed, owing to the attitude of the Local Council

There being insufficient Members to form a quorum no further business was ~~conducted~~ dealt with —

W. Sherman

Committee Meeting held on August 3rd 1937

Present (Mr Sherman, upton. Connell. A. Berry. Knowles. Bevan. Rogers

Minutes. The Minutes of the last Meeting was read and confirmed

Monthly Statement was read and passed

Bills Pro by Mr upton
Sec by Mr Knowles / That Bill be paid to Mrs Hall (Carried)

New Books / Pro by Mr upton
Sec by Mr Knowles / That the following Books be purchased as under

The False Nero	by	Leon Feuchwanger	8/6
uncommon Danger	"	E. Ambler	7/6
Rhythm Romeo	"	Barbara Stanton	7/6
She Verney	"	Jack Lindsay	7/6
Earthenware	"	Jane Kennedy	7/6
The Happier Eden	"	Beatrice Seymour	7/6
How dare you die	"	Noel Godber	7/6
Duet for Three	"	Sylvia Lask	7/6
Dames Don't Care	"	Peter Cheyney	7/6
Overture to Life	"	Margery Lawrence	7/6
			3.16.0

(Carried)

New Members Pro by Mr upton
Sec by Mr Bevan / That Mr Thorogood
" Mr Green
be accepted as Honorary Members

Librarian's Holiday Pro by Mrs Bevan
Sec by Mrs Rogers / That leave be granted to the Librarian for the period 23rd to 25th August (Carried)

Pro by Mr Bevan
Sec by Mr upton / That we obtain estimates for the recovering of Billiard Table & Cushions for old Table from Messrs Burroughes & Watts & Mr G. Temple (Carried)

Pro by Mr Connell
Sec by Mr Knowles / That we obtain estimates for new Billiard Balls (Carried)

Pro by Mr upton
Sec by Mr Bevan / That we obtain estimates for the recovering of a set of Snooker Balls (Carried)

That Games Committee be empowered to accept any tender found acceptable for all propositions

The Meeting closed at 8.5 Pm

W. Sherman

Committee Meeting held on Septembers 7th 1937

Present (Mrs Sherman) upton. Connell. A. Berry. Knowles. Keefe. Parsons. Bevan. Rogers. Jordan. Holmes.

Minutes. The minutes of previous Meting was read and confirmed

Monthly Statement was read and passed

Bills Pro by Mrs Knowles / That Bills be paid to Mrs Hall & the
Sec by Mrs Keefe / Times Book Club
(Carried)

New Books (Nil)

New Members (Nil)

Pro by Mrs upton / That Whist Drives be held commencing
Sec by Mrs Bevan / the 2nd week in October and 2nd &
4th weeks thereon

(Carried)

Date of General Meeting

Pro by Mrs upton / That the General Meeting be
Sec by Mrs Keefe / held on Sept 24th at 7.30 Pm
pending the Presidents concurrance
(Carried)

No other Business the Meting closed at 8.10 Pm

V. Sherman

General Meting held on September 30th 1937

Present The President Mrs Bowden in the Chair. supported by Mesrs (Sherman) Parsons. Sewell. Punter. Cooper. Beavon. Holmes. Connell. Raby. Jordan. Keefe. Knowles. A. Berry

The President welcomed the presence of Mrs Sherman, after his severe illness, and wished him complete recovery. And the meeting warmly applauded his remarks

Mrs Sherman replied. & stated that Mrs upton regretted he was unable to attend the meeting

Minutes. The Minutes of the previous Meting was read & confirmed

Mrs Sherman read the Balance Sheet, showing a balance in hand of £75 was read & the acceptance of which was
Pro by Mrs Keefe
Sec by Mrs Punter / carried unanimously

Election of Librarian. Pro by Mrs Knowles / That Mrs Dennis be again
Sec by Mrs Punter / appointed.
Carried unanimously

Election of Committee. after discussion. Mrs Parsons Pro / Mrs Bevan Sec / that the Committee of last year be elected en Block
Carried unanimously

Election of Auditors. Pro by Mrs Jordan. / That Messrs Parsons & Sewell
Sec by Mrs Knowles / be re elected auditors &
a vote of thanks be recorded them for their valued services
Carried. unanimously

Election of Treasurer. Pro by Mrs Parsons / That Mrs A. Berry
Sec by Mrs Bevan / be re elected Treasurer
and that a vote of thanks be given for his services
Carried unanimously

The Meeting concluded with a Proposition by Mrs Sherman seconded by Mrs Keefe. that a vote of appreciation be given to the President for his presence & interest. Carried unanimously
No other Business the Meeting closed at 8 Pm

M Bowden Sept. 29th. 1937.

Committee Meeting held on October 5th 1937

Present (Mr Sherman) Keefe. Jordan. Upton. Holmes. A. Berry
Connell. Rogers. R. Berry.

Pro by Mr Jordan / That Mr Sherman be re elected Chairman
Sec by Mr Keefe / for the year. (Carried unanimously

Minutes The Minutes of the previous Meeting was read & confirmed

The Monthly Statement was read and passed

Bills Pro by Mr Upton / That Bills be paid to Mrs Hall &
Sec by Mr Keefe / G. W. Temple & Co
(Carried)

New Books. (Nil)

New Members Pro by Mr Upton / & That Messrs Noble. Rowe.
Sec by Mr Jordan / Hornbrook. be accepted
as Members of the Institute
(Carried)

Games Finance Committee. Pro by Mr Jordan
Sec by Mr Holmes /
That the old Committee be re elected en Bloc
Carried unanimously
and that they be asked to submit a budget for the year.
at the next monthly Meeting, & also that the question of
transferring the reading room to that now used for Table Tennis
be decided by them to Genl. Committee.

No Other Business the Meeting closed at 7.5 Pm

W Sherman

Committee Meeting held on November 2nd 1937

Present Mr (Sherman) Keefe. Jordan. Upton. Holmes. A. Berry
Connell. Knowles. Parsons. Bevan

Minutes The Minutes of the last Meeting was read & Confirmed

The Monthly Statement was read and passed

Bills Pro by Mr Keefe / That Bills be paid to Mrs Hall
Sec by Mr Bevan / (Carried)

New Books (Nil)

New Members (Nil)

Old Books. Pro by Mr Upton / That Old Books be disposed
Sec by Mr Bevan / of to the highest bides
(Carried)

Pro by Mr Holmes / That the table for Tennis when matches
Sec by Mr Connell / are played, be moved to the Southern Library Room
(Carried)

Pro by Mr Knowles / That the Finance Committee report be accepted
Sec by Mr Keefe / and a Vote of thanks be passed to the Games
and Finance Committee for their efforts in this matter
Carried unanimously

Pro by Mr Parsons / That three boxes be placed one on the
Sec by Mr Holmes / Ground Floor one in each Billiard Room
for members playing during the period when
Librarian is away (Carried)

Pro by Mr Sherman / The Games Committee be asked to enquire
Sec by Mr Upton / into the Games, during the meal hours of the
Librarian, and report thereon (Carried)

No Other Business the Meeting closed at 7.30 Pm

H Upton

Committee Meeting held on December 7th 1937

Present (Mr Upton) Keefe. Jordan. A. Berry. Connell. Rogers
Knowles. Parsons. Bevan.

Minutes The Minutes of the previous Meeting was read & confirmed

Monthly Statement was read and passed

Bills Pro by Mr Bevan / That Bills be paid to
See by Mr Parsons / Mrs Hall & Union Assurance Society
(Carried)

New Books. Pro by Mr Upton / That the following books be
See by Mr Keefe / purchased from the Times Book Club
The Turbulent as under Pendragles. by Tobias Wagner
You cant do as you like by F. E. Baily
The Purple Parrot. by Clyde B. Clason
The Bells of Rye. by Phillipa Linsday
The Tiny Diamond. by Charlotte Murray Passed
(Carried)

Pro by Mr Connell / That a draught protection be
See by Mr Parsons / given between Billiard Rooms
(Carried)

Pro by Mr Parsons / That curtain between Reading Room
See by Mr Connell / and Ladies Cloak Room be re-hung
(Carried)

Pro by Mr Bevan / That a portion of old Billiard cloth
See by Mr Rogers / be sold to Mrs Hall for 5/-
(Carried)

No Other business the Meeting closed at 7.20 Pm

H. Upton

Committee Meeting held on Jan 4th

Present Mr (Upton) Jordan. Holmes. A. Berry. Rogers. Parsons
Bevan.

Minutes. The Minutes of the previous Meeting was read & confirmed

Monthly Statement was read and passed

Bills Pro by Mr Bevan / That Bills be paid to
See by Mr Parsons / Mrs Hall & the Times Book Club
(Carried)

New Members. Pro by Mr Upton / That Mr Conway & Mr Wright
See by Mr Parsons / be elected members
(Carried)

Letter was read from Mr Temple re condition of Billiard Table

Pro by Mr Bevan / That Messrs Temple Estimate be
See by Mr Jordan / accepted for supplying new cushions
for Billiard Table
(Carried)

Pro by Mr Parsons / That the cloth of Mr Paddepatts
See by Mr Holmes / for supplying a curtain for Billiard Room
be accepted
(Carried)

No Other business the meeting closed at 7.30 Pm

H. Sherman

Committee Meeting held on Feburay 1st 1935

Present (Mr Sherman) Keefe. Upton. Holmes. A. Berry. Connell. Rogers. Knowles. Parsons. Bevan. Punter.

Minutes The Minutes of the last Meeting was read and confirmed

Monthly Statement was read and passed

Bills Pro by Mr Upton / That Bills be paid to Mrs Hall &
Sec by Mr Knowles / Mr Puddephatt
(Carried)

New Members (Nil)

New Books (Nil)

Sale of Old Lines. Pro by Mr Keefe / That the Games committee be empowered to sell
Sec by Mr Punter / Old lines, for a sum of no less than sixpence per line
(Carried Unanimously)

Brass Band discussion took place forming Brass Band for the R.G.A.

Pro by Mr Parsons / That the proposition of forming a Band
Sec by Mr Punter / as suggested be turned down, as an impractical one, and that Mr Upton be requested to inform the Superintendent
Carried unanimously

Correspondance was read re Sports Meeting at Woolwich

Pro by Mr Parsons / That the Games Committee go into
Sec by Mr Jordan / the question re Sports Meeting at Woolwich and reply to Superintendant
(Carried)

No Other Business the Meeting closed at 7.25 Pm

W. Sherman

Committee Meeting held on March 1st 1935

Present (Mr Sherman) Keefe. Upton. A. Berry. Connell. Rogers. Knowles. Parsons. Bevan.

Minutes The Minutes of the last Meeting was read and confirmed

Monthly Statement was read and passed

Bills Pro by Mr Upton / That Bills be paid to Mrs Hall
Sec by Mr Keefe / Carter Paterson & Messrs G.W. Temple be paid
(Carried)

New Members (Nil)

New Books Pro by Mr Connell / That the following books
Sec by Mr Upton / be purchased re outdoor
Fatal Witness by Elizabeth Foot 7/6
To walk the Night " Stanley Paul 7/6
(Carried)

Pro by Mr Upton / The Prince of Paradise by Francis Gerard 7/6
Sec by Mr Knowles / Great Argument by Phillip Gibbs 7/6
Strange Quarters by Kathleen Rhodes 7/6
Yellow Stones by A. Grodzinski 7/6
The Spanish Arena by Lady Eleanor Smith 7/6
Trumpets Calling by Dola Brydelotte 7/6
(Carried Unanimously)

Discussion took place re the Sports Club

No Other Business the Meeting closed at 7.20 Pm

W. Sherman

Committee Meeting held on April 6th 1935

Present (Mr Sherman) Keefe. Gordon. Holmes. A. Berry. Connell. Knowles. Parsons. Bevan

Minutes Minutes of the last Meeting was read and passed
the Monthly Statement was read and passed

Bills Pro by Mr Bevan / That bills be paid to Mrs Hall
Sec by Mr Knowles / the Times Book Club & Fire Insurance
Policy to North British & Mercantile Insurance Co
(Carried)

New Books (Nil)

New Members (Nil)

Mr A. Bevan reported that a ground had been offered to the Sports Club, & that a decision concerning it, would be taken by them the following night

There being no further Business the Meeting closed at 7.50 pm

L. Hopton
3/5/08

Committee Meeting held on May 6th 1935

Present (Mr Upton) Keefe. A. Berry. Connell. Rogers. Knowles. Parsons. Bevan.

Minutes Minutes of the last Meeting were read and confirmed
the Monthly a/c was read and passed

Bills Pro by Mr Knowles
Sec by Mr Keefe / That Bills be paid to Mrs D. L. Hall
(Carried)

New Books (Nil)

New Members (Nil)

Mr Bevan reported that the offer of Sports Ground had been declined by the Sports Club, owing to the position of Ground

Pro by Mr Connell
Sec by Mr Parsons / That a new score board be purchased for Billiard Room
Carried

Pro by Mr Connell
Sec by Mr Bevan / That two time recording clocks be purchased
(Carried)

Pro by Mr Bevan
Sec by Mr Keefe / That two Billiard tests be purchased
(Carried)

There being no further Business the Meeting closed at 5.20 pm

W. Sherman

Committee Meeting held on June 7th 1935
Present (Mr Sherman) Keefe. Holmes. A. Berry. Knowles.
There being only five Members present, No business was transacted

W. Sherman

Committee Meeting held on July 5th 1935

Present (Mr Sherman) Jordan. upton. Holmes. Connell. Knowles. Parsons. Bevan

Minutes of the last Meeting was read & passed

The Monthly Statement was read and confirmed

Bills | Pro by Mr Bevan, Sec by Mr Knowles | that Bills be paid to Mrs Hall (Carried)

New Books | Pro by Mr upton, Sec by Mr Parsons | that 5 Books be purchased from the Times Book Club as under

Riding alone.	By	Noel Forrest	5/6
Hostess to Death	"	Russel Wakefield	7/6
Thirsty Land	"	Joan Sutherland	7/6
Thunder Hill	"	Marjorie Booth	7/6
The Amazing Quest of Mr Lyn	"	Rupert Thorndike	7/6

(Carried)

Pro by Mr Parsons / Sec by Mr upton | that Lebsarian be granted leave from 18th to 23rd of July & that Mr Pegrum act as substitute (Carried)

Pro by the Chairman / Sec by Mr Jordan | that Games committee be instructed to examine methods of improving ~~apparatus~~ and enlarging on Games in General

No other Business the Meeting closed at 7.55 pm

W. Sherman

Committee Meeting held on Aug 2nd 1935

Present (Mr Sherman) Jordan. upton. A. Berry. Connell. Rogers. Knowles.

Minutes of the previous Meeting was read and confirmed

Monthly Statement was read and passed

Bills | Pro by Mr upton, Sec by Mr Knowles | that Bills be paid to Mrs Hall The Times Book Club & Lesley Paterson (Carried)

Games Committee reported recommendations to purchase New set of Snooker Balls. New Dart Board. & 2 New Nets

Pro by Mr upton, Sec by Mr Connell / (Carried)

Lebsarian Holiday. Pro by Mr Upton, Sec by Mr Rogers

That leave be granted to him as requested & Mr Pegrum act as substitute (Carried)

No other Business the Meeting closed at 8 pm

(Wm) A. Sherman

Committee Meeting held on September 6th 1935

Present (Mr Sherman) Keife. Upton. Holmes. A. Berry. Connell. Rogers. Knowles. Bevan.

Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed

Bills Pro by Mr Upton / That Bills be paid to Mrs Hall &
Sec by Mr Keife / G. H. Temple (carried)

New Books. Pro by Mr Upton / That the following books be
Sec by Mr Knowles / purchased as under from the
Times Book Club

Darkness in the Land. By Robert Stevenson
Mischief in the Wind. " Isabel C. Clark
A Rope for the Hanging. " Nigel Moreland
A Covenant With Death. " Francis D. Grierson
The Joyful Delaneys. " Hugh Walpole
(carried)

Date of General Meeting. Pro by Mr Upton /
Sec by Mr Bevan /
That Meeting be held on 30th September subject to the approval of the President (carried)

Date of Whist Drives Pro by Mr Upton /
Sec by Mr Keife /
That the Whist Drives commence on the second Tuesday in October (carried)

No Other Business the Meeting closed at 7.45 Pm

W. Sherman

General Meeting held 29th September 1935

The President A.C Bowden in the Chair

Messrs Sherman. Jordan. Punter. Knowles. Connell. Rogers. Keife. Holmes & A. Berry were also present

The Minutes of the previous General Meeting were read and confirmed

Mr Sherman read the Balance Sheet which showed a Balance in hand of £70.0.1

Pro by Mr Jordan / That the Balance Sheet be adopted
Sec by Mr Knowles / & was (carried unanimously)

The President commented on the membership & expressed a wish for increasing the same

Election of Librarian. Pro by Mr Keife /
Sec by Mr Punter /
That Mr Dennis be reelected which was (carried unanimously)

Election of Committee Pro by Mr Holmes / That the Committee
Sec by Mr Punter / be re-elected en bloc
(carried unanimously)

Election of Treasurer. Pro by Mr Jordan / That Mr A. Berry be re elected
Sec by Mr Sherman / Treasurer. and that a vote of thanks be accorded him for his services. Carried unanimously

Election of Auditors Pro by Mr Knowles / That Messrs Parsons & Lovell
Sec by Mr Punter / be again elected Auditors and a vote of thanks for their valued services
(Carried unanimously)

Pro by Mr Sherman. That a hearty vote of thanks be accorded the President for his presence, and the interest he shows in the interests of the Institute. (Carried unanimously)

S. Chapman
28-11-09.

Committee Meeting held on October 4th 1938

Present (Mrs Sherman) A. Berry. Parsons. Holmes. Connell. Bevan. Jordan. Knowles R. Berry. Rufe. Rogers. Banks

Minutes Minutes of the last Meting was read and confirmed

The Monthly Statement was read and passed

Bills Pro by Mrs Bevan / That Bills be paid to Mrs Hall & Sec by Mrs Holmes / the Times Book Club (Carried)

Pro by Mrs Knowles / That Mrs Sherman be re elected Chairman for the Sec by Mrs Holmes / ensuing year (Carried)

New Books (Viz)

Suggested by the Supt. That we purchase. North West Passage & that Mrs upton be asked to obtain particulars concerning the same

New Members Pro by Mrs Holmes / That Mrs Freeman & Mrs Bradshaw Sec by Mrs Rufe / be elected as Honorary Members (Carried)

Finance & Games Committee / Pro by Mrs Jordan / Sec by Mrs Rogers /

That Mesrs upton Bevan. A. Berry & Connell be elected + Mr Holmes. (Carried)

Pro by Mrs Rufe / that the committee be asked to report Sec by Mrs Knowles / on proposals for the year & Budget for estimates (Carried)

No other Business the Meting closed at 9 Pm

W. Sherman

Committee Meeting held on November 1st 1938

Present. Mrs (Sherman) upton. A. Berry. Parsons. Holmes. Connell. Bevan. Jordan. Knowles. Rufe. Rogers. Knight.

Minutes. Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed

Bills Pro by Mrs upton / That Bills be paid to Mrs Hall & 0.0.7.5
Sec by Mrs Knowles / be paid (Carried)

New Books Pro by Mrs upton / That the following books be
Sec by Mrs Parsons / purchased from the Times Book Club as under

More than one Serpent	By. R. A. J. Walling		7.6
Half Holiday	"	Joan Butler	7.6
What's the Answer	"	Constance A. E. Griffith	2.6
Quinneys for Quality	"	H. A. Vachell	7.6
The Dormouse Peacemaker	"	Frank King	7.6
Here Comes a Candle	"	Storm Jameson	7.6
Already Walks to-Morrow	"	A. G. Street	7.6
Sheila H.O	"	M. E. Bates	8.6
Dead Ned	"	John Masefield	7.6
Tuscan Spring	"	James Clough	8.6
The Big Fish	"	Francis Beeding	7.6
		Total	3.19.6

(Carried)

Financial Statement for the ensuing year was submitted by Mrs upton. Pro by Mrs Parsons / That the report of the Games Sec by Mrs Rogers / Committee be adopted (Carried)

Pro by Mrs Knowles / That the Games Committee be empowered Sec by Mrs Knight / to purchase. Dart Board. And also have the Reading Table (in accordance with suggested Price 5.0.0 (Carried)

Pro by Mrs upton / That a sum of 5/- be paid to the Sec by Mrs Parsons / Tobacconist. for Extra Cleaning (Carried)

No other Business the Meting closed at 9.30 Pm

W. Sherman

Committee Meeting held on Dec 6th 1938

Present (Mr Sherman) Upton. A. Berry. Parsons. Holmes. Connell. Jordan. Knowles. R. Berry. Keefe. Rogers.

Minutes of the last Meeting was read and confirmed

the Monthly Statement was read and passed.

Bills — Pro by Mr Upton, Sec by Mr Knowles / That Bills be paid to Mrs Hall the Times Book Club & Messrs Clays & Son (Carried)

New Books (Nil)
New Members (Nil)

Pro by Mr Parsons, Sec by Mrs Keefe / that periodicals etc be purchased from Mr Wright, who has purchased the Business of Mrs Hall under the same conditions as those previously held from her (Carried)

Pro by Mr Holmes, Sec by Mr Upton / that we affiliate to the London Business Houses Championships. Amateur Sports Association at a fee of £.2.2.-0 (Carried)

No other Business the Meeting closed at 7.20 Pm

A Upton
For Chairman

Committee Meeting held on Jan 3rd 1939

Present (Mr Upton. A. Berry. Parsons. Holmes. Connell. Knowles. Keefe.

Minutes of the last Meeting was read and confirmed

Monthly Statement was read and passed

Bills — Pro by Mr Keefe, Sec by Mr Knowles / That Bills be paid to Mr Wilson. Union Assurance Society. & Affiliation Fee London Business Houses Championships Amateur Sports Association (Carried)

Pro by Mr Parsons, Sec by Mr Connell / That Picture Post be purchased Weekly (Carried)

Pro by Mr Parsons, Sec by Mr Connell / that six Billiard Cues & Cases be purchased Carried

No other Business the Meeting closed at 7.30 Pm

W. Sherman

Committee Meeting held on Feb 7th 1939

Present (Mrs Sherman) Upton. A. Berry. Holmes. Connell. Jordan. Knowles.

The Minutes of the last Meeting was read & confirmed

The Monthly Statement was read and passed.

Bills Pro by Mrs Upton / That Bills be paid to
Sec by Mrs Knowles / Mrs Wright & G. W. Temple
(Carried)

New Books (Nil)

New Members Pro by Mrs Upton / That Mrs E. Bevan & Mrs A. Sharp
Sec by Mrs Holmes / be elected as Honorary Members
Carried

Pro by Mrs Connell / That 12 Shades be purchased for the
Sec by Mrs Upton / Billiard Tables, and that the matter receive
the consideration of the Games Committee.
(Carried)

No further Business the Meeting closed at 8 Pm

A Upton
7/3/39

Committee Meeting held on March 7th 1939

Present Mrs Upton, A. Berry. Holmes. Connell. Bevan. Jordan. Keefe & Rogers.

The Minutes of the last Meeting was read and passed.

The Monthly Statement was read and passed.

Bills Pro by Mrs Bevan / That Bills be paid to Mrs Wright
Sec by Mrs Holmes / & G. W. Temple
Carried

New Books Pro by Mrs Upton / That the following books
Sec by Mrs Rogers / be purchased from the Times Book Club as under

Them & We took up. By	Rupert Mowat		7/6
Challenge to the Night	"	Cecil Lewis	7/6
Free and Fortunate	"	Prudence O'Shea	7/6
Return Journey	"	Ruby M Ayres	7/6
Where there is a will	"	Mrs Lysaght	7/6
The Stoneware Monkey	"	Austin Freeman	7/6
The City Lies Four Square	"	Miss Burgesh	7/6

(Carried)

Shades for Billiard Tables
Pro by Mrs Bevan / That shades for both tables be
Sec by Mrs Connell / purchased as recommended by Games Committee
(Carried)

No further Business the Meeting closed at 8 Pm

W. Sherman

Committee Meeting held on April 4th 1939

Present (Mr Sherman) upston. A. Berry. Holmes. Connell. Bevan. Jordan. Knowles. Keefe. Rogers.

The Minutes of the last Meeting was read and confirmed

The Monthly Statement was read and passed.

Bills Pro by Mr Keefe / that Bills be paid to Mr Wright.
Sec by Mr upston / (Carried)

New Members Pro by Mr upston / that Mr D. Parker be elected
Sec by Mr Keefe / as Honary Member
Carried

New Books (Nil)

Pro by Mr Jordan / That the Games Committee purchase
Sec by Mr Knowles / a small Vacuum cleaner for use
on Books & Billiard Table
(Carried)

No Other Business the Meeting closed at 7.45 Pm

W Sherman

Committee Meeting held on May 2nd 1939

Present (Mr Sherman) upston. Holmes. Connell. Jordan. Knowles. Keefe. Rogers

The Minutes of the last Meeting was read and confirmed

Monthly Statement was read and passed

Bills Pro by Mr upston / that Bills be paid to Mr A. J. Wright
Sec by Mr Keefe / (Carried)

New Members Nil

New Books / Pro by Mr upston / That the following Books
Sec by Mr Connell / be purchased as under
from the Times Book Club

Rebecca	by	Dan Maurier
The African Witch	"	Joyce Cary
The Crooked Corner	"	Michael Arlen
The Heavenly Twins	"	Everett Hare
I'll tell you Everything	"	J. B. Priestly & Gerald Bullet
The Jewish Caravan	"	Schwarz
Sic Transit Gloria	"	Millward Kennedy
Three Cedars	"	Ursula Bloom
Tudor Queen	"	W. B. Maxwell

(Carried)

No Other Business the Meeting closed at 7.45 Pm

W. Sherman

Committee Meeting held on June 6th 1939

Present (Mr Sherman) upton. R. Berry. Holmes. Connell, Bevan. Jordan. Keefe.

Minutes the Minutes of the last Meeting was read & passed

the Monthly Statement was read and passed

Bills Pro by Mr Bevan / that bills be paid to Mr Wright
See by Mr Keefe / & the Times Book Club
(Carried)

New Members (Nil)

New Books (Nil)

R. Letter from Waltham Cross. P.O. Sports & Social Club, be referred to Games Committee, to consider entering a team in proposed Table Tennis League

No Other Business the Meeting closed at 7.50 Pm

W. Sherman

Committee Meeting held on July 4th 1939

Present (Mr Sherman) upton. Bevan. Jordan. Knowles. Keefe. Rogers.

Minutes. the Minutes of the last Meeting was read and passed

the Monthly Statement was read and passed

Bills Pro by Mr upton / that Bills be paid to Mr Wright.
See by Mr Knowles / (Carried)

New Members (Nil)

New Books. Pro by Mr upton / that the following Books
See by Mr Jordan / be purchased as under from
the Times Book Club.
Pilate Pasha by. M Fawcett 7.6
Hogan House " M. Lindsay 8.6
(Carried)

Librarian Leave. Pro by Mr upton
See by Mr Bevan /
that leave be granted from the 17/7 to 22/7 inclusive
and Mr G. Pegrum, substitute (Carried)

~~It is carried~~ that the old Dart Board be offered for sale by the Games Committee. (Carried)

Pro by Mr Holmes / that a message of sympathy be
See by Mr upton / forward on to Mr Painter
(Carried)

No other Business the Meeting closed at 7.45 Pm

Committee Meeting held on August 1st 1939

Present. Mr upton. Holmes. Connell. Jordan. Keefe. Rogers.

Bills. Pro by Mr Jordan / that bills be paid to Mr Wright & Times Book Club (Carried)
See by Mr Holmes /

The Librarian leave was approved of, from 21st of August. to the 26th August (Carried)

Committee Meeting held Sept 1939

Present. Mrs A. Berry. Connell. Jordan. Knowles & Keefe

Pro by Mrs Jordan
Sec by Mrs Keefe / That Bills be paid

Committee ~~Held~~ Meeting held Oct 3rd 1939

Present Mrs Upton & Berry Holmes Connell. Keefe.

Pro by Mrs Holmes
Sec by Mrs Keefe / That Bills be paid

Committee Meeting held on November 7th

Present Mrs Upton. A. Berry. Bevan. Connell

Pro by Mrs Bevan
Sec by Mrs Connell / That Bills be paid

That the General Meeting be convened for Nov 28th. (carried)

A Upton
5.39

Committee meeting held on Dec 5th 1939

Present. Mrs (Upton) Mrs A Berry. Connell. Bevan. Knight. Sutton & Cole

Minutes of the previous Meeting was read and passed

Monthly Statement was read and passed

Bills Pro by Mrs Bevan
Sec by Mrs Knight / That Bills be paid to Mr H. Wells - affiliation fee to the London Sports Association (carried)

New Books Pro by Mrs Upton
Sec by Mrs Bevan / That we purchase books from the Times Book Club as under

	Middlemarch.	By	G. Elliot
The	Eustace Diamond	"	Trollope
The	Egoist	"	Meredith
The	Old Wives Tales	"	A. Bennett
	Mr Polly	"	H. G. Wells
	Moll Flanders	"	De Foe
	Quality Chase	"	by Mrs Feltman
	Swallows Eyes	"	Mrs L Ward
The	Two Wives	"	Mrs Twinnerton (carried)

Games & Finance Committee

Pro by Mrs Knight
Sec by Mrs Connell / That Mrs Upton. Berry. Bevan. Connell. Cole & Sutton (carried)

That the Committee submit a Budget for the present year. (carried)

No other Business the Meeting closed at 5.15 pm

A Upton
2.1.40.

Committee Meeting held on April 2nd 1940

Present (Mr Upton) A. Berry. Connell. Jordan. Keefe. Fintric

Minutes of the last Meeting was read and passed

Monthly Statement was read and confirmed

Bills Prop by Mr Connell, That Bills be paid to Mr Welsh
Sec by Mr Keefe / & North British Mercantile Insurance Company
(carried)

Discussion took place re Sports Club

No Other Business the Meeting closed at 8.15 Pm

P. Upton
2/5/40.

Committee Meeting held on Jan 2nd 1940

Present (Mrs Upton) A. Berry. Connell. Rogers. Ledger

Minutes. Minutes of the last Meeting was read and passed

Monthly Statement was read and passed

Bills Pro by Mrs Connell / That Bills be paid to
Sec by Mrs Rogers / Mrs Welch & the Times Book Club
(Carried)

New Books / Pro by Mrs Upton / That we purchase the
Sec by Mrs Ledger / following Books from the
Times Book Club

All this and Heaven too. By R. Field
How Green was my Valley. By R. Llewellyn

(Carried)

The Chairman presented budget for the present year which contained a recommendation for an increase of salary to the Librarian from the date of the Finance committe meeting

Pro by Mrs Rogers / the adoption of the report
Sec by Mrs Ledger /

(Carried)

No further Business Meeting closed at 8 Pm

A. Upton
6/1/40.

Committee Meeting held on Feb 6th 1940

Present. (Mrs Upton) A. Berry. Connell. Sutton. Ledger

Minutes. Minutes of the last Meeting was read & passed

Monthly Statement was read and passed.

Bills Pro by Mrs Connell / That bills be paid to Mrs Welch
Sec by Mrs Ledger / & Times Book Club (Carried)

List of Committee men to be posted on Notice Board

Mrs Upton. A. Berry. Bevan. Connell. Jordan. Llewellyn. Berry M
Rees. Rogers. Painter. Knight. Sutton. Ledger. Cole. Mrs Tuttle

No further Business the Meeting closed at 8 Pm

A. Upton
5.3.40

Committee Meeting held on March 5th 1940

Present. (Mrs (Upton) A. Berry. Connell. Jordan. Rees. Rogers. Sutton

Minutes. Minutes of the last Meeting was read and passed

Monthly Statement was read and passed

Bills. Pro by Mrs Jordan / That Bill be paid to Mrs H. Welch
Sec by Mrs Rees / (Carried)

Pro by Mrs Berry / That the committee regrets being unable
Sec by Mrs Rogers / to grant any financial help to
Librarian for loss of Holiday, Voluntary
assistance will be given by Members of the committee
(Carried)

No Other Business the Meeting closed at 8.30 Pm

A. Upton
7/3/40.

Committee Meeting held on May 7th 1940

Present. (Mr Upton) A. Berry. Connell. Jordan. Reefe. Sutton Mc Lintic.

Minutes. Minutes of the last Meeting was read & passed

Monthly Statement was read & passed

Bills Pro by Mr Reefe / That Bills be paid to
Sec by Mr Sutton / Mr H. Welch & Mrs Trist
(carried)

New books Pro by Mr Upton / That the following books
Sec by Mr Connell / be purchased from the
Times Book Club. as under

Verdun.	by	Jules Romanest	9.6
Makeshift	"	Sarah Campeon	8.6
Nemesis	"	Douglas Reid	8.6
Chorous of Clowns.		Eden Phillpotts	8.3
Bitter Creek		James Boyd	8.6

(carried)

Discussion took place re. competition Mr Mc Lintic & Mr Sutton agreeing to make enquires as to possible Table Tennis Tournament

No other Business the Meeting closed at 8 Pm

Upton

Committee Meeting held on June 4th 1940

Present (Mr Upton) A. Berry. Connell. Reefe. Sutton. Mc Lintic

Minutes. Minutes of the last Meeting was read and passed

Monthly Statement was read and passed

Bills Pro by Mr Lintic / That Bills be paid to Mr H. Welch
Sec by Mr Sutton / & the Times Book Club
New Books. Nil. New Members. Nil
(carried)

No other Business the Meeting closed at 8 Pm.

Upton
2.7.40

Committee Meeting held on July 2nd 1940

Present (Mr Upton) Jordan. Reefe. Sutton. Mc Lintic

Minutes. Minutes of the last Meeting was read and passed

Monthly Statement was read and passed

Bills. Pro by Mr Jordan / That Bills be paid to Mr Welch
Sec by Mr Mc Lintic & Mr Temple (carried)

New Books. Pro by Mr Upton / That the following books be
Sec by Mr Reefe / purchased as under from the
Times Book Club.

The Power and the Glory.	by	G. Greene	8.3
Judge Not	"	Elanor Montant	8.3
Fodors Meeting	"	Lady Eleanor Smith	9.6
A. Lion in the Garden	"	G. B. Stern	8.3

(carried)

Report on London Business Houses Table Tennis Championships read

No other Business Meeting closed at 8.10 Pm

Upton
1.10.40.

General Meeting held November 28th 1939 at 7.30 Pm

The President Mrs Knapman in the Chair

Members Present Messrs Punter. upton Keefe. Sutton. Ledger. Rogers Connell. Bevan & A. Berry

The Minutes of the last Meeting was read & Passed

A letter was read received from Mrs Sherman, stating he desired to retire from the committee after 53 years membership

The President proposed that a letter of appreciation be sent to him for his valued services. This was carried unanimously

Pro by Mrs Bevan / That the Balance Sheet showing a balance
Sec by Mrs Keefe / in hand of £3.6.11 be adopted was
Carried unanimously

Pro by Mrs Punter / That Mrs Dennis be re elected Treasurer
Sec by Mrs Connell / Carried unanimously

Pro by Mrs Punter / That an increase of salary be granted to him
Sec by Mrs Connell / An Amendant / Pro by Mrs upton
Sec by Mrs Bevan)
That the General Committee be empowered to grant an increase in Salary, if recomended by the Finance Committee.
The Amendment was Carried

The following were elected to serve on the Committee Messrs upton. Bevan A. Berry. R. Berry. Punter. Ledger. Connell. Knight. Keefe. Sutton. Cole. Jordan. Snowden. Rogers & Mc Tuttle

Pro by Mrs upton / That Mrs A Berry be re elected
Sec by Mrs Bevan / Treasurer & that a vote of Thanks
be accorded him Carried.

Pro by Mrs upton / That Messrs Jordan & Bevan
Sec by Mrs Connell / be elected as Auditors

Carried

Pro by Mrs Punter / That a vote of thanks be given
Sec by Mrs Bevan / to Mrs Parsons for his past services
Carried

Pro by Mrs Bevan / That the quoren be five members
Sec by Mrs Keefe / instead of seven as previously
Carried

The Meeting closed at 9.30 Pm

S Knapman
27.9.40

Committee Meeting held on Oct 1st 1940

Present. (Mrs upton) A. Berry. Connell, Bevan, Rose & Sutton

Pro by Mrs Connell
Sec by Mrs Sutton / That Mrs upton be elected as Chairman (Carried)

Minutes. Minutes of the last Meeting was read and passed

Monthly Statement was read & passed

Bills Pro by Mrs Bevan / That Bills be paid to Mrs H. Welch
Sec by Mrs Sutton / (Carried)

Committee Meeting held on Nov 5th 1940 at 5 Pm

Present (Mrs upton) A. Berry. Connell. Jordan. Rose. Rogers & Willis

Minutes Minutes of the last Meeting was read & passed

Monthly Statement was read and passed

Bills Pro by Mrs Willis
Sec by Mrs Rogers / That Bills be paid to Mrs H. Welch & Mrs G. Temple (Carried)

Suggestion by Mrs Willis. That names be taken to increase Membership
Mrs Upton agreed to attend to the same

Pro by Mrs Willis
Sec by Mrs Connell / That a letter be sent to Mrs Kennedy stating that our Librarian was not resigning, there was no vacancy, and should the occasion arise he would be notified.

Pro by
Sec by / That a letter of sympathy be sent to the relatives of our late Chairman Mrs Sherman

That a subscription be made to cover wreath sent

Pro by Mrs upton
Sec by Mrs Jordan / That the Chairman write to the Bank manager reminding the decision of 6/1/2/6 and reverting to the original decision, authorising all cheques to be signed by the Treasurer (Carried)

No other Business the Meeting closed at 5.55 Pm

B Upton

Committee Meeting held on Dec 3rd at 6 Pm 1940

Present. (Mrs upton) A. Berry. Connell. Jordan. Rose.

Minutes. Minutes of the last Meeting was read and passed

Monthly Statement was read and passed

Bills Pro by Mrs Connell
Sec by Mrs Jordan / That Bills be paid to Mrs H. Welch & the Union Assurance Company (Carried)

New Members / Pro by
Sec by / That the following men be elected as members of the Library (Carried)

Mrs Rogers, Rose. Eccles. Fagg. Smith. Maley, Hunt Barter. Worrall. Hunt

No other Business the Meeting closed at 5.30 Pm (Carried)

B Upton
7.41

Committee Meeting held on January 7th at 5.15 Pm

Present (Mrs upton) A. Berry. Connell

Minutes / Minutes of Previous Meeting was read and passed
Monthly Statement was read and passed

Bills Pro by Mrs Connell / That Bills be paid to Mrs H. Welch
Sec by Mrs upton / Mrs A. Summers. (Carried) No quorum

B Upton
4.41

Committee Meeting held on Feb 4th 1941 at 5. Pm

Present Mrs (Upton) A. Berry. Connell. Bevan. Rose.

Minutes of the last Meeting was read and passed

Monthly Statement was read and passed

Bills Pro by Mrs Connell / That Bill be paid to Mrs H. Welch
Sec by Mrs Bevan (Carried)

Pro by Mrs Connell / That we discontinue to purchase the Radio Times.
Sec by Mrs Rose (Carried)

No other Business the Meeting closed at 5.30 Pm

4/3/41 B Upton

Committee Meeting held 2th March 1941

Present (Mrs Upton) Wells. Connell

Bills Pro by Mrs Wells
Sec by Mrs Connell
That bills be paid to Mrs Summers
Mrs H. Welsh

No Other Business Insufficient Members to form a quorum

H/H.
H Upton

Committee Meeting held 1st April 1941

Present (Mrs Upton) A. Berry. Connell. Jordan.

Bills Pro by Mrs Jordan
Sec by Mrs Connell
That Bills be paid to Mrs H. Welsh & North British Mercantile Insurance Company. Mrs Summers. (Carried)

No Other Business Insufficient Members to form a quorum

1/4/41
H Upton

Committee Meeting held on May 6th 1941

Present Mrs (Upton) Connell & Rufe

Bills Pro by Mrs Rufe
Sec by Mrs Connell
That bills be paid to Messrs Welsh & Summers

Number insufficient to form a quorum, no other business was transacted the Meeting was closed at 5.35 Pm

Committee Meeting held on June 8th 1941
Present (Mrs Upton) Connell & Rogers & A. Berry

Bills Pro by Mrs Connell
Sec by Mrs Rogers
That bill be paid to Mrs Welsh (Carried)

Members insufficient to form a quorum
Meeting closed at 7 Pm

Committee Meeting held 1st July 1941

Present (Mrs Upton) Jordan & Connell

Bills Pro by Mrs Jordan
Sec by Mrs Connell
That bills be paid to Mrs Welsh (Carried)

Members insufficient to form a Quorum the Meeting closed at 7 Pm

Committee Meeting held on 2nd September 1941

Present (Mrs Upton) Jordan Connell / Berry & Rufe /

Bills Pro by Mrs Jordan
Sec by Mrs Connell
That bills be paid to Mrs Welsh & Summers
Passed

Pro by Mrs Connell
Sec by Mrs Jordan
That the General Meeting be held at 6 Pm on the 26th of September.
The Sept asked to preside
Meeting closed at 6.45 Pm

Committee Meeting held 7th October 1941

Present Mrs (Upton) A. Berry. Connell. Bevan & Jordan

Pro by Mrs Jordan
Sec by Mrs Bevan
That Mrs Upton be re-elected Chairman for the ensuing year. (Carried unanimously)

Minutes of the previous meeting was read and passed

Bills Pro by Mrs Bevan
Sec by Mrs Jordan
That Bill be paid to Mrs Welsh & Summers (Carried)

the Meeting closed at 6.55 Pm

General Meeting held on September 27th 1940 at 7 Pm

The President. Mr. Chapman in the Chair
the following members were present
Mess's Upton Connell. Jordan. Keife. Sutton. Punter & Ledger

Minutes of last Meeting was read and passed

The Balance Sheet for the year was read

Pro by Mr. Keife
Sec by Mr. Connell / & unanimously adopted

The following were elected to serve on the committee for the ensuing year.
Mr. Upton. A. Berry. Connell. Bevan. Knowles. R. Berry. Keife. Rogers. Punter. Knight. Sutton. Ledger. Cole. Mc Lintic. Wills

Pro by Mr. Upton / That Mr. Jordan & Mr. Bevan be re-elected again
Sec by Mr. Keife / as Auditors, & that a vote of thanks be given them for their services. (Carried unanimously)

Pro by Mr. Connell / That Mr. A. Berry be re elected
Sec by Mr. Sutton / Treasurer & that he be accorded a vote of thanks for his services.
(Carried unanimously)

The Meeting closed with a hearty vote of thanks to the President for his presence & support at 8 Pm

R. Upton
26-9-41

General Meeting held Sept 26th 1941 at 6 Pm

Mr. Upton in the Chair.

Members present. Mess's Jordan. Connell. Keife. Bevan. A. Berry

Minutes of the last Meeting were read and passed

The Balance Sheet was read & its adoption was
Pro by Mr. Connell (Carried)
Sec by Mr. Keife /

Election of Librarian

Pro by Mr. Connell / Carried unanimously
Sec by Mr. Keife /

Election of Committee

Pro by Mr. Connell / that the following be elected to
Sec by Mr. Jordan / the Committee
Mess's Upton A. Berry. Connell. Bevan. Keife. Rogers. Punter. Wills & Jordan (Carried)

Pro by Mr. Upton / that Mr. Berry be elected Treasurer
Sec by Mr. Connell / (Carried)

Pro by Mr. Berry / that Mess's Jordan & Bevan be re elected
Sec by Mr. Upton / as Auditors, that a vote of thanks be accorded them for their services
(Carried unanimously)

~~Re Election of Committee~~ and that the quorum be reduced to three instead of five, and that the reduced number of Committee be a wartime Measure (Carried)

Pro by Mr. Bevan / that a notice be posted. this Library
Sec by Mr. Jordan / is for the use of Members only and is not to be used as a Dining Room (Carried)

Pro by Mr. Jordan / that a hearty vote of thanks be
Sec by Mr. Keife / accorded to Mr. Upton for presiding in the absence of the President. (Carried unanimously

The Meeting closed at 7.30 Pm. A. Chapman
25.9.42

Committee Meeting held on Nov 4th 1941 at 4.30 Pm

Present (Mrs Upton) & Connell

Bills. Mrs Connell Pro / that bills be paid to Mrs Webb
Mrs Upton Sec / carried

Members insufficient to form a Quorum, Meeting closed at 5.5 Pm

Committee Meeting held on December 2nd at 4.30 Pm

Present. (Mrs Upton) & I. Berry. Connell. Beefe

Minutes of previous meeting were read & passed

Monthly Statement was read and ~~passed~~ confirmed

Bills Pro by Mrs Beefe
Sec by Mrs Connell / that Bills be paid to Messrs Webb & Summers (Carried)

Committee Meeting held on Jan 6th 1942

Present Mrs (Upton) & I. Berry. Connell & Jordan

Bills Pro by Mrs Jordan
Sec by Mrs Connell / that bills be paid to Mrs A. Webb (Carried)

Minutes of previous meeting was read and passed

Monthly Statement was read & confirmed

Statement by Mrs Upton suggested the Library may be included in the granting of finances, half from the Treasury.

The Meeting closed at 5.15 Pm

Committee Meeting held on Feb 3rd at 4.30 Pm 1942

Present Mrs Upton, & Connell. - Bevan

It was agreed that Bills be paid. Insufficient Members to form a Quorum

R Upton 1942

Committee Meeting held on March 3rd at 4.30 Pm 1942

Present Mrs (Upton) Connell. Jordan. Beefe.

Monthly Statment was read and passed

Bill Pro by Mrs Jordan
Sec by Mrs Beefe / that Bill be paid to Mrs Webb (Carried)

It was decided that the next Meeting be held at 6.30 Pm
No Other Business the Meeting closed at 5 Pm

R Upton
4/4/42

Committee Meeting held on April 7th at 6.30 Pm

Members Present. (Mrs Upton) A. Berry. Connell. Bevan. Jordan

Minutes of previous Meeting was read & confirmed
Monthly Statement was read & passed

Bills Pro by Mrs Bevan
Sec by Mrs Jordan / that bills be paid to North British Mercantile Insurance & to Mrs Webb (Carried)

The chairman reported his visit to the newly proposed Sports Association & discussion took place

Pro by Mrs Connell
Sec by Mrs Bevan / that Mrs Upton be asked to interview the superintendant to classify the position (Carried)

Old books Pro by Mrs Upton
Sec by Mrs Connell / that books be allocated for salvage (Carried)

No Other Business the Meeting closed at 5 Pm

R Upton
5/5/42.

Committee Meeting held on May 5th at 6.30 Pm

Present Mrs (Upton) R. Berry. Bevan & Jordan

Minutes of previous Meeting was read & confirmed

Monthly Statement was read & passed

Bills Pro by Mrs Bevan / that bill be paid to Mess Webb
Sec by Mrs Jordan / (Carried)

Discussion took place re the Sports Club and the appointment of Mrs Upton was ratified to act as the representative of the Library & Institute on the executive. the Proposition was Proposed Mrs Jordan. Sec by Mrs Bevan (Carried)

Honorary Members. Pro by Mrs Upton / that Mrs Whitbourn
Sec by Mrs Bevan Mrs Long & Mrs Shepperd
be elected as Members (Carried)

No Other Business the Meeting closed at 8 Pm

R Upton
5/6

Committee Meeting held on June 2nd at 6.30 Pm

Present (Mrs Upton) Connell Jordan & Keefe

Minutes of previous Meeting was read & Confirmed

Monthly Statement was read & passed

Agreed that
Secretarys annual Leave be granted on same terms
as last year

Bills Pro by Mrs Jordan / that bill be paid to Mess Webb
Sec by Mrs Keefe / (Carried)

No Other Business The Meeting closed at 7.10 Pm

R Upton
7/7/42

Committee Meeting held on July 7th 1942

Present Mrs (Upton) Connell. Jordan & Keefe

Minutes of the previous meeting read and confirmed

Monthly statement read and passed

Bills Pro by Mrs Jordan / that bill be paid to Mess Webb
Sec by Mrs Keefe / (Carried)

No Other Business the meeting closed at 7 Pm

R Upton
7/8/42

Committee Meeting held on August 4th 1942

Present (Mrs Upton) R. Berry. Connell. Jordan & Keefe

Monthly Statement read and passed

Bills Pro by Mrs Keefe / that bills be paid to Mess Webb & Summers
Sec by Mrs Jordan / (Carried)

New books. Foyles Libraries Ltd

Pro by Mrs Connell / that full particulars be obtained re the
Sec by Mrs Keefe / obtaining of books from the above. on that
the Grants Committee report back to the next
meeting

No Other Business the Meeting closed at 7.50 Pm

R Upton
1/9/42.

Committee Meeting held on Sept 1st 1942

Present (Mrs Upton) Connell. Jordan & Keefe.

Minutes of Previous Meeting read and passed

Monthly Statement read and passed

Bills Pro by Mrs Jordan / that bills be paid to Mrs Webb & Summers
Sec by Mrs Keefe / (Carried)

It was decided that no action be taken at present regarding the offer of books by Foyles Libraries Ltd. and that the purchase of books be made as in the past

Proposed that the General Meeting be held on Friday Sept 25th at 6.45 Pm
the President be asked to attend.
the Meeting closed at 6.30 Pm

R Upton

Committee Meeting held on October 6th 1942 at 6.30 Pm
Present (Mr Upton) A. Berry. Connell. Bevan. Jordan. Keefe. Crabbe

Minutes of previous Meeting was read and passed
Pro by Mr Jordan / Sec by Mr Keefe / that Mr Upton be re-elected chairman for the year (Carried unanimously)

Minutes of last meeting was read & passed

Monthly Statement was read and passed

Pro by Mr Bevan / Sec by Mr Jordan / that bill be paid to Mr Welsh (Carried)

Pro by Mr Jordan / Sec by Mr Bevan / that we purchase four books up to the value of Two Pounds for the next month (Carried)

Pro by Mr Bevan / Sec by Mr Connell / that Messrs Upton, Bevan. Connell. Berry. Johnson, be elected to form a Games & Finance Committee. (Carried unanimously)

Time of next meeting to be 4.45 Pm

Pro by Mr Connell / Sec by Mr Bevan / that Mr Upton interviews Mr Wills and presents to him the position of the Institute and the Sports Club in relation to a notice posted by him regarding indoor Games

Discussion took place re the Sports Club & the Institute.

Meeting closed at 7 Pm

R Upton

Minutes of General Meeting held September 25th 1942 at 6.45 Pm

The President Mr Knapman in the chair, others present Messrs Upton. Jordan. Keefe. Punter. Connell. Berry. Crabbe & Watson

The minutes of last meeting was read and passed

The balance sheet was read and its adoption was
Pro by Mr Upton / Sec by Mr Keefe / Carried unanimously

Pro by Mr Punter / Sec by Mr Connell / that Mr Dennis be re-elected Interviewer Carried unanimously

Pro by Mr Punter / Sec by Mr Jordan / that the following member be elected Members of the Committee for the ensuing year. Messrs Upton. Connell Punter. Watson. Crabbe. Keefe. Bevan. Rogers. Johnson Berry. Holliday. (Carried)

Pro by Mr Upton / Sec by Mr Jordan / that Mr A. Berry be re-elected Treasurer & that a hearty vote of thanks be accorded him for his past services Carried Unanimously

Pro by Mr Connell / Sec by Mr Keefe / that Messrs Jordan & Bevan be re-elected Auditors & that a hearty vote of thanks be given them. This was carried unanimously

The question of improved accommodation at the Library was discussed and a recommendation was made together with improved drinking facilities

Discussion also took place hoping for closer Co-operation between the Sports Club & the Institute

The meeting closed at 7.40 Pm. with a hearty vote of thanks to the President
Pro by Mr Upton
Sec by Mr Jordan and carried unanimously

R Knapman
1.10.42

Committee Meeting held on Nov 3rd at 4.45 Pm 1942

Present Mrs (Upton) A. Berry. Connell. Jordan. Keefe. Watson. Crabbe. Johnston. & Holyday.

Minute of previous meeting was read and passed

Monthly statement was read and adopted

Bills Pro by Mrs Jordan / That bill be paid to Mrs H. Welch
Sec by Mrs Watson / (Carried)

New Books. Pro by Mrs Connell / That four further books be
Sec by Mrs Crabbe / purchased (Carried)

Pro by Mrs Connell / That a notice be posted re the damage
Sec by Mrs Watson / to the Table Tennis Balls, warning members that greater care must be taken in regard to the care of the balls, owing to the difficulty of obtaining the same, and that the use of them will be withdrawn if improvement ~~if improvement~~ does not take effect (Carried)

Discussion took place re the Billiard & Snooker Handicap and the activities was also discussed of the Sports Club in relation to the Library

No other Business the Meeting closed at 5.30 Pm

D. Upton
1-12-42.

Committee Meeting held on Dec 1st 1942 at 4.45 Pm

Present (Mrs Upton) Jordan. Bevan. Keefe. Connell. & Holyday

Minutes of Previous Meeting was read and passed
Monthly statement was read and adopted.

Bills Pro by Mrs Bevan / That bills for ~~for~~ be paid to
Sec by Mrs Jordan / Mess Welch. Summers. Times Book Club (Carried)

New books. Pro by Mrs Holyday / That Ten books be purchased from
Sec by Mrs Connell / The Times Book Club. (Carried)

Whist Drives. Agreed that Whist Drives be held. Game Committee to arrange. Pro / by Mrs Jordan. Sec / by Mrs Connell (Carried)

Budget Balance Sheet for 1942-3. Pro by Mrs Jordan. Sec by Mrs Holyday That Finance Committee Budget be accepted and a vote of Thanks was accorded. (Carried)

No Other Business the meeting closed at 5.30 Pm

D. Upton 5-12

Committee Meeting held on Jan 5th 1943 at 4.45 Pm
Present Mrs (Upton) A. Berry. Connell. Bevan. Jordan. Keefe. Halliday
Minutes of last Meeting was read and passed
Monthly statement was read and passed

Bills Pro by Mrs Halliday / That Bills be paid to Mrs H. Welch
Sec by Mrs Keefe / (Carried)

Pro by Mrs Jordan / That a number of old Volumes of
Sec by Mrs Halliday / Illustrated London News be offered for sale. And that the highest tender be accepted

Pro by Mrs Jordan / That a number of old Books be given
Sec by Mrs Keefe / for Salvage (Carried)

No Other Business the Meeting closed at 5.20 Pm

D. Upton
2-43

Committee Meeting held on Feb 2nd 1943 at 11.4.5 Pm

Present (Mr Upton) Connell. Bevan. Jordan & Halliday.

Minutes of previous meeting was read & passed

Monthly Statement was read & passed

Bills | Pro by Mr Bevan / that bill be paid to Mr N. Welsh
Sec by Mr Halliday (Carried)

There being no further business the Meeting closed at 5 Pm

R Upton
2.43

Committee Meeting held on 2nd March 1943 at 4.45 Pm

Present. (Mr Upton) A. Berry. Connell. Jordan. Keefe.

Minutes of last Meeting was read & passed

Monthly Statement was read & passed

Bills Pro by Mr Jordan / that bills be paid to Messrs Wilks & Temple
Sec by Mr Keefe (Carried)

There being no further business the Meeting closed at 5.15 Pm

R Upton
6.43

Committee Meeting held on April 6th at 11.4.5 Pm

Present (Mr Upton) Connell. Bevan. Keefe. Holiday

Minutes of Previous Meeting was read & passed

Monthly Statement was read & passed

Bills | Pro by Mr Bevan / that bills be paid to Mr Wilks
Sec by Mr Keefe / and Yorks British Mercantile Insurance Co (Carried)

Pro by Mr Connell / that a number of books be given for
Sec by Mr Bevan / the services & Salvage. (Carried)

Pro by Mr Jordan / that the Games Committee be empowered
Sec by Mr Halliday / to purchase a set of Jersey Billiard Balls (Carried)

Pro by Mr Bevan / that any person discovered taking
Sec by Mr Halliday / Periodicals or papers from this Institute will be prosecuted, also that the papers & Periodicals be stamped with the Institute & Library stamp (Carried)

There being no other business the meeting closed at 5.30 Pm

R Upton
4.43

Committee Meeting held on May 4th at 11.4.5 Pm

Present (Mr Upton) Connell. Bevan. Jordan & Keefe

Minutes of last Meeting was read and passed

Monthly Statement was read and passed

Bills Pro by Mr Bevan / that bills be paid to Messrs Welsh
Sec by Mr Keefe / & Mr Temple (Carried)

There being no further business the meeting closed at 5.5 Pm

R Upton
6
1.43

Committee Meeting held on June 1st at 4.45 Pm

Present (Mrs Upton) Connell. Keefe & Watson. Jordan

Minutes of the last Meeting was read an passed

Monthly Statement was read and passed

Bills Pro by Mrs Jordan That Bills be paid to Mrs
Sec by Mrs Watson Walsh & Games Committee for
entertaining R.S.A.F. Billiards & Smokes
(Carried)

Pro by Mrs Jordan That the Librarian be paid in Lieu
Sec by Mrs Watson of Holiday (Carried)

There being no further business the Meeting closed at 5.15 Pm

R Upton
6.43

Committee Meeting held on. July 6th at 4.45 Pm

Present (Mrs Upton) Connell & Jordan

There being not enough Members to form a quorum, no business was done. The Meeting closed at 4.50 Pm

R Upton 3.8.43

Committee Meeting held on August 3rd at 4.45 Pm

Present (Mrs Upton) Connell & Jordan

There being not enough Members to form a quorum only Bills were confirmed for payment

the Meeting closed at 5 Pm. No other Business

R Upton
7/9/43.

Committee Meeting held on Sept 7th at 4.45 Pm

Present (Mrs Upton) Keefe. Connell. Jordan A. Berry & Bevan

Minutes of the last Meeting was read an passed

Monthly Statement was was read an passed

Bills Pro by Mrs Jordan That Bill be paid to Mrs V. Welsh
Sec " Mrs Keefe (Carried)

Pro by Mrs Jordan That General Meeting be held
Sec by Mrs Keefe 24th September at 6.30 Pm
subject to the Superintendents approval
Postponed till 1st Oct
(Carried)

Discussion took place re members being transferred into Industry, and it was agreed that the question be left for the General Meeting

No other Business the Meeting closed at 5.20 Pm

R Upton
10
5.43

Committee Meeting held on Oct. 5th at 4.45 Pm

Present (Mrs Upton) Keefe. Connell. Jordan. A. Berry & Bevan

Minutes of the last Meeting was read and passed
Monthly Statement was read and passed

Bills Pro by Mrs Bevan That bill be paid to Mrs V. Welsh
Sec by Mrs Jordan (Carried)

Pro by Mrs Bevan That Members who have left the factory
Sec by Mrs Keefe be readmitted to the Institute as
Honorary Members
Carried

Pro by Mrs Jordan That the following be elected to the Games
Sec by Mrs Keefe Committee. Mesdames Upton. Berry. Bevan &
Connell. This was agreed

The Committee empowered Mrs Bevan to purchase a new Table Tennis Set

No other business the meeting closed at 5.15 Pm
R Upton

Committee Meeting held on November 2nd at 4.45 Pm

Present Mr (Upton) Keefe. Connell. Jordan. Bevan.

Minutes of the last Meeting was read and passed

Monthly Statement read & passed

Bills to be paid (Mr Bevan / Mr Keefe) that bill be paid to Mr D. Webb (Carried)

No other business the meeting closed at 5.10 Pm

R Upton 7.12.43

Committee Meeting held on Dec 7th at 4.45 Pm

Present (Mr Upton) Connell & Jordan

Minutes of the last Meeting was read and passed

Monthly Statement read and passed

Agreed that bill be paid to Mr D. Webb

No other business the Meeting closed at 5.5 Pm

R Upton 4.44

Committee Meeting held on January 4th at 4.45 Pm

Present Mr (Upton) Keefe. Connell & Jordan. R. Berry & Bevan

Minutes of the last Meeting was read and passed

Monthly statement read and passed

Bills Pro bus (Mr Bevan / Mr Jordan) that bill be paid to Mr Webb (Carried)

There being no other business the meeting the meeting closed at 5.15 Pm

R Upton 1.44

Committee Meeting held on Feb 1st at 4.45 Pm

Mr (Upton) Keefe & Connell

Minutes of last Meeting read & passed

Monthly Statement read & passed

Bills to be paid by Mr Keefe read & passed

New Members Pro by Mr Connell that Mr J. Fisher be accepted
Sec by Mr Keefe as honary member (Carried)

There being no further business the meeting closed at 5 Pm

Committee Meeting held on March 7th at 4.45 Pm

Members sufficient to form a quorum No business was transacted

Present Mr Connell & Mr Keefe

R Upton 4.44

April

Committee Meeting held on March 4th at 4.45 Pm

Present (Mr Upton) Connell. Jordan. Bevan & Prentice

Minutes of previous Meetings ... } No Business, insufficient Members
Monthly statement read and confirmed }

Bills Pro by (Mr Bevan / Sec by Mr Jordan) That bills be paid to Messrs Walsh. Insurance & Victoria Mercantile Insurance Company L. 5. 5. (Carried)

New Members Pro by Mr Upton That Mr B. Mosby be accepted
Sec by Mr Jordan as an honary Member (Carried)

Pro by (Mr Prentice / Sec by Mr Bevan) That a letter box be placed in front door & Institute (Carried)

No other business the meeting closed at 5.20 Pm

R Upton 2.5.44

Annual General Meeting held Oct 5th 1943 at 6.30 Pm

The President Mr Knapman in the chair
Members present Messrs Upton Jordan Rieper. Bevan Connell.
Punter & Berry. Mr Rennie Librarian

Minutes of last Meeting was read & passed

Balance Sheet was read & its adoption was proposed
by Mr Rieper & seconded by Mr Punter & Carried
(Unanimously

Pro by Mr Upton & seconded by Mr Bevan that Mr Rennie
be re. elected Librarian & that an appreciation of his past
services be accorded him (carried unanimously)

The President nominated members present to form the
Committee for the ensuing year with power to Co-opt
to the number of twelve (carried unanimously)

Pro by Mr Upton that Mr Jordan & Mr Bevan be re elected
Sec by Mr Rieper auditors & that a vote of thanks be given
them for their past services
(carried unanimously

Pro by Mr Upton that Mr A Berry be re elected Treasurer
Sec by Mr Bevan together with a vote of thanks for his services
(carried unanimously

Pro by Mr Upton that a hearty vote of thanks be accorded
Sec by Mr Jordan to the President for his attendance & support
(carried unanimously,

After general discussion the Meeting closed at 7.15 Pm

B E Knapman
29.9.44.

Committee Meeting held on May 2nd at 4.45 Pm
Present Mr (Upton) Connell & Jordan. Punter

Minutes of last Meeting read and passed

Monthly statement read and passed

Bills Pro by Mr Jordan That bill be paid to Mrs Welch
Sec by Mr Connell Carried

It was agreed that the Librarian be paid 2 week wages in Lieu of Holiday

There being no further business the Meeting closed at 5 Pm

Committee Meeting held on June 6th at 4.45 Pm R Upton 6.7.44

Present Mr (Upton) Keefe. Connell. Jordan & Punter

Minutes of last Meeting read and passed
Monthly Statement read and passed

Bills Pro by Mr Keefe That bills be paid to Mrs Welch &
Sec by Mr Jordan Mr A. Summers (Carried)

There being no other business the Meeting closed at 5.20 Pm
R Upton
4/7/44

Committee Meeting held on July 4th at 4.45 Pm
Present (Mr Upton) Connell & A. Berry

Minutes of last Meeting read & passed
Monthly Statement read and passed
Bills Pro by Mr Berry that bill be paid to Mr H. Welch
Sec by Mr Connell (Carried)

A letter from Mr Stevens (Executive Hse) requesting the payment of £15 from the Library funds to be paid to the R.G.P.F Sports Association. It was proposed by Mr Connell. Sec by Mr Berry that this request be granted. (Carried)
It should be noted that this money has been subscribed by Members of the sports association.
No other Business the Meeting closed at 5.30 Pm R Upton
1/8/44.

Committee held August 1st 1944. at 4.45 pm.

Members Present. Messrs Upton, Connell, Berry & Jordan.

Minutes of last meeting read & passed

Monthly statement was read & passed.

Proposed by Mr Connell } That bill be paid to Messrs Welsh
Seconded by Mr Jordan } carried

Proposed by Mr Berry } That eighteen books including
Seconded by " Connell } Illustrated London News, The Graphic & Black & White be sold to Mr Webster for the sum of 12/6
carried.

Meeting closed at 5.20pm.

Committee held Sept 5th at 4.45 pm.

Members Present. Messrs Upton, Keefe, Connell, Jordan Berry, Beavon & Punter.

Minutes of last meeting were read & passed.

Monthly statement was read & passed.

Proposed by Mr Beavon } That bill be paid to Messrs Welsh
Seconded by " Jordan }

New Members
Proposed by. } Mr Berry. That Messrs D Poole, G Dodden
Seconded by } " Beavon R Clay, & C Walker become honorary members.

Annual General Meeting

It was agreed that the Annual General Meeting be held at 4pm on September 29th

Meeting closed at 5.20 pm.

Committee Meeting held October 3rd 1944 at 4.45 pm

Members Present. Messrs Upton, Beavon, Keefe Jordan, Connell, ~~Hunter~~, Thurley & Berry

Election of Chairman

It was proposed by Mr Upton seconded by Mr Berry & unanimously decided that Mr Beavon be elected.

Minutes of last meeting were read & passed

Monthly Statement was read & passed

Proposed by Mr Jordan & seconded by Mr Upton that the bill be paid to Mr H. Welsh

Games & Finance Committee.

Proposed by Mr Berry seconded by Mr Thurley that Messrs Beavon, Connell, Sell & Berry be elected

Mr Beavon agreed to enquire into cost of electrical clock for billiard room.

Meeting closed at 5.25 pm. J Upton 7.11.44

Finance & Games Committee held Thursday October 12th 1944

Members Present. Messrs Beavon & Berry.

A Budget of estimated revenue & expenditure was compiled showing £41-0-0 Revenue & £32-10-0 expenses. an expected surplus of £18-10-0.

Committee Meeting held November 4th at 4.50 pm.

Proposed by Mr Beavon Seconded by Mr Keefe — That Mr Upton be in chair for this his last attendance before his retirement. carried.

Members Present Messrs Upton, Keefe, Beavon, Connell, Thurley & Berry.

Minutes of Previous meeting was read & passed.

Monthly statement was read & passed

Proposed by Mr Beavon, Seconded by Mr Keefe — That bills be paid to H. Welsh.

Discussion took place re billiard & snooker handicaps & was decided to postpone indefinitely.

No other business meeting closed at 5.15 pm

L. Beavon 5/12/44.

Committee Meeting held December 5th 1944. at 4.45 pm.

Members Present Messrs. Keefe, Jordan, Beavon, Connell, Thurley & Berry.
Minutes of last meeting were read & passed.
Monthly Statement was read & passed.
Proposed by Mr Jordan seconded by Mr Connell that bill be paid to H. Welsh. carried

Proposed by Mr Connell seconded by Mr Jordan that Reading Room be re-transferred to other room. carried.

Proposed by Mr Thurley & seconded by Mr Jordan That the authorities be asked to safeguard the trophy. carried.

Proposed by Mr Connell & seconded by Mr Jordan that the normal method be used for re/purchase of periodicals carried.

Proposed by Mr Berry & seconded by Mr Thurley That Mr Hull be approached re- his additional duties & payment for the same. carried

No other business. meeting closed at 5.25.

L. Beavon 4/2/45.

Committee Meeting held January.

Insufficient members present to form Quorem

Committee Meeting held 6th February 1945. at 4-45 pm.

Members Present. Messrs Jordan, Beavon, Connell Puntis & Berry.

Minutes of last meeting were read & conformed

Monthly Statement was read & passed.

Proposed by Mr Connell } That Bills be paid to
Seconded by " Jordan } Mr Welsh for December & January.
carried.

Mr Berry reported that the Silver Trophy had been placed in safe custody in the Factory

Proposed by Mr Beavon That a set of old billiard
Seconded by " Jordan balls be given to the
Youth Centre at the request of
Mr P Sell. carried

Proposed by Mr Berry. That the salary of Mr Hulle
Seconded by " Jordan be increased by 5/- per week
& that it should apply as from
the 1st of December 1944. carried.

No other busines the meeting closed at 5.25 pm.

S. Beavon.
6/3/45.

Committee Meeting held March 6th at 4-45 pm.
Members Present. Messrs Keefe, Jordan, Beavon, Connell & Berry.

Minutes of last meeting were read & passed

Monthly Statement was read & passed

Proposed by Mr Keefe }
Seconded by " Jordan } That bills be paid to Messrs Welsh & Summers.
carried.

Mr Berry reported he had given set of old billiard balls to P Sell in accordance with the decision the previous meeting for the benefit of the youth centre.

No other business meeting closed at 5-15 pm.

S. Beavon. 3/4/45.

Special Committee Meeting held March 24th 1945.
at 5 pm.

Members Present Messrs. Beavon, Keefe, Jordan, Puntis Connell, Thurley & Berry.

Proposals from the R.G.P.T Sports Club were fully discussed & it was proposed by Mr Berry & seconded by Mr Puntis that we reply to their proposals of amalgamation stating that in our opinion they were contrary to the constitution of the Institute & would ~~only~~ have to be submitted to a Special General Meeting of the member before a decision could be made. carried

S. Beavon. 3/4/45.

Meeting closed 6 pm.

Committee meeting held April 3rd 1945 at 4.45 pm

Members present: Messrs. Jordan, Beavon, Connell Puntis & Berry.

Minutes of last meeting were read & confirmed

Monthly statement was read & passed.

Proposed by Mr Jordan That bills be paid to
Seconded by Mr Connell Messrs Welsh & Fire Insurance

No other business meeting closed at 5-10 pm.

S. Beavon.
1/5/45.

Committee Meeting held May 1st 1945 at 4.45 pm

Members Present: Messrs Beavon, Connell, Thurley. & Berry.

Minutes of last meeting were read & confirmed

Monthly Statement was read & passed

Proposed by Mr Connell — That bills be paid to
seconded by " Thurley. — Messrs Welsh & North British Assurance Society for Fire Insurance.
carried

Proposed by Mr Berry. — That Mr P Hammerton be
seconded by " Connell — accepted as an Honorary Member
Carried.

Proposed by Mr Berry. — That Committee Meetings
seconded by " Thurley. — should in future be held at 7pm.
carried.

No other business meeting closed at 5.20 pm.

S. Beavon.
29.5.45.

Special Committee Meeting held May 29th at 4 pm.

Members Present: Messrs Beavon, Connell, Jordan, Keefe Punter, Thurley, & Berry.

Proposed by Mr Connell — That card tables & chairs be
Seconded by " Punter — loaned to Stubbins Hall as per request of Mr Hull.
carried.

Correspondence was read from The Sports Club re their proposal for Amalgamation & Mr Jordan proposed & Mr Keefe seconded that bills convening a Special General Meeting be posted fourteen days prior to the same.

carried.

Meeting closed at 8 PM.

S. Beavon.
6.6.45.

Annual General Meeting held September 29th 1944 at 4 PM

The President Mr Knapman in the Chair.

Members Present: Messrs Upton, Jordan, Beavon Connell Punter Keefe Sell, Punter, Thurley & Berry.

Minutes of the last General Meeting were read & confirmed.

The Treasurer presented the Balance Sheet & its adoption was proposed by Mr Upton & seconded by Mr Punter & carried unanimously

Election of Librarian

It was proposed by Mr Punter & seconded by Mr Jordan That Mr Hall be asked to carry on as part-time temporary Librarian with salary consistent with his duties. carried unanimously.

Election of Committee

On the motion of the President the following members agree to form the committee for the year. Messrs Keefe Upton, Jordan, Beavon, Connell, Punter, Thurley & Berry & Punter.

Election of Treasurer

Proposed by Mr Upton seconded by Mr Jordan that Mr Berry be re-elected Treasurer & that a vote of thanks be accorded him for ~~his~~ past services. carried unanimously.

Election of Auditors.

Proposed by Mr Upton seconded by Mr Punter that Messrs Jordan & Beavon be re-elected auditors & that a vote of thanks also be accorded them carried unanimously

The Meeting closed at 4.35 with a hearty vote of thanks to the President for presiding.

Committee Meeting held June 5th at 7 PM

Members Present: Messrs Beavon Connell
Thurley & Berry

Minutes of previous meeting were read & confirmed

Monthly Statement was read & passed.

Proposed by Mr. Connell seconded by H Thurley That
Bill be paid to Mr H. Welsh. S. Beavon
Carried. 3/7/45
Meeting closed at 7.15 pm.

Committee Meeting held July 3rd at 6-30 PM.

Members Present:
Messrs Beavon, Jordan, Connell & Berry.

Minutes of last meeting were read & confirmed.

Monthly Statement was read & passed.

Proposed by Mr Jordan & seconded by Mr Connell
that Bills be paid to H. Welsh & A Willis

Meeting closed at 6-45 PM.
S. Beavon
3/7/45.

Joint Committee Meeting held June 20th 1945 at 5 PM.

Members Present.
Mrs Baring, Mrs Whiffing; Messrs Baynes Beavon Goodman
Connell Johnson Thurley & Berry.

Mr A Baynes Chairman.

Matters arising from Special General Meeting held June 14th.

Proposed by Mrs Baring. seconded by Mr Beavon that the Annual
General Meeting of the member shall be held in September
carried.

Proposed by Mrs Baring seconded by Mr Connell that Messrs
Baynes Beavon Johnson & Berry form a Sub Committee to frame
a new set of rules by the end of August and that they be
empowered to co-opt two additional members.
carried.

Proposed by Mr Beavon seconded by Mr Connell that the
financial arrangement shall commence as from June 30th
with a contribution of £50 respectively forming a Common
Account of £100
carried.

Proposed by Mr Beavon seconded by Mr Thurley that the
Common Account shall be named RGPF Library & Sports Institute
All cheques to be signed by both Treasurers or by either
or both Chairman should necessity arise.
carried

Proposed by Mrs Baring seconded by Mr Johnson that
the Committee Meeting shall be held on the first Tuesday
in the month at 5 PM.
carried.

Billiards Tournament
Proposed by Mrs Baring seconded by Mr Goodman
that Mr Beavon should arrange with Messrs Connell
& ~~Booker~~ Barker to hold Flying Handicaps.
carried.

Outing
Proposed by Mrs Baring seconded by Mr Berry that
the members endeavour to ascertain the feeling of Factory
Employees as to an outing to Southend on July 8th.

and that should the response be favourable, funds should be allocated towards cost of meals
carried.

Flower Show.
The Chairman stated that it was hoped to arrange the "Flower & Vegetable Show" already in hand by the Sports Association on August 11th & that the Joint Committee would sponsor the event

Meeting closed at 6.45 PM.

S. Beavon
9/7/45.

Joint Committee Meeting held July 3rd 1945 at 5 PM.

Members Present
Mrs Baring, Mrs Whiffing, Messrs Beavon Baynes Goodman Connell Johnson Jordan Bishop & Berry.

Mr Beavon in the Chair.

Minutes of last Meeting were read & confirmed.

Matters arising
Outing to Southend.
Mr Johnson reported that the proposed date of July 8th seemed out of favour & discussion took place re alternative suggestions.

Proposed by Mrs Baring seconded by Mr Goodman that the Labour Office make enquiries as to the possibility of bookings at the Palladium & that consideration be given to the allocation of Sports Club Funds to meet the cost.
carried

Proposed by Mr Berry seconded by Mrs Baring that all proposals of the Joint Committee involving expenditure other than from the "Common Account" shall be in the form of recommendations (not decisions)
carried.

Proposed by Mr Goodman seconded by Mrs Baring that the next meeting shall be held on July 24th at 5 PM
carried

Flower & Vegetable Show

Owing to the resignation of Mr Brookes as Secretary of the committee & the loss also of Mrs Baring Mrs Whiffing Mr Johnson & Mr Goodman the proposal seemed very doubtful but Mr Baynes agreed to ask Mr Sackling if he would consent to organise the event.

P.T.O.

Billiard Tournament

Mr Beavon agreed to arrange the Flying Handicap.

Proposed by Mr Beavon seconded by Mr Johnson that Mr Goodman should be included in the Games Committee & that they be empowered to instal Dart Boards in the premises as conveniently as possible carried

Meeting closed at 8.20 PM.

A Baynes 24/7/45.

Committee Meeting held July 24th 1945 at 8 PM

Members Present Mrs Baring Messrs Baynes, Connell Beavon, Goodman, Thurley & Berry.

Mr Baynes in the chair.

Minutes of last meeting were read & confirmed.

Matters arising.

As an alternative to the suggested visit to the Palladium it was proposed by Mr Baynes & seconded by Mr Goodman. That a Grand Reunion be held in the Town Hall about three weeks before Christmas on a Saturday or Wednesday evening carried.

Mr Baynes agree to approach Mr Askew re artistes for the event.
Mr Berry agreed to engage the Town Hall.

Proposed by Mrs Baring seconded by Mr Bayne.

That we recommend that the funds of the Sports Association should be made over to the Common Account.

carried

Proposed by Mr Beavon. seconded by Mr Thurley. That the next meeting on August 7th should be at 7 PM.

carried.

No other business the meeting closed at 8.20 PM.

A Baynes 7.8.45

Committee held August 7th 1945 at 7 PM.

Members Present: Mrs Whiffing, Messrs. Baynes, Thurley, Johnson, Connell, Goodman, & Bishop.

Mr A Baynes in the Chair.

Minutes of last meeting were read & confirmed.

Mr Baynes reported he had approached local artistes who would be willing to attend the proposed "Reunion" & he proposed that a fee of 2 guineas be allocated to each for their services.
This was seconded by Mr Berry & was carried.
It was also agreed that a Bar for liquor should if possible be arranged for.
~~Mrs Berry~~

Ruling to Election

Proposed by Mr Johnson seconded by Mr Goodman That Mrs Whiffing, Mr Baynes, & Mr Berry should allocate tickets for the outing should there be a surplus of applications. carried.

Mr Johnson reported that the Sports Association had agreed to transfer the whole of its funds to the Common Account.

Mrs Whiffing proposed & Mr Johnson seconded That we accept the transference carried.

Monthly Statement was read & passed
Meeting closed at 8.20 PM.

J. Beavon 5/9/45.

Special General Meeting held June 14th 1945 at 7.30 pm

Mr R.F. Smith Presided.

In his remarks he expressed the need to maintain the social activities of the Factory & he expressed regret on behalf of Mr Knapman & Mr Baynes for their inability to be present.

Mr Berry read the correspondence re. the proposal submitted by the R.G.P.F Sports Association for amalgamation.

Mr Johnson then spoke supporting the proposal which was seconded by Mr Bailey. The terms of the proposal were.

a. That the Sports Association and Institute shall amalgamate.

b. That for a period not exceeding six months the existing two committees shall hold Joint Meetings, the members to have equal voting power.

b. That before the end of the six months a Joint General Meeting shall be held for the election of officers etc.

D. That in the meantime a sub committee equally representated by the existing two committees be set up to propose a new set of rules to be submitted at the General Meeting as above.

E. That for the interim period before the General Meeting a Common Account shall be opened each committee to pay into it a sum of money (say £50) and subscriptions and running expenses shall be dealt with by this Association

F That the chairman of the Institute & the chairman of the Sports Association shall occupy the chair at alternate meetings of the Joint Committee during the interim period. The existing two secretaries shall be joint secretaries and the two Treasurers joint Treasurers of the Joint Committee.

F The two Treasurers to be signatories of the Common Account

After full discussion the proposal was approved.

After appreciation was expressed to Mr Smith for presiding & to the Committee for arranging the meeting the business terminated at 8.50 pm

Committee Meeting held September 4th at 7 pm

Members Present Mrs Basing, Mrs Whiffing, Messrs Beavon, Goodman, Baynes & Berry

Mr Beavon in the Chair

Minutes of last meeting were read & confirmed.

Mrs Basing reported on the success of the outing to Clacton & a vote of thanks to Mrs Whiffing proposed by Mrs Basing & seconded by Mr Berry for her services contributing to that success was carried unanimously.

Financial Statement was read & passed & it was proposed by Mr Baynes, & seconded by Mrs Basing That Bill be paid to Mr H Welsh carried

New Member

Proposed by Mr Berry seconded by Mr Baynes That Mrs Griffiths be accepted as an Associate Member. carried

It was resolved that the R.C.P.F Provident Society be granted the use of the Reading Room for Friday evening the 21st September.

Mr Baynes agreed to convene the Annual General Meeting to suit the convenience of Dr Wilkins

Proposed by Mr Berry seconded by Mrs Basing That Mr Baynes should act as auditor in place of Mr Jordan carried

Mr Bayes submitted the report of the Sub Committee re the drafting of new rules & after general discussion the Meeting closed at 7.40 PM.

H Baynes 5/10/45

Annual General Meeting held Sept 26th at 7 pm

Dr F.J. Wilkins expressed his pleasure in becoming the President of the Institute & assured members he would do all he could to promote its welfare & extend its facilities, and he wished to maintain & preserve the traditional atmosphere.

The minutes of the last Annual General Meeting were read & confirmed.

The minutes of the Special General Meeting held June 11th 1945 were read and confirmed.

The Financial Statement for the year was presented by the Treasurer, who moved its adoption. This was seconded by Mr J. Wills & carried unanimously.

The Financial Statement of the R.C.P.F. Sports Assn was given by Mr Baynes, its adoption was seconded by Mr Bishop & was carried unanimously.

RULES.

Mr Baynes as Chairman of the Sub Committee presented the proposed new rules.

These were fully discussed, amended & approved.

ELECTION OF OFFICERS.

Mr Johnson proposed that Mr Baynes be elected Chairman of the Central Committee, Mr Crossman seconded & was carried unanimously.

Mr Bishop proposed & Mr Wills seconded that Mr Beavon be elected Vice Chairman & was carried unanimously.

Mr Berry proposed that Mr Holyday be elected as Secretary, seconded by Mr Holmes & was carried unanimously.

The nominations for the committee were as follows:-

Mr Crossman,	Proposed Mr Baynes	Seconded	Mr Beavon	carried unanimously
" Bonner J.S.	"	Mr Crossman	"	Mr Beavon
" Wills J.	"	Mr Smith	"	Mr Crossman
" Farndell C	"	Mr Bishop	"	Mr Holyday
" S Bishop	"	Mr Bynoth	"	Mr Berry
& Mr & Mrs Noble / Mr & Mrs Mauge	"	Mr Smith	"	Mr Bishop

Mr Baynes proposed that Mr Berry be re-elected Treasurer, Mr Smith seconded & was passed unanimously.

DISCUSSION OF FUTURE ACTIVITIES

Discussion of future activities provided many suggestions, including

Additional premises, Billiards Tournaments, Dart Tournaments, introduction of a Bar for licenced drinks, Badminton, Gramophone Recitals, Dancing whist Drives, Football, Cricket, & Mr Bonner proposed & Mr Crossman seconded that a questionaire be compiled by the Central Committee to obtain as wide a consensus of opinion as possible, Carried Unanimously

PIANO.

Mr Griffith proposed & Mr Holyday seconded that an estimate be obtained for the overhaul & repair of the Piano. Carried.

It was proposed by Mr Berry, seconded by Mr Baynes that a letter of appreciation be sent to Mr W. Jordan on his retirement after serving fifty years on the Institute Committee, & inviting him to be a Vice President Carried Unanimously.

It was also resolved to ask Mr Knapman to be a Vice President.

Mr Baynes proposed & Mr Beavon seconded & it was generally acclaimed, that we appreciate the presence of Dr Wilkins & our best thanks be given him for his support.

Meeting closed at 8.30 pm

Committee Meeting Held Oct 2nd at 5-10 pm.

Minutes of last meeting read and agreed.

Financial statement read over and agreed.

Special General Meeting to be called on 16-10-45 R.Sth Smith to discuss certain Members and also to elect Mr Knapman & Mr Jordan as Vice Presidents.

Proposed that bills for Periodicals & Papers be paid, Mr Beavon Seconded

BILLIARD TABLES

Proposed by Mr Beavon that new Table be recovered & reconditioned, seconded by Mr Berry. Also ask for Quotation for 2nd Table.

Mr Bonner proposed questionaire be circulated re entertainments, games, etc & it was agreed that he (Mr Bonner) draws up the questionaire, (netball, Swimming, Fishing & the suggested sports mentioned at the General Meeting.

PIANO.

Estimate for repair of Piano, proposed by Mr Crossman & agreed that estimate be obtained.

CATERING.

Unanimously agreed that Mrs Baggley's offer for catering, as and when required, be accepted.

ACCOMODATION

Discussion re extending the accomodation at the Institute, this was held over for the time being, so that the proposed rooms can be inspected & remarks & propositions put forward as to necessary alterations.

RULES

Agreed that amendments to rules made a General Meeting be accepted.

STEWARD

Mr Crossman proposed that the steward shall have a wage of 35/- per Week, as from Oct 1st 1945, Seconded by Mr Bishop Agreed.

MONTHLY PAID MEMBERS

List of these members to be prepared by the Secretary & handed to members of the Committee for collection of subscriptions, (Sept & Oct to be collected)

Mr Wills proposed that Membership Cards be printed & handed to each member, Seconded by Mr Bonner — agreed.

Meeting Closed 7 pm. A Hayes 5/11/45

Special General Meeting Held Oct 16th 1945 (5.15 pm)

Proposed by Mr Threadgold & seconded by Mr Bishop, that Mr Crossman & Mr Bonner both remain on committee. agreed

Proposed by Mr Smith & seconded by Mr Holmes that both Mrs Noble & Mrs Manze remain on the Committee. Agreed
Also Proposed by Mr Smith that the proceedings of the last Meeting be ratified, enabling the two Ladies to remain
Agreed

Proposed by Mr Baynes, that all Employees of Ordnance Factories, working at A.R.D. be eligible as members, this was agreed unanimously & Mr Wills therefore remains a member of the committee.

Proposed by Mr Baynes that Mr Knapman & Mr Smith be Vice Presidents, this was agreed unanimously.

Meeting Closed 5.45 pm

Central Committee Meeting Held 6/11/45 (5.15 pm)

Mr Bonner put forward a questionaire re future activities & also suggested that R.S.D.F. be asked if any Rifles were available.
this was, seconded by Mr Beavon unanimously agreed

Monthly financial a/c given by Mr A Berry & Sec by Mr Crossman

Associate Members put forward & approved unanimously

Proposed by Mr Bonner that a letter be written to Mr Trollope re joining the Institute, having used same since he joined factory. Sec by Mr Bonner

Mr Bonner proposed that a Visitors Book is kept in the Institute & that all Visitors must record their name, on entry. (Rule 10 Para II)

Proposed by Mr Holyday & seconded by Mr Crossman that a Notice be pated inside the Institute door regarding Visitors book & also that a Subscription Box be placed near at hand (see Rule 10. Para I) agreed

Agreed unanimously that charge of £5-5-0 for Dance Band, is reasonable.

Proposed by Mr Beavon & seconded by Mr Crossman that Secretary be given full scope to carry on with arrangements etc for Social & Dance on 28th (agreed)

Proposed by Mr Beavon & sec by Mr Bishop that a nominal charge of 6d be charged for admittance (including Tax) to all Visitors. agreed

Proposed by Mr Bonner & Sec by Mr Beavon that advert be put in Enfield Gazette & The Hertfordshire Mercury. agreed

Proposed by Mr Bishop & Sec by Mr Beavon that a letter be sent off charging address of Licensed Premises & await results, agreed

It was unanimously agreed that New Committies for future activities be kept in abeyance.

Proposed by Mr Wells & Seconded by Mr Crossman that we retain Punch Ball & Rowing apparatus & inform the enquirer, that we would introduce him to Messrs Eley & Co Tottenham.

Proposed by Mr Beavon & Seconded by Mr Bonner that Table Tennis

Balls be purchased. agreed

Proposed jointly by Mr Noble & Mrs Mangs & Seconded by Mr Wills that an outing be arranged for members & friends as near Christmas as possible for a show at a Theatre, agreed

Proposed by Mr Bonner & Seconded by Mr Bishop, that Window-Lite be put in Institute windows. agreed

Proposed by Mr Bonner & Sec by Mr Wills that the Committee be given a copy of Agenda

A Haigh
4.12.45

adjourned 28/11/45

Committee Meeting Held 20/11/45

Proposed by Mr Bishop & Sec by Mr Bonner that £2-2-0 be paid to Mrs Boswell

Proposed by Mr Wills & Sec by Mr Bishop, that £3-10-0 for Repair & Tuning of Piano was reasonable & that Mr Holyday & Mr Haynes were in order in having the job put in hand. agreed

Proposed by Mr Bishop & Sec by Mr Bonner that Door Stewards be paid 7/6 each (Police)

Proposed by Mr Farndell & Sec by Mr Bonner that Mr Holyday be Compere

Proposed by Mr Bonner & Sec by Mr Bishop that 6d including Tax, be charged to Visitors for admittance. agreed

Meeting Closed (5-50) ~~Session~~.

A Haigh
4.12.1945

Central Committee Meeting

Held 4-12-45

Minutes of last Meeting, read & confirmed.
Proposed by Mrs Noble & Seconded by Mr Crossman that we proceed to Book up Transport & also Theatre Seats for 1st available Friday in April or after (10/6 seats agreed on)

Proposed by Mr Crossman & Seconded by Mrs Noble that the purchase of Table Tennis Balls, Net, & Bats was in order agreed.
Proposed by Mr Wills & sec by Mr Bishop that the monthly financial a/c be passed. agreed
Proposed by Mr Wills & sec by Mr Bishop that Bills be paid agreed.
Proposed by Mr Beavon & seconded by Mr Wills that a vote of thanks be passed to Mr Holyday for the way in which he has worked to make the Social evening a success.
Mr Baynes put forward, that it was the wish of Dr Wilkins that the R.E's should be Hon Members of the Institute, during their stay at the factory. agreed unanimously.
Proposed by Mr Wills & Seconded by Mr Beavon that Dr Wilkins be thanked for his offer to pay up to £1. as fees etc for the R.E's, but to explain to him that we feel sure the men would much rather pay for their own games etc when using the Institute. agreed
Mr Beavon proposed & Mr Bonner seconded that a quotation be obtained for 6d slot machines to be fitted to the Billiard tables, as it appears, per Mr Crossman that there are some members who make a practise of not putting their money in the boxes, after having used the tables. agreed unanimously
Proposed by Mr Bishop & Seconded by Mr Beavon that the repairs to 2nd Billiard table be put in hand, as per quotation already received. agreed.
It was proposed that the next Central Meeting be held on Jan 8th instead of Jan 1st

Meeting Closed 6.30pm

W Crossman 8/1/46

Central Committee Meeting

Held 5.15pm 8-1-46

Minutes of last meeting read & confirmed.
Proposed by Mrs Mauge & sec by Mrs Noble that the monthly financial a/c be passed & that bills be paid, agreed
Proposed by Mr Farndell & sec by Mrs Mauge that Rayments be contacted re supplying the Clubs Beer, Wines, Spirits etc. agreed
Proposed by Mr Berry that permission be obtained for the removal of the Switchboard from the Bar Lounge & Elect lighting system rearranged & fixed. agreed
Proposed by Mr Farndell & sec by Mr Berry that a special meeting be held to discuss Questionaire (date arranged 14/1/46 Dr Wilkins being contacted & also the absent committe members
X It was agreed that no Visitors under the age of 18 years will be allowed in the Bar or Bar Lounge.
Proposed by Mrs Mauge & Sec by Mrs Noble that we try to book St Georges Hall for a Dance to be held early in March, or as soon as possible afterwards., agreed unanimously

Meeting Closed 6.20pm

W Crossman 8/1/46

Central Committee Meeting

Held 5.15 pm 8.2.46

Minutes of last Meeting read & Confirmed.
Proposed by Mr Bishop, sec by Mr Bonner that Monthly financial statement be passed & bills paid. agreed unanimously
Proposed by Mr Berry & sec by Mr Bonner, that Dr Wilkins be contacted re the decorating of Bar etc & giving date of 11/3/46 as approx day for opening. agreed
Proposed by Mr Crossman & sec by Mr Bishop that we order 3 x 6 per week (2 dark & 1 light) ale & 1 per week (Minimum) agreed unanimously.
Proposed by Mr Bishop, sec by Mrs Manze that Bar Sub Committee be set up to select suitable steward. agreed.
Proposed by Mr Bonner, sec by Mrs Noble that Mr Holyday be elected, also proposed by Mr Berry & sec by Mr Bonner that Mr Crossman be elected. both carried unanimously.
Proposed by Mr Bonner, sec by Mrs Manze that Mr Bishop be elected as third member agreed.
Proposed by Mr Berry & sec by Mr Bonner that nominations now be closed.
Proposed by Mrs Noble & Seconded by Mr Bonner that Microphone be hired for the dance on March 1st. agreed
Proposed by Mr Bonner Seconded by Mr Noble that Mrs Manze be elected to represent Dance Committee (Names for Sub Committee to be given to Mrs Manze). agreed
Proposed by Mrs Manze, sec by Mr Bonner that Mr Crossman be elected to represent Whist section. agreed.
Proposed by Mr Berry Sec by Mr Bishop that Mr Beavon represents Billiards & Snooker Section agreed.
Proposed by Mr Crossman & sec by Mr Bonner that Mr Bishop represents the Darts section. Agreed
Proposed by Mr Bishop sec by Mrs Noble that Mr Bonner represents the Table Tennis section. agreed.
Mr Bonner asked that the Secretary advises each of the above elected Sub Committee representatives, of the various activities in which, members who are willing to serve on a Sub Committee, are interested.

No other Business, meeting Closed 6 pm.

8/2/46 Jem Chairman J Wilkins

Central Committee Meeting

Held 5.15 pm 5.3.46

Minutes of Last Meeting read & Confirmed.
Proposed by Mr Farndell, sec by Mr Berry, that 1st April be fixed as opening night of Bar. (agreed)
Proposed by Mr Bishop, sec by Mr Fardell, that Mr Crossman be asked to see Dr Wilkins for permission to keep the Workmen on Decorations etc of Bar & Lounge until same is completed & also to have an electric point put in the Institute for the Radiogram, & the have the slot meters fixed for the Billiard Tables. (agreed)
Proposed by Mr Bishop, sec by Mr Farndell that monthly financial statement be passed & Bills paid. (agreed)
Proposed by Mr Berry & sec by Mr Bishop that all the following associate members be accepted. agreed unanimously.

Mrs Griffiths	Mrs Baynes	Miss E. Spillett	Mrs E Boorer
" Shore	" E. Bailey	Mrs V. Chittenden	" P. Boorer
Miss Shore	Miss J. Bailey	Miss H. Boocock	Miss Stubley
Mrs Holyday	Mrs Ford	" P. Knight	Mrs Dovett
Miss D. Maskell	" Turner	" K. Allen	Mr Poole
" F. Maskell	Miss D. Moody	Mrs P. Lamb	" Sell
Mr Sapsford	Mr Macklin	Mr Austin	Mr Lanlis
" Goodman	Mr B. Green	" S. Moody	" E. Chittenden
" P. Hammerton	" Goldrings	" J. Hall	" Moulson
" Lenton	" Makers. (Mrs V. Akers Junr)		" S. Wiltshire
" Manze	" B. Moody	Mr W. Akers	" L Parkes

It was proposed by Mr Wills & generally agreed that the matter regarding Mr Wilkinson (assoc Member) be held over until the next meeting
Proposed by Mr Bishop, sec by Mrs Manze that Table Tennis Tables be reserved on Tuesdays & Thursdays Lunch hour each week for Learners etc agreed unanimously
Proposed by Mr Wills & sec by Mr Berry that the Reading Room be used for Table Tennis Matches, when Visiting Teams are Playing agreed
Proposed by Mrs Manze sec by Mr Bishop that an informal dance be held in the Institute, on the opening night, provided there is time after the other activities have finished agreed
Proposed by Mrs Manze sec by Mr Bishop that dances be held in the staff Cafe, once a fortnight agreed.
Mr J. Wills Tendered his Resignation which was accepted with

regret & Mr Berry stated that it is hoped Mr Wills would still show interest in the Institute; as he has done in the past. Unanimously agreed
Proposed by Mr Holyday & sec by Mr Bishop that Mr Thomson be elected as a member of the Committee in the place made vacant by Mr Wills resignation. unanimously agreed

No other Business. Meeting Closed 6.40 pm

S. Beavon
28/3/46.

Special Central Committee Meeting
5.15 pm 28.3.46

Minutes of last meeting read & Confirmed.

Proposed by Mr Bonner, Sec by Mr Thomson that Mr Wellingtons application for Post as Bar Steward be accepted.. agreed.

Proposed by Mr Thomson, sec by Mr Bishop that should Mr Wellington be asked to stay later ~~that~~ than times fixed, he shall be paid at Pro Rata rate. agreed

Proposed by Mr Thomson, sec by Mr Bishop, that Mrs Wellington be allowed to assist in Bar if necessary. agreed

Proposed by Mr Farndell, sec by Mr Bonner that a £4 float of small Change be handed to Mr Wellington.

It was unanimously agreed that all members of the Central Committee, Mr Wellington & Mr Hull, be allowed to draw the Lounge Keys from Main gate.

Agreed unanimously that the Secretary or Treasurer have Key to open Bar in the absence of Bar Steward.

Proposed by Mr Bishop, sec by Mr Crossman that Police Lavatory is not to be used by Club Members.

Proposed by Mr Bonner, Sec by Mr Bishop, that Mr Holyday contacts Mr Embleton re Wet Cell Lighting Set for Lights in Ladies Cloak Room.

Proposed by Mr Thomson, Sec by Mr Crossman that we order 150 Sandwiches (Mixed) & also Cakes if allowed. agreed

Proposed by Mr Crossman sec by Mr Thomson, that one committee man be on the Club premises each evening. Agreed.
Proposed by Mr Farndell, Sec by Mr Berry, that Bar Prices for drinks be left to Bar Sub Committee. Agreed

Agreed that Money taken at Bar, be left in the hands of Sub. committee

Proposed by Mr Bishop, Sec by Mr Crossman that all new Associate Members. whos names were put forward, be accepted. Agreed.

No other Business. Meeting Closed 6.30pm

A Bonner 9/4/46

Central Committee Meeting
Held 9.4.46. at 5.15pm

Minutes of Last meeting read & confirmed.

Unanimously agreed that all new Associate Members, whos names were put forward, be accepted.

Unanimously agreed that the Central Committee govern all financial matters & hold all monies.
Proposed by Mr Bonner, Sec by Mr Beavon that should the occassion arise when an immediate decission has to be made (in the Bar) on any matter, it should be referred to any Central Committe member who may be present at the time, & he or they, decide what steps are to be taken & their word shall be final for that night. Following this action, the Secretary is to be immediately informed of the incident & then he takes it up with the Bar Committee, who in turn pass it on to the Central Committee for final approval (at the first opportunity) agreed.

Proposed by Mr Bishop Sec by Mr Beavon that Monthly financial statement be passed & Bills paid. Agreed unanimously.

Proposed by Mr Bishop, Sec by Mr Beavon, that any member of the Committee, or reliable Club member, be authorised to close & lock up the Club Lounge (after the Bar Closes) in order to finish a game of Darts or any other activity which is still in progress at 10pm Keys then to be handed to Police Main Gate. agreed.

Proposed by Mr Bishop sec by Mr Thomson that Secretary approach Clerk of the Justices re 10/30pm Closing during Summer time period. agreed

Proposed by Mr Thomson sec by Mr Bonner, that Mr Wellington be offered an extra 5/- per week for keeping Club Lounge Clean agreed unanimously.

Proposed by Mr Thomson Sec by Mr Beavon that sectional Darts Snooker & Billiards matches be arranged by the Sub Committees & that small entrance fee be made. ~~also that Dr Wilkins be asked if he would present a small Cup & trophy for the Winning Darts team. agreed~~ See minutes of Subsequent Committee Mtg.

P.T.O

Proposed by Mr Bishop, Sec by Mr Beavon that two new Dart Boards be purchased. agreed

Proposed by Mr Baynes & Sec by Mr Berry that Mr Bancroft be contacted re Lavatory for use of Bar. agreed

agreed unanimously that in reply to Circular read from V.O.C. Netball League, We write stating that at the moment we have no members interested in netball.

Agreed unanimously that letter be sent to London Business Houses Amateur Sports Assn, stating that at the moment we are experiencing an internal change & cannot at present see our way clear to enter the League.

Proposed by Mr Bonner Sec by Mr Bishop that Table Tennis Table, now be reserved for one Lunch hour per week instead of two & that Table must be claimed by 1p0 pm the latest (the day suggested being Tuesday) agreed.

No other Business. Meeting Closed 6.40 pm

Baynes 30/4/46

Special Committee Meeting
Held 30.4.46

Minutes of last Meeting read & confirmed.

Proposed by Mr Thomson, Sec by Mr Beavon that an Honours Board be obtained for various activities instead of a Cup. agreed
Agreed that the matter regarding the Table Tennis Tables & the Lunch hour reserving, be left to the Sub committee

Proposed by Mr Bishop, Sec by Mr Thomson, that financial statement be passed & Bills paid. agreed.

Proposed by Mr Bishop Sec by Mr Thomson that Bowl Section be asked to have lavatories at Back of Police Quarters washed down every morning before 8.30 am. agreed.

Proposed by Mr Bishop, Sec by Mr Beavon that all new associate members whose names were put forward, be accepted. agreed unanimously.

Proposed by Mr Bonner Sec by Mr Beavon that Mr Wilkinson (Junr) be written to & allowed to re enter the Club, provided he keeps strictly to rules & behaves in a proper manner, agreed

Proposed by Mr Berry Sec by Mr Beavon that all visiting Dart Teams be entertained by us, in the way of refreshments, in the same way as our Darts Teams are entertained when visiting their Clubs. agreed unanimously.

Agreed unanimously that the Members of the staff who have recently visited Germany, be contacted re giving talks on the experiences. Mr Baynes & Mr Holyday to deal. Talks to be open to all members of the Institute & the establishment in general. agreed

Proposed by Mr Bishop, Sec by Mr Beavon that Mr Crossman be approached with the view of being Chairman for Flower & Vegetable Show Mr C. Bailey to be informed of this, & asked to get a sub Committee together & report to Mr Crossman. (Names already suggested, were. Mr Bailey Mr Joiner, Mr H. Hurley. agreed unanimously.

Baynes 28/5/46

No other Business. Meeting Closed 6.50 pm.

CENTRAL COMMITTEE MEETING

HELD. 28-5-46

Minutes of last meeting read & Confirmed

Proposed by Mr Crossman, Sec by Mr Beavon, that Financial Statement be passed & Bills Paid. agreed.

Agreed unanimously that new Associate members. whos names were put forward, be accepted.

Proposed by Mr Crossman, Sec by Mr Beavon, that Sub Committee for Flower & Veg Show, proceed & that date of Show be fixed for 27th July. agreed

Proposed by Mr Thomson, Sec by Mr Farndell that a charge of 6d be made for entry. Agreed

Proposed by Mr Thomson, Sec by Mr Beavon that proceeds of Show be given to Benovelent Fund run by the Factory, agreed

Resignations of Mrs Noble & Mr Bonner accepted. on their Leaving the Factory.

Proposed by Mr Beavon & Sec by Mr Thomson that we elect 1 Lady & 1 Gent in place of the two resigning members. agreed.

Names put to Ballot were Mrs Dyer Miss Blanchard Mr Freeman Mr Suckling & the result was Miss Blanchard 6 Votes Mrs Dyer 1 Vote. Mr Freeman 5 Votes Mr Suckling 2 Votes

Proposed by Mr Thomson, Sec by Mr Crossman, that Miss Blanchard be asked to proceed with arrangements for forming Sub Committee etc for Literary Section agreed unanimously.

No other Business, Meeting Closed 6.45 pm

Members Attending Meeting
Mr Baynes
Mr Holyday
Mr Berry
Mr Beavon
Mr Crossman
Mr Thomson
Mr Farndell

A Baynes 27/7/46

CENTRAL COMMITTE MEETING.

HELD 2-7-46

Minutes of last meeting read & confirmed

Proposed by Mr Beavon Sec by Mr Berry that Dance Committee & Flower Show Committee Combine & proceed with booking Band etc. agreed.

Proposed by Mr Beavon, Sec by Mr Freeman that Financial Statement be passed & Bills paid agreed unanimously.

Proposed by Mr Berry Sec by Mr Beavon that matter regarding suggestion put forward on (closing Bar for Saturday & opening Sundays nights) be left to Bar Committee. agreed. AB to make recommendation.

Agreed Unanimously that Bar Committee arrange between themselves re Closing Lounge at 11pm.

Proposed by Mr Berry, Sec by Mr Beavon that Bar Committee discuss & decide between themselves regarding application being made for Cigarettes & Tobacco Licence. Agreed Unanimously

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Generally agreed that all new Associate Members whos names were put forward, be accepted.

Proposed by Mr Freeman, Sec by Mr Beavon that we purchase 6 Deck Chairs for Hiring out during Lunch hour @ 1d per Chair (Supt. Approval before purchase) Agreed.

No other Business. Meeting Closed 6/25pm

Member Attending Meeting
Mr Baynes.
Mr Berry
Mr Holyday
Mr Beavon
Mr Freeman
Mrs Mangs
Miss Blanchard.

A Baynes 27/7/46

CENTRAL COMMITTEE
MEETING. 30-7-46
5-15 pm

Minutes of last meeting read & confirmed

A vote of thanks was passed unanimously, both to the Flower & Vegetable Show Sub Committee & also the Dance Committee for their efforts & success of the whole event.

It was unanimously agreed that the Bar Committee's recommendation re Bar Lounge being closed at 11pm be accepted & that the matter regarding the Bar closing for Saturday nights & opening on Sundays, be left in abeyance for the time being.

Proposed by Mr Crossman, Sec by Mr Bishop that monthly financial statement be passed & bills paid, agreed

Proposed by Mr Bishop & Sec by Mr Crossman that Thursday nights be reserved for Ladies, as far as Darts are concerned agreed unanimously.

Proposed by Mr Crossman Sec by Mr Thomson that the club pay the Visiting Darts Teams fees of 1d Each, upto 12 Visitors agreed unanimously.

Proposed by Mr Crossman, Sec by Mr Thomson that it be left to Mr Wellington to close the bar down when he thinks supplies are getting short & would not be enough to last through the week (moderately) agreed Unan

Proposed by Mr Thomson, Sec by Mr Bishop, that the Darts Committee decide whether or not, we shall enter the Winter Season Darts League, agreed

Proposed by Mr Crossman, Sec by Mr Bishop, that Mr Beavon be elected Chairman for Angling Section (Sub Committee) agreed unanimously.

Mr Crossman proposed & Mr Berry Sec that an Electric Iron be purchased for use on Billiard Tables. agreed

Proposed by Mr Beavon Sec by Mr Bishop that a vote of thanks be ~~to~~ given to Mr Berry for all the good work & time he has put in, on both the Bar & the Koppil Canteen, agreed unanimously.

No more business, meeting Closed 6-25 pm

Meeting attended by
Mr Baynes.
" Holyday.
" Berry
" Beavon
Mrs Many
Miss Blanchard.
Mr Crossman
" Thomson
" Farndell
" Bishop
"

A Hayes 2/9/1946

Central Committee Meeting 3-9-46
5-30. PM.

Suggestion by Mr Beavon that Supt be contacted re Enfield be allowed to fish in Factory Waters in friendly Competitions with this Factory. Agreed.

Proposed by Mr Beavon, Sec by Mr Bishop, that Mr Stinson be asked if he could suggest or get out a design for Honours Board, agreed.

Proposed by Mr Beavon, Sec by Mr Farndell that Mc Mullens be Contacted re supplying the Club with Beer. Agreed Unanimously

Proposed by Mr Farndell, Sec by Mr Bishop, that monthly financial statement be passed & Bills paid, Agreed

Proposed by Mr Beavon Sec by Miss Blanchard that £2 be paid to deputy Bar Steward, for the period of Mr Wellingtons leave. Agreed.

Proposed by Mr Bishop, Sec by Mr Freeman, that the New Associate Members who's names were put forward, be Accepted. Agreed

Proposed by Mr Bishop, Sec by Mr Freeman, that Mr Munro be asked if he would officiate as Auditor on behalf of the Members in place of the Late Mr Smith, & Mr Thomson be asked to Audit for the Committee. Agreed Unanimously.

Proposed by Mr Berry, Sec by Mr Beavon that a notice be posted for nominations, for Offices & Committee, so that General Meeting be held on 30-9-46. The nominations to be in the hands of Secretary by 16-9-46, so that same can be posted for 10 day. Agreed Unan

Unanimously agreed that Central Committee meeting be held on Monday 23-9-46 at 5-10 pm

Proposed by Mr Berry, Sec by Mr Beavon that matter re making doorway through from Institute to Bar, be left to Gen Meeting. Agreed.

No other business. Meeting Closed 6-30pm

Members attending
Mr Baynes, Mr Beavon, Mr Holyday, Mr Berry, Miss Blanchard
Mr Freeman, Mr Bishop, Mr Farndell

28/9/46

Central Committee Meeting
Held 23-9-46 at 6-30 pm

Minutes of Last meeting read & agreed

Unanimously agreed that annual Financial Statement be passed.

Proposed by Mr Thomson, Sec by Mr Freeman that new Cards be printed (combining Membership & Subscriptions) agreed

Unanimously agreed that all new Associate Members, who's names were put forward, be accepted.

Proposed by Mr Thomson, Sec by Freeman that Amendments to rules be typed & a copy of the Rules & the amendments be given to Members for Approval.

Unanimously agreed that Dr Wilkins be written to, asking if he would accept a vice-Presidency & also if we could have the pleasure of his attendance at the Annual General Meeting

No other Business, Meeting closed 6-30pm

Members attending. Mr Baynes, Mr Berry, Mr Holyday Mrs Mange
Miss Blanchard Mr Thomson, Mr Freeman

J Beavon
9-10-46

Annual General Meeting Held 30-9-46

7.30 PM

Minutes of Last Annual Meeting read & Confirmed

The annual Financial Statement was presented by the Treasurer, who moved its adoption & was seconded by Mr Thomson. Passed unanimously

Mr P. Knapman who took the Chair, in the absence of Dr Wilkins expressed pleasure for the way in which the Club had pushed forward during the year, not only by the success of the various activities, but by having increased its membership from 181 to 363. (including 96 associate members)

Proposed by Mr Baynes & Sec by Mr Stinson that all members of the Central Committee who have not expressed their wish to resign should be automatically nominated for the coming year & those who wish to resign should have their places filled by nominations put forward at this meeting. AGREED

The names put forward were:- Mr Monro, Mr Buck, Mr Stinson & Mr Chessum, (Mr Sucklings being the only nomination received before the night of Meeting) he automatically filled one of the Committee vacancies. The other four names were put to Ballot, (the result being as follows.)

& Mr Monro & Mr Stinson were duely elected.

Mr Monro	18	Votes
" Stinson	12	---
" Chessum	9	-..
" Buck	8	-.-

Mr Knapman proposed Dr Poole be Elected President & this was unanimously agreed, where upon Dr Poole expressed his pleasure and appreciation & spoke of his interest in the Club & its activities & hoped that in the near future another building would be available for dances etc

Election of Chairman. Mr Beavon was proposed by Mr Thomson & seconded by Mr Baynes, Mr Monro was proposed by Mr Beavon & seconded by Mr Stinson & on a show of hands Mr Beavon was re-elected. Mr Monro was unanimously elected as Vice Chairman.

Proposed by Mr Chessum, Sec by Mr Thomson that Mr Berry & Mr Holyday both be re elected as Treasurer & Secretary respectively agreed unanimously

It was proposed & agreed that an estimate be obtained for
(1) slight repairs to woodwork of Pians.

Proposed by Mr Baynes, Sec by Mr Monro that a quotation be obtained for a small Truck for removal of Pians from time to
(2) time, This proposition was amended which left it to the Central Committee to look into the matter & make enquiries round the Factory regarding a spare truck. agreed

It was unanimously agreed that a letter be written to Mrs Wellington, thanking her for the help she has given
(3) in the Bar & how much it has been appreciated by both the Committee & members in general.

Mr Lefley asked that the proposition regarding the
(4) doorway leading into the Bar Lounge from the Institute be Upended up, agreed.

No other Business, Meeting closed.

The Committee Members Present were:-

Mr Baynes — Mr Thomson
" Beavon — Mr Faendell
" Berry — " Bishop.
Mr Holyday

Hon Sec
30.9.47.

Meeting Held 1-10-46 at 5.30pm

It was proposed by Mr Suckling & seconded by Mr Bishop that as the General Meeting was held last night, this Central Committee meeting be postponed until Tuesday Oct 8th at 7.30p This was agreed, but as there were one or two Items on the agenda which required settling, they were dealt with.

It was proposed by Mr Suckling & sec by Mr Bishop, that as Mr Hall wishes to have his evenings free, we shall pay him £1 per week to keep the Institute Clean & Tidy & to issue books & that Mr Wellington be paid £3 per week & in addition to being Bar Steward he will keep an eye to the Billiard Tables & issue Change during the evenings. agreed unanimously.

Proposed by Mr Thomson & seconded by Mr Bishop that Mr Wellington be paid an extra 35/- for keeping Institute Clean etc, while Mr Hall is out sick. Agreed.

Meeting attended by. Mrs S. Beavon, Mr A. Berry, Mr Holyday, Mr Suckling, Mr Thomson, Mr Bishop. Mr. S. Stinson

S. Beavon.
9.10.46.

Central Committee Meeting Held 8-10-46 at 7.30pm

Minutes of Meetings held 23rd Sept & 1st Oct, read & confirmed.

Proposed by Mr Bishop sec by Mr Stinson that Monthly Financial Statement be accepted & Bills paid. agreed
Proposed by Mr Bishop, sec by Mr Monro that the work of cutting doorway through from the Institute to Bar Lounge be put in hand & that the Secretary contacts Mr Brewin to see if the work can be done while the men are working on the upstairs quarters. Agreed
It was proposed by Mr Suckling & agreed, that with regards to the runner for Piano, this can be held over until repairs have been done to the woodwork of the Piano.

Proposed by Mr Suckling & sec by Mr Bishop, that another Billiard Table Mette be purchased as a spare. agreed

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Mr Monro was asked if he would accept Chairmanship for Dance Committee, this he agreed to provided we left it until the next meeting, so that he could contact various other members on the staff. this was agreed unanimously.

It was proposed by Mr Freeman & unanimously agreed that future meetings be held at 8pm instead of 7.30pm.

Proposed by Mr Berry & sec by Mr Stinson, that Mr Suckling be elected Chairman of Literary Sub Committee, Mr Suckling before accepting wished to see Miss Mitchell & the report at next meeting.

No other Business, meeting Closed.

Meeting attended by. Mr Beavon, Mr Monro Mr Berry Mr Holyday Mr Suckling Mr Stinson, Mr Freeman & Mr Bishop.

S. Beavon.
5.11.46

Central Committee Meeting
Held 5/11/46 8 p.m.

Minutes of last Meeting read & passed

Mr Suckling proposed that Literary Society be held in abeyance for the time being. Unanimously agreed.

It was proposed by Mr Monro & Sec by Mr Suckling that questionaire be circulated to find out how many members were interested & willing to help in forming an Amateur Dramatic Soc. This matter was left in the hands of Mr Suckling. agreed

Proposed by Mr Crossman, Sec by Mr Thomson, that Mr Suckling has the backing of the Central Committee regarding financial help. agreed unanimously.

Proposed by Crossman, Sec by Mr Monro that Financial Statement be passed & bills paid. agreed.

Mr Monro has agreed to accept Chairmanship of Sub Committee for Dance Section.

Proposed by Mr Thomson, Sec by Mr Stinson that charge for Table Tennis be 2d for 15 Minutes. Agreed

Proposed by Mr Berry, Sec by Mr Thomson that all New Assoc Members, whose names were put forward, be accepted. agreed.

Proposed by Mr Monro, sec by Mr Crossman that the New Statesman & Nation be purchased for the Reading Room.

Proposed by Mr Holyday, Sec by Mr Stinson that The Bar be opened from 12 NOON TO 2pm on Saturdays, this was unanimously agreed & the approval of Dr Poole will be asked.

The matter regarding an occasional Licence being obtained when activities are being held in Shifting Room of Hospit Canteen was agreed to & the fee for same was thought to be reasonable, but for the time being the use of the building would be held over

The matter re Childrens Party was discussed & held over until Mr Monro had seen Dr Poole. Meeting Closed 9.50pm

Meeting attended by:- Mr Beavon, Mr Holyday, Mr Stinson
" Monro " Crossman " Farndell
" Berry " Thomson " Suckling

J. Monro
5.12.46.

Special Committee Meeting (Childrens Party)
Held 8-11-46 5.10pm

It was proposed by Mr Thomson & Sec by Mr Berry that the CRSD Childrens Party be run by a Special Committee & that ones would not be on the Sports & Institute Central Committee. The Central Committee however agreed to give a donation of £10 towards the Party.
agreed unanimously

It was agreed that Mr Thomson should Contact Various Members of the Industrial & Non Industrial staff (male & female) & to form a committee of those interested & to report on 12/11/46

Meeting closed 5/45 pm

12.11.46.
J Scott

Special Committee Meeting (Childrens Party)
Held 12-11-46 5.10 pm

Mr Thomson put forward the undermentioned names as being interested & willing to serve on Sub Committee :- Mr Suckling, Mr Wallace, Miss Phillips, Miss Harding, Miss Burgess, & Mr Archer. Vote of thanks was passed to Mr Thomson.

It was proposed by Mr Thomson & Sec by Mr Wallace, that Mr Suckling be Chairman of this Sub Committee, he being the Member of Central Committee. agreed:-

Mr Crossman stated that Dr Poole was sure he could provide the Balance of Money required, from the Seniors of Staff.

Proposed by Mr Wallace sec by Mr Thomson that Date of Party be fixed for 21st Dec. & that it be held in the Hospit Canteen agreed unanimously

It was proposed by Mr Thomson & Sec by Mr Wallace that lowest age limit be fixed at 4 years. agreed

There being no other Business, the meeting was closed.

Central Committee Meeting held 4-12-46
8pm

Minutes of last meeting read & confirmed.

Mr Suckling reported that The Amateur Dramatics were well on the move, & a £2 grant was asked for to purchase Play Books, this was agreed to, unanimously.
Regarding Childrens Party, Mr Suckling stated that approx 200 Children were expected & the estimated cost would be about £25.
Proposed by Mr Crossman, Sec by Mr Berry that if we fail to obtain Silent Film from the Ministry, we would deposit £3-3-0 with Wallace Heaton Ltd, agreed

Proposed by Thomson, Sec by Mr Crossman that Financial Statement be passed & Bills paid. agreed Unanimously

Proposed by Mr Holyday & unanimously agreed that the Club Bar be open for Boxing night & that Dr Poole be contacted for his approval.

Proposed by Mr Holyday & Sec by Mr Thomson that Mrs Wellington be granted an honorarium for her services in connection with the Social Activities of the Institute, the amount suggested was £2. for a period to date. This was unanimously agreed.

It was unanimously agreed that all new Associate Members, whos names were put forward, be accepted.

No other Business, Meeting Closed 9 pm

Meeting attended by:-

Mr Suckling — Mr Stinson
Mr Monro — " Farndell
" Berry — " Thomson
" Holyday

L. Beavon
7.1.47

Central Committee Meeting held 7.1.47
7.30 pm

Minutes of last meeting were read & passed

It was proposed by Mr Suckling that, the £2 granted by committee for the purchase of Play Books, be transferred (as a Deposit to the United Drama League, at the rate of £1-1-0 per year for loan of Plays etc. This was agreed unanimously

It was unanimously agreed that Monthly financial statement be passed & Bills paid.

Proposed by Mr Suckling, Sec by Mr Monro that Mrs Wellington be granted Honorarium of £1. for her services - help during the past Month. agreed.

It was unanimously agreed that the New Assoc Members whos names were put forward, be accepted.

A vote of thanks was passed to Mr Stinson & his confederate for their part, in making Toys for the Childrens Party.

It was agreed that a quotation be obtained for the Hunting which is at present in the Hoppit Hall

No other Business, Meeting Closed 8.45 pm

Members present at Meeting

Mr S. Beavon — Mr Thomson — Mr Freeman
" Monro — " Suckling
" Holyday — " Stinson
" Berry. — " Crossman

S. Beavon
4.2.47.

Central Committee Meeting
Held 4-2-47. 7.30 pm

Minutes of Last Meeting read & confirmed

Mr Suckling reported that the Amateur Dramatic Section had joined the British Drama League & that the 1st set of Books had been received.

Proposed by Mr Crosseman, Sec by Mr Monro that Monthly Financial Statement be passed, & bills paid agreed.—

It was generally agreed, that the ~~~~ new associate members, whos names were put forward, be accepted.

It was proposed by Mr Monro & Sec by Mr Crosseman, that £5-10-0, as quoted by Messrs Clarks for Painting, be paid as the appeared to be satisfactory. Unanimously agreed

The Central Committee unanimously agreed to the Institute being used as a Conference Room, on occasions when necessary, provided notice of such meeting is given in time to have notices posted for the Members information

No other business, meeting closed 8.50 pm

Members attending:- Mr Beavon, Mr Monro, Mr Holyday
Mr Berry, Mr Crossman, Mr Freeman
Mr Suckling & Mr Farndell.

It was generally agreed that a theatre outing be arranged & that Mr Monro would arrange for notices be sent round the factory for the signatures of Members wishing to partake & to state number of tickets required & the Show preferred. It was also agreed that a Chara outing be arranged for the Summer & that notices be sent round factory as with the theatre. This outing was put in the Hands of Mr Farndell.

S. Beavon
A 13/47.

Central Committee Meeting
Held 4-3-47. 7.30 pm

Minutes of last meeting were read & confirmed.

It was proposed by Mr Monro & Sec by Mr Crossman that monthly Financial statement be passed & bills paid. Agreed unanimously

Proposed by Mr Crossman Sec by Mr Bishop that we accept the extra charge of 10/- for the new slot meter purchased. Agreed

It was proposed by Mr Beavon & Sec by Mr Thomson that the acceptance of the following New Associate Members (Messrs F. Beck, F. Balls, E. Pask, D. Bird & F. Danes.) be held over until next Meeting. This was agreed

Proposed by Mr Crossman & sec by Mr Suckling that a list of Assoc Members be ready for next Meeting, showing amount of subs in arrears. unanimously agreed

Mr Monro reports that the next Social Evening will be held on 4th March & will include with other items, Floor Show, Games, Quiz, Dances, old & new.

Mr Suckling reports that the Amateur Dramatic Section is progressing satisfactorary & that so far they have had 6 readings & it is hopeful to be able to put on a one act Play for the next Social Evening after the 4th March.

Mr Farndell reported on the response to the proposed Summer outing, the applications being as follows:- Hastings 25 Eastbourne 16, Claxton 8. (only 12 Sections having sent in their lists) It was then generally agreed that further Slips be put round & the method suggested or proposed by Mr Thomson & Sec by Mr Suckling was that these slips be handed to the employees with their pay tickets & that Mr Wellington also be given a supply, to hand to associate Members.

No other Business, Meeting closed

Members attending:- Mr Beavon, Mr Monro, Mr Holyday, Mr Berry
Mr Suckling. Mr Crossman, Mr Thomson, Mr Farndell
Mr Bishop

S. Beavon
1-4-47.

Central Committee Meeting
Held 1·4·47. at 7·30 pm.

The minutes of last meeting were read & confirmed.

Proposed by Mr Bishop & sec by Mr Thomson that monthly Financial Statement be passed & Bills paid. agreed

It was proposed by Mr Crossman & sec by Mr Bishop that the Five New Assoc Members whos names were put forward at the last meeting Viz:- Mr F. Beck, F. Halls, E. Park, D. Bird & F. Danes. be accepted. together with Mrs J. Winchless & Miss Edna Goode. agreed unanimously. (List of Assoc Members to be given to Wellington)

Proposed by Mr Crossman & sec by Mr Thomson that we accept the proposition made by the Armcross Sports & Social Club for a sports & social evening to be held at our club & it was agreed that Mr Beavon should arrange for a Snooker & Billiards Tournament, Mr Thomson, a Darts Team & Mr Freeman Table Tennis. Mr Crossman to see Mr Short after the meeting to-night, to see if Monday 21st April would be a suitable date to fix. Agreed Unanimously.

With regards to Mr Thompsons proposal in connection with the News of the World Darts Team, it was unanimously agreed that Mr Thomson goes ahead with enquiries etc regarding the arrangements for a Match to be played for a Charity.

Mr Monro reported that the next Social Evening would be held on 18·4·47. provided everything went as anticipated.

It was proposed by Mr Suckling & sec by Mr Crossman, that the various activities of the Club be made an item on the Monthly Agenda. agreed

Proposed by Mr Thomson & sec by Mr Stinson, that Mr Crossman goes ahead with enquiries etc regarding the forming of a Cricket Section. Agreed unanimously.

No other business, meeting declared Closed.

J. Beavon
6/5/47

Members attending:- Mr Beavon, Mr Holyday, Mr Berry, Mr Monro, Mr Freeman, Mr Stinson, Mr Crossman, Mr Tandell, Mr Thomson, Mr Suckling, Mr Bishop.

Central Committee Meeting
Held 6·5·47. 7·30 pm.

Minutes of last Meeting read & confirmed

Mr Crossman reported that he had made an inspection of the suggested ground for a Cricket Pitch, but found it would take a considerable amount of time & labour to get it into a fit condition for use, furthermore, at the moment labour was not available. With regards to other Grounds. Mr Crossman had made several enquiries, only to learn that they were all booked for the season & in some cases, shared by other Clubs. Under the circumstances it was agreed that nothing could be arranged for this season. That King George V grounds be investigated

Proposed by Mr Crossman, sec by Mr Thomson that Monthly Financial Statement be passed & Bills paid. Agreed unanimously.

Mr Suckling Reported that the Amateur Dramatics had put over their first show & that it proved to be very favourably received, he also suggested having an annual meeting in May & winding up this section for the Summer period, Mr Suckling then asked for the support of the Central Committee by agreeing to foot the Bill of expenses incurred by the Amateur Dramatic Section. This was agreed to unanimously.

Mr Crossman then spoke regarding a Vegetable & also a Chrysanthemum Show & suggested dates as 23rd Aug & 1st Nov respectively & that prizes be awarded in both instances. Mr Crossman also stated that there would be separate tickets & entrance fees for each show, & furthermore to ensure against dull Moments he was contacting two Swimming Clubs (one being the Victoria Club) to get them to put on a Water Show in the Factory Waters. unanimously agreed.

A report was then Made by Mr Monro on the last Social Evening. He said that it was most Satisfactory & everyone appeared to be thoroughly enjoying themselves. He said the Catering was managed much better & not the congestion round the counter, as previously when the Bar was at the South end of the Canteen. Mr Monro then stated that after further enquiries etc he was able to state that we would in future, be in order by running our own Bar, provided we keep strictly to the Club rules, & that plans were being made to convert the old Reel Stores into a Bar & Canteen

P.T.O

Mr Thomson reported that the Armcross Sports & Social Club had a most enjoyable evening when the paid us a visit on 21st. Further Mr Thomson then stated that the Departmental Dart Matches would be discontinued during the Summer Season owing to so many Members being engayed on their gardens etc

Mr Thomson proposed that Sandwiches be supplied free to both visiting Dart Teams & the Club Members teams, but Mr Crossman suggested that Club, in his opinion, should pay for theirs. It was then Proposed by Mr Monro that we supply two Sandwiches to each player & the position to be reviewed in a months time, this proposition was seconded by Mr Bishop & passed unanimously.

Mr Suckling proposed & Mr Stinson seconded that the British Legion be written to, turning down the suggestion re allowing approx 50 of their members becoming Associate Members on payment of a block subscription. agreed unanimously.

Mr Thomson proposed & Mr Bishop sec that the two applicants (Mr E.G. Bayford & Mr F. Archer) whos names were put forward be accepted as Associate Members:- agreed

It was proposed by Mr Crossman & sec by Mr Stinson that Mrs Wellington be given an Honorarium of £2-2-0. up to the end of April. agreed

Mr Monro proposed & it was unanimously agreed that a Sub Committee be formed to go through the Books in the Library with the view to disposal of all those which are of no use or Value to the Club. The Committee to comprise of 1. Central Committee Member as Chairman, & it was suggested that Mr Baynes be asked to be one of the Committee, this was seconded by Mr Suckling who was also asked & agreed to be a Member of this Committee.

Mr Monro asked if the Large Table in the Reading Room could be transfered to the Factory Library, but it was pointed out that the greatid part of it was purchased with Institute Funds & we have no power to dispose of it.

Mr Monro was asked if there were any further developments in connection with the Rifle Section & he reported that he would be contacting Mr Dennis again on the matter re Rifles.

No other Business, Meeting Closed 9/20 p.m.

Meeting attended by:- Mr Beavon, Mr Monro Mr Holyday Mr Berry, Mr Crossman Mr Thomson, Mr Bishop, Mr Tandell, Mr Suckling Mr Freeman Mr Stinson.

J. Beavon
3.6.47.

Central Committee Meeting
Held 3/6/47 at 7.30 pm.

Minutes of last Meeting read & confirmed

In the absence of Mr Crossman & Mr Moore the matters re Cricket Ground & also Rifles was held over until next Meeting.

It was proposed by Mr Bishop & Sec by Mr Stinson that Monthly Financial Statement be passed & Bills paid. agreed unanimously

Mr Bishop proposed & Mr Thomson sec, that Mr J Riddle whos name was put forward as a New Assoc Member, be accepted agreed.

Mr Suckling reported, that owing to Holidays & also to the fact that the Period ending for the British Drama League was July & that Bills had not yet been received from them, the Amateur Dramatic Section were holding their meeting over for a week or so.

It was proposed by Mr Suckling & Sec by Mr Thomson that we (on this occasion) ask Mr Haynes if he will stand as Chairman of a sub Committee, in connection with the sorting of the Library Books. Agreed

Regarding Darts, Mr Thomson reports that he had mustered up 4 Depth Darts Teams to play a Series of matches for the time being.

Mr Stinson reported (in the absence of Mr Crossman) that Posters & Schedules were in hand, with in connection with the Flower & Veg Show, & that he had contacted the Victoria Club & the Chestnut Club re Table Shows, & also he had written to the Essex Agricultural Soc, re coming down to demonstrate Jam making etc, further he stated that the Weight Lifter was coming along again to give an exibition. The Salvation Army Band were also being asked if they would be good enough to come along (as before) to play selections at Intervals.

Mr Freeman stated that in regards to the Table Tennis section, he had'nt anything to report at the moment.

Mr Tandell reported that he had only about half the seats booked for Hastings & Mr Stinson was getting Posters ready to be put up, to bring it to everyones notice again.

Mr Suckling proposed & it was generally agreed, that Mr Tandell contacts Chara Proprietor & endeavour to cancel one Coach.

It was generally agreed that the Letter received from the Armeross sports & Social Club, be acknowledged.

Mr Bishop Proposed & Mr Stinson seconded that, now Mr Holiday had sold his business at the top of Border Mill Lane, we should try to obtain a Tobacco Licence for the Bar, agreed

The Chairman (Mr Beavon) read a letter which he had received from Mr A Berry, in which he tendered his resignation as Treasurer & it was unanimously agreed that the matter of a successor be held over until the next General Meeting. In the meantime the Secretary is asked to write Mr Berry, accepting his resignation, with regrets & expressing the appreciation & thanks of the Committee for his long & loyal Service to the Club

No other business, meeting declared Closed 8.50 pm

Meeting attended by :- Mr Beavon, Mr Holyday, Mr Thomson, Mr Tandell Mr Freeman, Mr Stinson, Mr Suckling, Mr Bishop (Mr Crossman arrived 8.35 pm)

J. Beavon
1-7-47.

Central Committee Meeting Held
7.30 pm 1-7-47.

Minutes of last meeting read & confirmed.

Proposed by Mr Monro, sec by Mr Stinson that Monthly financial Statement be passed & Bills paid, agreed unanimously.

Mr Coreman reported that the first Meeting of Hawke Bay Elec was held last Wednesday & that final arrangements were made. The Victoria Swimming Club were giving an exhibition of Diving & Swimming. There would also be, Baby Show, Open Beauty Competition, Tug of War, Ladies & Gents Double Competition. ~~Spot dancing by members of Swimming~~ Demonstration of fire making by Essex Agricultural Society. Weight Lifting demonstration. Salvation Army Band, Auction of exhibits at 6 pm. also Flannel Dance commencing at 9 pm. A final meeting has been arranged for Wednesday week.

Mr Monro reported that he had not so far, been able to contact Mr Dennis regarding Rifle section, but he had however been trying to locate a suitable building or site for same. One Building was suggested as a temporary Range & Mr Monro said he would have a look at it.

Mr Beaven's report on Cricket Section, was that Mr W. Hickman had obtained permission for us to use Parsons Ground & also gear, so a committee was formed & Mr Hickman was asked, & accepted to be Secretary. The first match was played last Saturday. Two Bats, a Match Ball, Gloves etc have since been purchased & this section is now on the move. Mr Beaven also mentioned that a provisional payment of 6d per member has been fixed.
It was proposed by Mr Bishop & Sec by Mr Coreman that a vote of thanks be passed by letter to Mr Hickman. agreed

Mr Freeman stated that at the Moment the Table Tennis section was at a stand still, owing to Holidays & the weather.

Regarding letter received from Mr Patrick (Chairman of Council) it was proposed that we tell him that we would be sending two Members of our Committee as Representatives of the Club, to the Meeting being held on 9/7/47 (Mr S. Beaven & Mr F. Stinson having volunteered) agreed.

Mr Monro proposed & Mr Berry (Jnr) that Mr & Mrs King be accepted as Associate Members. agreed.

It was proposed by Mr Freeman & Sec by Mr Bishop that Mr Monro be asked to act as Auditor on behalf of the Committee & Mr Baynes for General Meeting. Agreed unanimously.

It was generally agreed that approaches be made to obtain nomination as of Treasurer in place of Mr A Berry who is retiring

No other Business, meeting declared Closed 9.0 pm

Members attending:- Mr Beaven, Mr Holyday, Mr Berry, Mr Coreman, Mr Monro, Mr Bishop, Mr Stinson, & Mr Freeman

S. Beaven
5-8-47.

Central Committee Meeting
Held 7.30pm 5.8.47.

Minutes of last meeting Read & Confirmed.

Regarding the Social Centre, written about by the Chairman of the Waltham Abbey Council, Mr. Suckling Proposed that as it would appear from information gathered at the Meeting attended by Mr. Beavon & Mr. Stinson, that the accommodation etc offered would not be of interest to our Club, we would however when possible support any Social event which may arise from the meeting (Letter to be sent) on these lines this was unanimously agreed.

It was proposed by Mr. Crossman & 2nd by Mr. Stinson that the Monthly Financial statement be passed & bills paid. agreed.

It was unanimously agreed that Mr. Weavers whos name was put forward as a New Associ Member, be accepted in regards to the case of Mr. Wallis E. it was proposed to make one or two enquiries before acceptance & to bring his name forward at the next meeting.

Mr. Stinsons report on the Flower & Vegetable Show, was that every thing was well in hand & as previously mentioned, the Xtra the Programes would be printed & ready by next Friday & that the Advert on same would go well towards paying the cost of Printing. Mr. Stinson also mentioned that another Meeting was being called for 6/8/47.

Mr. Crossman reported that he was given to understand that the Mynes Ground would be available for us on 30/8/47, but had written to Mr. Sewell (Mynes) for conformation & was now awaiting a reply.
Regarding this days sport, it was unanimously agreed that Posters be put up round the Factory, giving copy of the Programme

It was proposed by Mr. Suckling & Sec by Mr. Crossman that we ask the British Legion if they are prepared to sell the Cricket Gear which they loan to us & if so, at what figure. In the meantime Mr. Suckling proposed & Mr. Thomson Sec that we purchase the necessary Kit to carry on with. agreed unanimously.

Regarding Amateur Dramatics, Mr. Suckling reports that the Stage in the Hoppit Hall is nearing completion & was hopeful of it being ready for the Flower Show. Mr. Suckling also reported that the Floor in the old Reel Store was being repaired, as it was really dangerous.

Mr. Farndell reported that the Outing to Hastings was very successful, but was not supported by members of the Depot as it should have been & he therefore had to sell seats to outside people to avoid cancellation of a Coach, however everyone said that they had spent a most enjoyable day.

It was suggested that it be brought up at the Annual General Meeting re starting an outing Club or Section so that members can pay in so much weekly for these occasions. agreed.

No other Business, Meeting Closed 9.10 pm

Members Attending. Mr. Beavon, Mr. Holyday Mr. Berry, Mr. Thomson Mr. Stinson, Mr. Crossman, Mr. Suckling, Mr. Bishop & Mr. Farndell

S/Beavon.
2/9/47.

General Committee Meeting
held 7.30 p.m. 2.9.47

Minutes of last meeting read & confirmed.

Mr Crossman proposed & Mr Munro sec. that bills be paid. Agreed unanimously

Proposed by Mr Bishop & sec by Mr Thomson that Mr E. Wells & Miss J. M. Macdonald whose names were put forward as New Members, be accepted. Agreed

With reference to Skittling, Mr Crossman stated that he had previously contacted the Cafe Canteen Manageress re the Catering Licence & he is of the opinion that same is unknown to our Social Activities, but not for the supply of Sandwiches etc for sale in the Bar.
It was proposed by Mr Suckling & sec by Mr Thomson that we make application for a Catering Licence for the Institute. Agreed

With reg to the Flower Show, Mr Crossman reported that it was definitely a great success but he had not yet completed the accounts, but hope to have same ready in the near future, but he did however say, that he hoped to clear approx £12 on the Dance.
Mr Crossman proposed & Mr Munro sec that the Profits from the Annual Dance be handed over to the Benevolent Funds. Agreed unanimously

It was unanimously agreed that we contact the Customs & Excise re the closing of our Bar who we transfer Lager to Hoffpil Hall, for Dances etc.

Mr Crossman read a letter which he had received from Mr Foster (secretary of Fort Halstead Cricket Section, thanking us for the lovely days sport & for our hospitality etc & it was unanimously agreed that as the letter was written to Mr Crossman, that he should reply to same.

It was agreed, that now the Cricket season was over, all our gear should be returned to the Institute.

Mr Bishop proposed & Mr Thomson sec that we pay expenses of Canteen staff for their days work as on 30/9/47 agreed.

Mr Freeman stated that it had been pointed out to him by the Fort Halstead Visitors, that our Table Tennis Table is approx 6" low, however our visitors had an enjoyable evening & ended by winning this event.

Regarding Snooker, Mr Beavon reported that the event was a thorough success, everyone taking part, having expressed their pleasure in the games played, which ended by members being the victors.

Mr Suckling then spoke in connection the Amateur Dramatics, & pointed out that they would be recommencing in a week or so time for the winter season & then asked to what extent the Committee would go to meet the costs of stage Curtains etc, such as Lighting effects & also the cost of Dyes for dyeing the Curtains, to this Mr Beavon replied that it had been the practice in the past for the initial cost for events to be paid by or from the Club funds, this was unanimously agreed to, after a proposition by Mr Munro & seconded by Mr Crossman.

Mr Munro stated that Sept 26th had been fixed as the date for a Social Evening & distribution of prizes to the winning exhibitors at the Flower & Vegetable Show.

A final meeting, before the Annual General Meeting, was fixed for Sept 23rd at 7.30 p.m.

The question of Badminton was brought up again & discussed & it was generally agreed that, if & when this section functional, members would have to supply their own Rackets & Shuttles, as the outlay would be too much to expect the Central Committee to stand for. Agreed that Mr Freeman was asked if he would stand as Chairman for this Section & also contact interested members Mr Freeman agreed to do so.

No other Business. Meeting Closed 9.20 p.m.

Members present :- Mr Beavon, Mr Hofgaard, Mr Crossman, Mr Munro
Mr Suckling, Mr Thomson, Mr Turnbull, Mr Freeman
Mr Stimson & Mr Bishop

23.9.47
S. Beavon

Central Committee Meeting
held on 23-9-47 at 7.30 pm

Chairman.

Mr Bevan, other members present were Messrs Grossman, Munro, Suckling, Stenson, Fewtrell, Bishop & Berry.

Minutes of the last meeting were read & confirmed.

Matters arising.

The problem of a catering licence for the Bar Lounge had been investigated by the Secretary, who had been informed by the Local Food Office, that under a section of the Food Acts we were entitled to sell sandwiches etc obtained from the Factory canteen.

Mr Grossman undertook to examine this assurance to further clarify the point.

Badminton

It was reported on behalf of Mr Freeman (who was on holiday) that a committee had been formed & Mr Keely appointed Secretary,
Equipment had been ordered from Lilly-whites & that the Section had advanced the cost of shuttlecocks as previously had been agreed.

Monthly Financial Statement.

The report was presented by the Treasurer & Mr Bishop proposed & Mr Stenson seconded its adoption & the payment of bills. carried

Yearly Financial Statement.

This report showed a Balance of £274-19-6. (Two Hundred & Seventy Four Pounds, Nineteen Shillings & sixpence) for the year, an increase of One Hundred & Twenty Three Pounds Two Shillings & Sixpence

It was proposed by Mr Grossman & seconded by Mr Stenson that the report be accepted subject to the approval of the auditor. carried.

New Members.

It was unanimously agreed to accept the following nomination as new members.
Miss P. Boorer. Mr E Stolland & Mr D.J Hoole.

Honorarium

It was proposed by Mr Grossman & seconded by Mr Bishop That an honorarium of Two Pounds, Ten Shillings be granted to Mrs Wellington for services to date carried.

Additional Services.

It was proposed by Mr Bishop & seconded by Mr Stenson that Mr Wellington be re-imbursed by one pound for extra help in connection with the bar at the Flower Show carried

Rules.

As it was thought some revision of rules was necessary it was proposed by Mr Suckling & seconded by Mr Grossman that the first meeting of the new committee should consider procedure to effect the necessary alteration or amendments. carried.

It was also agreed that at the Annual General Meeting the formal adoption of B.R.& D.D Library & Sports Institute replace that of A.R.D.

Flower & Vegetable Show. Mr Grossman stated he was unable to give a full statement but hoped to do so at the Social on Friday 26 Sept.

Amateur Dramatics.

Mr Suckling reported he had purchased dyes & he had used them with satisfactory results on the stage curtains & he recommended the purchase of one set of Magazine Type Footlights at an approximate cost of £6-10-0. On the proposal of Mr Grossman & seconded by Mr Bishop this was agreed together with the cost of dyes.
Mr Suckling also stated that the Section were aiming at putting on a show about Christmas-time & another for the February Festival.

Any other Business

The condition of the Lavatories was discussed together with the defective floor of the Reading Room.
It was agreed to endeavour to remedy these defects.

No other Business the Meeting closed at 9.45 pm.

The Annual General Meeting held 30-9-47 at 7-30 PM.

The President Dr Poole in the Chair.

The Minutes of the last General Meeting were read & confirmed.

It was resolved that the renovation of the piano & the provision of a truck for its transport be left to the Central Committee

The Yearly Financial Statement was presented by the Treasurer who moved its adoption. This was seconded by Mr Stuckmen & was carried unanimously.

Mr Beavon the Chairman of the Central Committee gave a very interesting report of the years activities. Showing that very considerable progress had been made during the past year. The total membership now being. 348 / 90 (258)

On the motion of The President it was resolved to change the name of the Institute to B.R.D.D Library & Sports Institute. (M.C.P.F.)

Mr G. R. Smith & Mr A Holland agreed to act as "tellers" for the evening.

The President moved the appointment of Mr Beavon as Chairman of the Central Committee, Mr H. Suckling as Vice Chairman, Mr J Stinson as Secretary & Mr C Thomson as Treasurer for the ensuing year.
There being no other nomination these were therefore appointed.

The ballot for the election of seven members for the Central Committee resulted in the appointment of Mr Munro, Mr Grossman, Mr Farndell, Mr Stuckman, Mr Freeman, Mr West & Mr Lawrence.

A General Discussion on possible ways for future activities & expenditure covered a wide field of suggestions for the consideration of the Central Committee. Such as Cricket Equipment, Grand Piano, Stage Equipment, Grant from The Ministry, Badminton, Swimming in Factory Waters, Rowing, Sports Ground, Affiliation to Sports League, Piling by Weekly subscription & Annual Dinner.

On the motion of Mr Munro the best thanks were accorded to Mr Holyday & Mr Berry for the work they had done for the Institute.

Mr Berry in response expressed his regret at finding it necessary to resign his position as Treasurer.

On the motion of Mr Beavon a hearty vote of thanks was given to the President for presiding & the interest he gives to the Institute.

No other business the Meeting closed at 8.55 PM.

S Beavon
28.10.48.

Central Committee Meeting
4th October 1947

There were present. Mr Beavon, Chairman,
Mr Stinson, Hon Sec, Mr Thompson Treasurer
Mr Suckling, Mr Freeman, Mr West, Mr Lawrence Mr Hickman

The minutes of the last meeting were read and approved.

ACCOUNTS The Treasurer submitted the monthly statement of accounts. On the motion of Mr Crossman and seconded by Mr Hickman these were accepted

SUB COMMITTEES - CHAIRMEN'S REPORTS Mr Freeman as Chairman of the badmington section reported that definite progress had been made and it was anticipated that an early start of the game would soon be made

Mr Freeman asked for the loan of £5 for purchasing further badmington gear this to be paid back to the fund.
AGREED

Mr Freeman further asked that a tennis table be purchased for the Hoppit Hall. The committee after due consideration decided, in view of the fact that this would cost approx £25 that there would be no justification in the expenditure.

ENTRY INTO FACTORY. With regard to the entry into the Factory of Assoc members to participate in badmington games - Mr Crossman is to see the Police to make arangements

Mr Freeman asked if a room could be allocated to the badmington section for storing their gear. Mr Suckling also raised the same point with regard to the dramatic section. and after discussion the matter was left in the hands of Mr Suckling to look out some lockers which would answer the purpose.

DRAMATIC SECTION Mr Suckling reported that the curtains for the stage in the Hoppit Hall had now been completed and were ready for hanging There was still the rail to complete and it was hoped to have the job completed and the curtains in position in time for the Chrysanthemum show.

ELECTION OF CHAIRMEN OF SUB-COMMITTEES.

DART SECTION Mr Crossman proposed Mr Lawrence who declined. Mr Stinson proposed Mr West and was seconded by Mr Suckling - carried unanemously

TABLE TENNIS Mr Freeman was of the opinion that as very little interest was shown in this section it should be dropped after a discussion it was agreed that the Chairman should take over the section to see what could be done

The Chairmen of the various sections are now as follows

Flower Show	Mr Crossman and Cricket
Dramatics	Mr Suckling
Badmington	Mr Freeman
Darts	Mr West
Snookes & Table Tennis	Mr Beavon
Bar	Mr Crossman
Mr Munro	Dance & Social

As there was a vacancy on the bar committee It was proposed by Mr Suckling and seconded by Mr Thompson to elect Mr Lawrence
Unanimously agreed.

PHYSICAL CULTURE SECTION Mr Crossman submitted a letter he had received from Mr Pullum advising the formation of such a section and which would have his personal support. After due consideration and discussion it was agreed to hand the matter over to Mr Hickman to investigate the possibilities.

RIFLE RANGE The Chairman next raised the matter of the rifle range but owing to the absence of Mr Munro who had so far handled this matter the matter was left in abeyance.

WHIST DRIVES The question of continuing whist drives during the winter period was considered due consideration being given to the heating of the library owing to fuel cuts
It was agreed that a whist drive should be held and the results observed.

Other questions dealt with were.

1 Retiring Members
2 Annual Dinner
3 Sports Ground
4 Remuneration to Treasurer
5 Non members playing on billiard tables
6 Age limit of members

The Secretary was asked to include these on the next agenda

The meeting closed at 9.40 P.M.

J. Beavon
2.10.47

Central Committee Meeting
4th Nov. 1947

There were present Mr Beavon Chairman, Mr Munro, Mr Freeman
Mr Crossman, Mr Lawrence, Mr Thomson, Mr West, Mr Faindell
Mr Hickman and Mr Stinson Hon. Secretary
The minutes of the last meeting were read and confirmed

Accounts. The statement of accounts was submitted by the Treasurer
Mr Suckling moved acceptance and was seconded by
Mr Crossman – unanimously agreed
Associate Members. Eight applications were considered and there being
no objections. Assoc. membership was granted

Honorarium to Treasurer. This question was considered at length
and on the motion of Mr Munro and seconded by
Mr Suckling it was agreed, that, as the matter had been most
sympathetically received, to reconsider the matter in July of next
year when it could be prepared for consideration at the next
General Meeting
Retiring Members. This matter dealing with the question as to
whether the whole, or part of the Members of Committee should
retire annually. Mr Suckling proposed that a small sub committee
be formed to discuss and prepare the question for the next
General Meeting
The following were elected, Mr Beavon Mr Thomson, Mr Suckling
and Mr Stinson
Annual Dinner The possabilities of running such a function
with the present food shortage and maximum number of
diners allowed was discussed at length and it was agreed
that Mr Munro should make enquiries and report on the
matter. If necessary a special meeting could be called
to consider the matter
Sports Ground. Mr Hickman raised the matter of playing pitches
on the new playing fields. Mr Crossman reported that he
had written the Councils Clerk on the matter but up to the present
no reply had been received
Fuel for Club Rooms The Secretary intimated that the coal
supply which had always been provided by the Factory had been
stopped and it had been necessary to apply for a fuel allowance
to the local Fuel Overseer. This had been granted and a supply
of coal had been delivered the bill for which had been paid out
of Club funds. As the Secretary had been forced to take these
steps without the sanction of the Central Committee, especially in
view of the billiard tables he asked that his action receive the
approval of the Committee. It was agreed that approval be given
Mr Suckling in passing the discussion compared the treatment
we are receiving with that of other Factories and asked if this
was due to a fuel shortage or a new policy
In reply Mr Crossman dealt with the standing of other
similar clubs and the stoppage of coal should be regarded as
a new policy but he would see that a supply of this logs
was supplied to the Club.
Food Licence The Secretary raised the question of sandwiches
for the Club, in the past the supply had depended upon the generosity
of the Canteen he therefore asked if there would be any objection
to him applying for a food licence
No objection raised
The Secretary reported that the Tradesmans Club had expressed
a desire to visit us and send representative teams to play
snooker, darts & Club.
This was left over the Secretary meanwhile to fix a date
suitable for both clubs.
Reports from sub. committees. Mr Munro reported that a
straight dance had been arranged for the 28th Nov.
Mr Freeman reported upon the progress of the badmington section
Childrens Christmas Party Mr Suckling raised the question of
a Childrens Christmas party and whether the committee wished
to run one this year
on the motion of Mr Munro it was agreed that the party
should be held — agreed
It was further agreed that Mr Suckling form a special
committee for this and include ladies.
The date of the party was fixed for Saturday 20th Dec.

The meeting closed at 9.30 p.m.

[signature] 4/11/47

Central Committee Meeting
2nd Dec. 1947

There were present
Mr Crossman, Mr Thomson, Mr Munro, Mr Freeman, Mr West
Mr Lawrence, Mr Hickman and Mr Stinson Hon Secretary
Owing to the absence of Mr Beavon Mr Thomson proposed that Mr Crossman takes the chair this was seconded by Mr Stinson and unanimously agreed

Minutes of last meeting were read and confirmed

Accounts The Treasurer read the monthly statement of accounts
Mr Munro seconded by Mr Freeman moved acceptance – agreed.

Election of Associate Members There were twelve applications for associate membership and with the exception of two were accepted
Mr Munro was of the opinion that application forms for Associate Membership should include a seconder and he proposed that the application forms be altered to include both a proposer and seconder – AGREED

PAYMENT TO STEWARD The Secretary read a letter received from the Club Steward in which he detailed his out of pocket expenses together with the assistance Mrs Wellington had given After discussion and on the proposal by Mr Munro and seconded by Mr Hickman it was agreed to pay the following
Mr Wellington for out of pocket expenses £2·10·0
Prop by Mr Freeman Sec. by Mr Hickman Mrs Wellington for extra work to date £2·10·0

LIGHT REFRESHMENTS The Secretary intimated that a snack allowance had been granted by the local Food Office and sandwiches were on sale, but asked that the Committee should look into the question of payment to Mrs Wellington for undertaking the making & sale of sandwiches
After discussion it was decided that the matter be referred to the Bar Committee

REPORTS FROM SUB-COMMITTEES Mr Freeman reported on the progress of the Badminton Section and asked if it were permissable to run a dance solely for funds of the Badminton section
As this would be contravening the rules of the Club the application was refused.
Mr Munro reported a very successful dance held on the 28th Nov the new venture of a straight dance had given a very enjoyable evening.
Mr Hickman reported that the forming of a physical culture section had aroused interest and the matter was progressing favourably

OTHER BUSINESS

ANNUAL DINNER Mr Munro reported that enquiries had been made and that the Co-operative would undertake the catering at a cost of 7/6 per head.
Mr Hickman asked if the Cock Hotel had been approached in this direction as he thought they would undertake the catering
As it was questionable as to whether they could handle such a large party it was agreed that he should enquire and report.
A special meeting to deal with this was arranged for Friday evening the 5th at 5·00 P.M.

CHILDREN'S PARTY Mr Thomson asked if a donation was to be given by the Club as last year. After discussion Mr Stinson proposed and was seconded by Mr Hickman that the usual £10 be granted. Mr Munro moved an amendment to this that £10 to £15 be granted after subscriptions had been accounted for. It was further agreed that the ages of the children be from 3 to 15 years.

DARTS Mr Thomson passed the matter of a new dart board as the present one was showing signs of wear. After discussion it was proposed by Mr Thomson and seconded by Mr West that two dart boards be purchased – one elm board at a cost of 26/- for general use and one Composition board at £3 for matches – AGREED

EXTENDED HOURS FOR XMAS It was agreed that the Secretary apply for extended hours as follows – Christmas eve & Boxing day up to 11·00 P.M. New years eve 12·00 midnight.

SINGING & DANCING LICENCE It was agreed that the Secretary apply for a licence for the bar.

CARD TABLES An application from Mr Wallace asking for the loan of the card tables for the Boy Scouts was granted

STAFF SOCIAL On the motion by Mr Munro it was agreed to hold the social in the Hoppit Hall on New years eve the Club Bar in Powder Mill Lane to be closed.

The meeting closed at 9·30 P.M.

6-1-47.

Meeting held in the Institute 6th January 1948

There were present

Mr Beavon, Chairman, Mr Munro, Mr Grossman, Mr Suckling Mr Thomson, Mr Freeman, Mr West, Mr Lawrence, Mr Hickman and Mr Stinson, Hon. Secretary

The minutes of the last meeting were read and confirmed

Monthly statement of accounts was read by the treasurer Mr Suckling, seconded by Mr Grossman moved acceptance unanimously agreed

Visiting Clubs The question of informing members so as to give them the opportunity of participating in the various games was discussed at length and it was agreed that Mr Munro to get the sanction of the Superintendent to make a notice board 8'-0 x 4'-0 and have it erected in a conspicuous place so as to be seen by all the members

Invitation to the R.E.M.E's Club at Reading The Secretary informed the Committee that a verbal invitation had been received to visit this Unit during March and participate in a series of challenge games

Mr Grossman, seconded by Mr Hickman moved acceptance of the invitation unanimously agreed

Letter from the Bar Steward A letter from the Bar Steward in which he enumerated his various expenses & overtime pay was read by the Secretary

On the motion of Mr Suckling it was agreed that this matter should be dealt with by the Bar committee and Mr Thomson proposed, and seconded by Mr Suckling that the Bar committee be empowered to make all reasonable payments in matters of this Kind and that such payment made shall be submitted for confirmation at the following Committee Meeting unanimously agreed

Reports from Sub Committees Mr Suckling reported a most successful Childrens Christmas party but was of the opinion that any decission to run such a party should be made in August so as to allow ample time for arrangements. He further spoke of the excellent assistance given by the helpers and on the motion of Mr Hickman seconded by Mr Freeman it was unanimously agreed to accord a vote of thanks to all those that contributed to its success.

Mr Munro reported a very successful social evening but deplored the fact that the support given by Members of the Club to these events was very poor and he hoped on future occasions he could look forward to more support by the Members

Mr Grossman reported that the Chrysanthemum show showed a debit of £1.17.6 this was undoubtedly due to the fact that other chrysanthemums shows where being held in the locality and this coupled with the fact that this was the first venture the result was not surprising

Mr Suckling moved and it was unanimously agreed that this deficit be made up out of the Central fund.

1948 Flower Show. In view of the fact that August Bank Holiday monday had been suggested as the date of this years flower show and that it would be an all day affair Mr Suckling was of the opinion that a committee should now be formed.

Amateur Theatricals Mr Suckling reported that progress was good and hoped to give a show before Easter. There was a subscription of £1.5.0 due to the Drama League and on the motion of Mr Grossman seconded by Mr Munro it was agreed that this should be paid.

Mr Freeman reported continued success of the Badminton Club and with a profit of £3.9.7 for the month showed a very favourable position

Bathing and boating Club This was discussed at length, the questions of liability and cleanliness of water for bathing being considered, and finally on the motion of the Chairman it was agreed to turn the project down.

Food Licence Mr Munro raised the question of the food licence being granted to the Bar which had had unfortunate results on the canteen licence and it was agreed to revert back to the old arrangement and place the matter in the hands of the canteen Managers.

Piano The state of the piano was considered by the Committee it being generally agreed that in its present dilapidated state it would not stand being moved to the Hospet Hall and back.

Mr Grossman, seconded by Mr Thomson moved that a new piano be purchased, this was unanimously agreed and it was further agreed that Mr Suckling, Mr Petersen and Mr Boswell should visit the Civil Service Stores and purchase a piano at a price not exceeding £100.

Mr Munro moved that the present piano be reconditioned, Mr Suckling to get Mr Thatcher to inspect it and report.

The meeting closed at 9.20 P.M.

S. Stinson Hon. Sec. 2.2.48

Meeting held in the Institute 3rd February 1948.

There were present:

Mr. Beavon - Chairman and messrs Suckling, Thomson, Crossman Munro, Freeman Tunstall, Hickmans.

Mr. West was reported in Hospital.

Mr. Thomson - Treasurer, acted as Secretary for the meeting in the absence of Mr Stinson - Secretary.

—

The minutes of the last meeting were read & confirmed.

—

Monthly statement read & unanimously agreed to pay all accounts.

—

Food licence Mr. Munro stated that the Deputy Food Controller (Miss Bourroge) had refused to endorse the Canteen licence for the Institute but Mr Suckling suggested the Food Controller Mr Chapman (Town Clerk) be approached for the endorsement to cover the Institute. This Mr. Munro proposes to do & report.

—

Key to Piano Hospital Hall

Mr. Thomson stated that he had been approached by certain members for the key of the piano and raised the question as to whether he should allow the key out of his possession to members wishing to play the piano.

It was unanimously agreed that he should only allow the key out of his possession when application is made for it by a Committee man who desires the use of the piano for a Dance, Social etc.

Resignations

There were three resignations & as the Chairman was involved he vacated the chair which was taken by Mr Suckling (Vice Chairman)

The first dealt, was that of Mr Stinson, Secretary & it was proposed by Mr. Munro seconded by Mr. Hickmans and agreed unanimously by the Committee that the Secretary's resignation be accepted.

Mr. Thomson (Treasurer) withdrew his without further comment.

Mr. Beavon (Chairman) withdrew his upon receiving a vote of confidence in his Chairmanship and good wishes from the whole of the Committee.

Hospital Hall

Mr. Munro reported on the management of the Hall & stated that the general Public could not be admitted, due to restrictions by the County Council regarding certain work to be carried by us to make the Hall in a fit condition for such as fire, panic etc. Certain work will be carried out but the main restriction precautions against fire cannot be done at the moment & therefore tickets for Socials - Dances etc can only be sold to members of the Institute and not the Public, nor can tickets be sold at the doors. Also members and friends entering the Hall do so at their own risk and Mr Munro will have a notice posted to this effect at the entrance.

The question of insurance was raised to cover the Institutes Equipment etc and also against accidents and it was left to Mr Suckling to obtain the rates.

Cricket

Mr Crossman reported that he and Mr Gerty attended the Town Hall and fixed up fixtures at Parsons Lodge Lane for the coming Cricket season to their satisfactions.

Flower Show

Mr Crossman stated that the first meeting was called to take place on 11/2/47 for this years show.

Bar

Bar sub. Committee empowered to pay all overtime & special duty to Mr. J. Wellington (Steward) and to grant to Mrs Wellington as they arose.

Agreed to pay Mrs Wellington £2/9/- for her services to date.

Badminton

Mr Freeman reported that a game had been fixed with Thorpe Thewles on Thursday 5/2/48 otherwise nothing to report.

Dramatics

Mr Suckling reported that he still has hopes of being able to get into a group for the Festival. Steady progress being made.

Outings

Mr. Hickmans spoke that he had received permission to post notices for 3 trips he was arranging to different parts of the Country but as these appear to be run privately, he was informed that permission could not be given by this Committee but he should apply to the A.O. for his approval.

All 5 applications for membership as Associates were passed

Meeting closed 9.40 pm.

Signed S. Beavon 2.3.48.

Meeting held 2/3/48

Present:
Mr Bean Chairman
Messrs Suckling, Mr Lawrence, Mr Simpson, Mr West & Secretary
(Mr R Smith)

Minutes of the last meeting were read & confirmed

The Hockey statement of accounts was submitted & it was agreed unanimously to pay all accounts.

Insurance

Mr Suckling gave a statement on the Insurance position regarding cover for the various cups. It was agreed that the Sports Cups presently owned by the Skipper Shield be insured for £30
" Library Building " " " £30 } Total £60
what immediate cover be sought. Mr Suckling undertook to get the various cups insured compulsorily completed & obtain immediate cover

New Business

A letter received from Mr Crossman resigning from the Central Committee was discussed

It was agreed to accept his resignation with sincere regret & unanimously agreed that a letter of appreciation be sent on behalf of the Committee thanking him for his keen interest & hard work for the Sports Club & hoping that an early relaxation of his official duties will see again allow him to renew his activities

Vacancy occasioned by resignation of Mr Crossman

It was agreed to fill the vacancy by taking the unsuccessful candidate who obtained most votes at the general election if prepared to accept

Sports Trophy previously held by RAF Team For Walking

It was reported that the trophy which had been in the Library for a number of years had been requested by the successful team in the renewed competition in 1948. The trophy had been duly handed over & a receipt obtained

New Members

The following new members were duly proposed seconded & elected
Misses A Sorrell
E Austin
Mr A E Fisher

Mr Suckling gave the names of four persons of the Dramatic Society Misses J Finn, M Finn, Mr Proctor & Mr D Bell who had by previous agreement become eligible. They were duly elected

Darts Competition

Mr West reported on progress & difficulties & asked for guidance as regards the formation of future Teams.

It was agreed that the ~~matter~~ rules should stand for the present but that the matter should be dealt with before the next Winter Season by the appropriate sub-committee

Amateur Dramatics

Mr Suckling stated that it was intended to put on a show on 16th April probably 2 one Act Plays one Dramatic & one comedy & the evening made up by either Films or a Variety Show

Cricket

It was understood that a fixture list was being prepared.

1948 Flower Show etc

Mr Suckling agreed to call a Constitutional meeting to meet the one

The meeting closed at 9.30 Pm

S. Leaver
Chairman
3/5/1948

Monday

Central Committee Meeting 7 Pm 3 May - 1948

Present-
Mr Beavon (Chairman) Messrs Hasketkey, Mr Lawrence, Mr Thompson, Messrs Freeman Saunders, Crossman & Hickman & Secretary

The minutes of the previous meeting were read & confirmed

The monthly statement was given by Mr Thompson & it was unanimously agreed to pay all accounts

Payment of Stewards assistance
It was agreed that the sub committee be empowered to deal with the matter as the occasion arose in future.
Mr Thompsons action in the settlement of the last accounts was confirmed. (Rule 126 (c))

Change of Secretary
It was agreed that the necessary forms for the change of Secretary as Licensee Holder etc be duly completed

Hoppit Hall
Mr Suckling reporting work done by an electrician in connection with stage lighting for use in all units of the Hoppit Hall it was agreed to pay the Salford Corporation as an honorarium

Cricket Gear
Reporting on cricket gear purchased & ordered it was suggested that the responsibility for its safe custody during the season should be allocated & that it be returned to the Hoppit Hall with an inventory at the close of the season.

Flower & Vegetable Shows Mr Hickman

Badminton
Mr Freeman gave a statement of the results of the season Winning 7, Losing 1
matches & of the financial side which was satisfactory only a small deficit 19/11
The Club were now closing for the season.

Amateur Dramatics
Mr Suckling reported a very successful evening on 23rd April with a 15% profit Balance.
The alteration to the Stage Lighting made it suitable for all normal productions with provision for colour lighting on the switchboard

Flower Show August Monday
Mr Suckling reported on a very successful meeting with an attendance of 32 & of the setting of of 3 Sub Committees
(a)
(B) Sports
(c) Administration (Catering etc)
He requested authority for an advance for Preliminary Schedules & posters & that the advance should be a first charge against the proceeds of the Show this was agreed.
The question of a Trophy being donated by the Central Committee for the Closed Classes was debated & Mr Crossman undertook to obtain a current price list.
A hearty vote of thanks was proposed to Mr Suckling for his spade work on behalf of the Flower Show

Darts Competition Snell going ahead
Miss Associate Mrs Pryce S. Bowers A T Ellis, E Johnson & Bowers were duly elected

Sunday Opening as an alternative to Monday
After some discussion it was agreed that W Poole be approached as to his views before a decision or recommendation be made by the Central Committee

Fishing
It was hoped to form a Fishing Section. This would only be available to members of the Department

Meeting closed at 9 Pm

S Beavon.
Chairman
1st June 1948

Meeting of Cricket Committee at the Institute 1948

Tuesday 1st June at 7.30 P.m.

There were present:-

Mr L Beaven (Chairman) Mesdrs Crossman Lawrence Swindell, Munns Thompson, Hickman, Freeman, West & Sneesby

The minutes of the last meeting were read & confirmed

The monthly Statement was given by Mr Thompson & it was agreed to pay all accounts

Sub Committees

Cricket. Mr Crossman gave results of matches played to date
1st Played 3 Lost 3 & stated that the gas ordeal was now in use.

Walls

Nothing to report - present competition now nearing its end

Social Side

Mr Munns reported that the Social Side activities would be virtually closed for the Summer Season

Proposed visit to Naval Shelsley Tournament.

Mr Hickman asked permission to arrange a coach trip to the Tournament & it was agreed to advance up to 25/- as a loan to secure the necessary seats.

Flower Show Committee

Meetings of Committee B.H. were already arranged & Schedules were expected almost immediately

A request from the British Legion for the loan of Side Show equipment was met by an invitation to the Legion for a representative to attend the next Committee Meeting to state their requirements

Indoor Club. Games Social Evening.

Mr Beaven gave an account of the last indoor club games evening & stated that the return visit would be on Wednesday 2nd June at Enfield Regency Conservative Club.

On a proposal from Mr Swindell to give the Sunbeam Club

at Crosbrook Street Cheshunt an indoor games evening it was agreed to offer them Fri 2nd July at the Institute to ensure at least 14 days notice being given to the various captains

Meeting closed at 8.40 P.m.

L. Beaven.
Chairman 6.7.48

Central Committee Meeting held in the Institute
on 6th July 1948

There were present
:- Mr S. Beavon (Chairman) Messrs Thompson, Munro, West-
Crossman, Heckman & Secretary

The minutes of the last meeting were read & confirmed

Monthly Statement
This was given by Mr Thompson & it was unanimously agreed
to pay all accounts

Flower Show
Committee B. Mr Munro gave a full statement of the
competitions arranged together with the Entrance Fees & the side
shows. It was also arranged to conclude the day by a Dance
at 2/6 from 7.30 - 11.30 PM
Mr Suckling suggested that in view of the expense
involved the idea of a Trophy Presentation by the Central Committee
for the Hand Classes be suspended for this season & that the two Diplomas
& grant donated by the Amateur Gardener be given one to the Open
Classes & one to the Restricted - agreed
Mr Suckling further gave a statement of
Programmes & Tickets ordered & it was agreed to charge 3d for
the programme - which would be free of advertisements.
Arrangements had been made for the identity
of the exhibits to be secured by the adoption of the sealed envelope
system & the necessary envelopes were on order.
The general plan
& lay out of the show was explained & Mr Suckling undertook
to arrange a folk dancing display by the local schools Old Lads Association
to fill in the time from 5 - 5.30 PM. He also undertook to contact
Mr Gray with a view to securing if possible the services of
Mr Gray as an auctioneer ~~etc~~ Mr Gray was at the time in
America but was expected home before the end of July.
Licence Extension Skipper Hall
The Secretary was instructed to make the necessary
application & Mr Crossman as chairman of the bar Committee
was requested to arrange with Mr Weekington for the
servicing of the bar with any additional help required.

Payment of necessary accounts connected with the Shows

The Treasurer was empowered to meet all urgent
bills from the Institutes funds & these accounts would become
a first charge on the receipts of the Flower Shows.

Darts Competition practically finished

Amateur Dramatics
Mr Suckling stated that this branch had held
its Annual Meeting - Cleared its debt & elected its officers
& retained a small cash balance on hand.

A Play for next season was now being considered & discussed.
& various Touring Companies & together with the RSAF. A.D Society
were to be invited to give shows throughout the next winter season.

Xmas Childrens Party
Mr Suckling agreed to undertake the arrangements
for the party as soon as possible.
Last Years financial support
would be guaranteed (15/-) & this 15/- was the date suggested

Social Activities
Mr Munro Reported the features arranged for
the next season viz Dances on 24th Sept, 8th Nov & 17th Dec.

Date of Next Central Committee Meeting
Owing to the Flower Show it was agreed to
hold the next regular meeting on Wed 4th Aug & a further Sub Committee
Meeting about 24th August.

Application for Proxy Vote at Annual General Meeting
A letter from Mr Slinn signed by 10 other full members requesting
the Committees Consideration on the matter was considered. The Secretary
was instructed to reply stating that the Central Committee had
no power to alter the present rules setting out the procedure

to be adopted for the election of Committee Members.

S. Beavon.
10.8.48

The meeting closed at- 9.30 Pm

Cricket Committee Meeting held at the Institute at 7.30 pm 4 September 1948

Members Present Mr S Beaven Chairman
Messrs Crossman, Tardell, West, Mann, Freeman & Secretary

Monthly Statement

The treasurer Mr C.W. Skinner gave the full statement in detail & it was unanimously agreed to pay all accounts

Money Flow

(1) Payment of one account included a credit slick of awarded prizes purchased for the Town Shield & it was agreed to take these over for future use of the Institute

(2) As the Cricket Section Account included expenditure similar to that previously borne by individual sections, the Committee felt that an explanation was necessary. - Mr Crossman undertook to obtain further particulars

Reports from Sub. Committees

CRICKET

The Season having been reported as closed Mr Crossman agreed to contact the Captain to have the gear handed to the Hoppal Hall & an inventory taken of the gear stored

Bar Committee

Nothing to Report

Badminton

Mr Freeman gave an account of the Sections Annual Meeting & stated that it was hoped to hold three meetings per week instead of the previous two. Mr Crossman suggested that there may be difficulties in respect of the electricity rationed to the department & it was agreed that the matter should be taken up with Mr Bancroft & the Hoppal Hall Committee

Darts

Mr West reported that the closing date for the Darts Competition was during the present week, but at the moment the only response had been rather poor. It was however hoped that last minute entries would bring it up to the previous total. The question of the bowling Trophy Prizes was debated, instead of the money prizes previously compelled to award.

Social Section

Mr Mann gave a statement of the activities proposed and arranged as follows.

21st Sept Dance
1st Oct Social & Presentation of Prizes
5th Nov Dance
14 Dec Dance

Two Members } Two applications were submitted & accepted

Annual Meeting

The absence of the president & the vice president on overseas duty made it impossible to fix a firm date.

Mr Mann agreed to contact Mr Hudgeman to ascertain if he would take the Chair between 27th & 30th Sept.

Alteration of Rules

The Sub Committee decided to make their own hand made their recommendations through the chairman.

The proposed alterations were discussed in detail & it was unanimously agreed that they be submitted to the Annual General Meeting as the Committees recommendation

The possibility of the loss of valuable members of committee by a further rule was debated & it was agreed to add a further alteration of rules as the Committee recommendation

H Hobbsing.
5/10/48.

The Annual General Meeting held on Tuesday
26 September 1948

In the absence of the President Wing Commander on duty overseas the chairman of the Committee Mr S. Beaven took the chair

The minutes of the last Annual Meeting were read & confirmed

Matters arising. Mr Bishop raised the question of the working of the grand piano. Mr Brown reported that engineer should be sent to see if the cost would be very high & the Committee agreed that when immediate needs would be met by the purchase of an upright grand. Three purchases had been made for the Card Tennis Series at the price of £3.
The question of the provision of a screen for the Institute piano had therefore ceased to exist. The beams through in the Institute had been thoroughly overhauled & recased at the cost of £7 10s.

Chairmans Report.
Mr Beaven gave a brief report of the years activities comprising Socials, Dances, Table Tennis, Darts Tournament, Cricket, Badminton, Football, Hockey, Flower Shows, Allotments, Children's Xmas Party, Darts Tournament, Cricket, Badminton, Sat Matinees & Sports Days visit

Treasurers Report
Mr Cecil Thomson gave an explanation of the Financial Statement & Balance sheet which was considered very satisfactory (balance £145)
Mr Bishop moved
Mr Brown seconded
that a very hearty vote of thanks be given to the treasurer for his very hard & excellent years work. Carried unanimously.
Mr Brown moved the adoption — carried

Committees Recommendation for Alteration of Rules
The various alterations were discussed in detail & at some length & were finally adopted.

Election of Officers & Committee		Committee	
Mr H. Buckley	Chairman	F. Brown	S. Beaven
" Wynne Vice Chairman		V. Connell	T. Pearson
Mr C.W. Thomson	Treasurer	S. Langley	Cavanagh
Mrs B. Smith	Secretary	T. Hurley	Bishop
		Warner	

Flower Show
The question of the proceeds of the Show being needed for the Benevolent Fund, which was debated & it was agreed that the Fund should still be the objective

CHILDRENS PARTY 1948
Mr Buckley who had previously agreed to undertake the arrangements for the years party appealed unsuccessfully for enough to provide a good working Committee.

CROCKERY FOR THE INSTITUTES USE
Mr Brown raised the question as to the desirability of purchasing crockery to avoid the necessity of purchasing paper machie beakers etc. It was agreed to refer the matter to the Entertainments Committee

The possibility of forming a Musical Section was raised & it was agreed to leave the matter for the present.

White Line Hopped Hall
It was reported that the White Line used for Badminton improved the usage of the floor for dancing & it was agreed that it should be polished before using for Dances

Hopped Hall
Mr Buckley reported on the improved Stage Lighting which although a great improvement was not all that could be desired owing to the fact that the screen cable was incapable of further load. He also reported that a play was arranged for January 1949

Close of Meeting
Mr Buckley moved a very hearty vote of thanks to Mr Beaven (Chairman) for his excellent service in the many previous years & for the competent manner he had handled the evenings business
carried unanimously

The meeting closed at 10.15 Pm
a draw for the date of the propabin of the Committee to Relire resulted in
Relire 1949 Messrs Brown & Langley Pearson
" 1950 W Cavanagh, Mr Bishop Mr Beaven
" 1951 Messrs Connell Hurley & Warner

H. Buckley
27-9-1948

Central Committee Meeting held in the Institute at 7 pm 3rd October

Mr H.G. Buckley in the chair

Messrs Cowan, Thomson, Bishop, Connell, Marley, Pearson, Warner, Cavanagh, Langley, Brown & Beverley (Apology from Mr Munro for absence due to a cold)

The minutes of the previous meeting were read & confirmed

Arising:

Badminton Mr Warner reported that as a result of a ballot the Badminton Section desired to play on Sunday in preference to Saturday. This matter would be considered by Mr Poole on his return

Monthly Statement

Mr Thomson gave the Monthly Statement & accounts & stock. It was moved seconded that they be accepted unanimously agreed

Election of Sub Committee

The following were elected

Social Committee	Mr Munro, Mr Brown
Cricket	Mr Marley
Darts	Mr ~~Bishop~~ & Mr Langley
Amateur Dramatics	Mr Pearson
Billiards & Snooker	Mr Beaven
Table Tennis	Mr Kavanagh
Badminton	Mr Kavanagh & Mr Warner
Bar	Mr Thomson, Beverley, Mr Connell
Flower Shows	Mr Buckley

Hopped Hall Lighting

To accommodate the chief users of the Badminton Section & Social Section with satisfactory lighting it was agreed that the Hopped Hall Committee be appealed to as to the possibility of such accommodation Table accommodation for the use of the Badminton Section & the bar to be patently available until the present needlewoman was housed elsewhere.

Cricket Gear

Mr Marley reported that the Gear previously stored in the B.W.D. yard would be moved to the Hopped Hall. It was hoped that the necessary attention occasioned overnight would be managed out of working hours

Additional Help for Bar

Mr Thomson enquired as to payment of such help.

It was agreed that the matter be referred to the Bar Committee to make recommendation as to standardisation of payment for time so worked.

Billiard Table

Mr Connell raised the question as to the high price now charged for games over the installation of coin meters. This was discussed at some length & the secretary agreed to take up the matter with Messrs Turpin's representative on his next visit Mr Beaven stated that various renovations to the Billiard Table were necessary & further that before completion the table should be levelled. The Secretary was instructed to obtain quotations from Messrs Turpin for the necessary work & arrange for Mr Beaven to be available to see the representative when the work was to be undertaken.

Table Tennis

A discussion as to the more suitable position of the tables resulted in a decision to move it to the South Room

Amateur Dramatics.

Mr Buckley reported that it was hoped to produce a play in Jan 1949.

Darts Trophy.

The question of providing a Trophy & Replicas instead of money prizes for the Darts Competition was referred to the Darts Committee

Hopped Hall Keys.

Mr Warner stated that it was desirable that when more sections than one were using consideration should be shown by each section to avoid the possibility of interference conveniently with each another.

Notice Board

Mr Beaven reported the completion of the Notice Board Mantelpiece & it was agreed that it was desirable to have a replica on the South Side

B.A. Munro.
2.11.48.